

**Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, MI 48038**

**Personnel Sub-Committee Meeting Minutes**

Date: **May 2, 2016** Meeting started at: **8:25 p.m.**

Present: **Laura Cardamone, Beth Pyden, Denise Aquino**

Excused: **None**

Also Present: **Ron Roberts, Maryanne Levine, Larry Schulte**

Brief description of agenda items and discussion

- Assistant Superintendent for Human Resources

**1. Posting and Interview Process**

Presented tentative timeline of events for selecting the candidate. Discussion included timelines, specific activities, and members included in each step of the process. Question arose as to members listed at the various interview steps. Denise Aquino asked to be considered as the Board Member for the initial interview and that request will be forwarded to the Board President. The job posting was reviewed and it was stated it would be distributed both internally and externally using the Metro Bureau and MSBO. It was suggested and agreed that it also be posted on SHRM to reach the private sector. There was some discussion about members of the interview team and also on the need for school experience for a candidate to be considered. The goal is to select the candidate that fits our needs and make a recommendation for approval to the Board at the June 20<sup>th</sup> meeting.

Meeting adjourned at **8:55 p.m.**

Respectfully Submitted,  
Russ Maranzano