

**Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038**

Building & Site Sub-Committee Meeting Minutes

Date: **November 4, 2013** Meeting started at: **5:50 p.m.**
Present: **George Sobah, Frank Bednard, Andy Patzert**
Excused: **Tammy Reynolds**
Also Present: **Ron Roberts, Scott Sederlund – Chippewa Valley Schools**
Jeff Atkins – Barton Malow
Cassie Damer, Kendra Olmack – Metro Tech

Brief description of agenda items and discussion

- The Committee discussed the previous meeting minutes and approved them as written.

1. Change Order Summary for October 2013

Barton Malow and Metro Tech presented the change order summary report for the month of October 2013. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward to the next regular board meeting for approval.

2. Furniture Bid Review

Scott Sederlund presented the bids for replacing furniture throughout the district. The Building & Site Committee reviewed, discussed this information, and agreed to bring it forward to the next regular board meeting for contract award.

3. Sequoyah Elementary School North Drive

The committee discussed the north entrance drive off 24 Mile Road and requested that a letter be sent to the adjacent homeowners notifying them of the steps the district has taken to reduce the speed on the drive.

4. Other

No other items were discussed at this time.

Additional Notes:

The next Building & Site Committee meeting is scheduled for **December 2, 2013 at 5:45 p.m.**

Meeting Adjourned at **6:25 p.m.**

Respectfully Submitted,
Jeff Atkins, Barton Malow