

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION - ORGANIZATIONAL MEETING
Administration Building**

July 16, 2018

President Elizabeth Pyden called the meeting to order at 6:22 p.m. and the Pledge of Allegiance was waived

Present: Members Aquino, Bednard, DeMuyck Zech, Patzert, Pyden and Sobah
Absent: Member Cardamone (Excused)
Also Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Mr. Skiba, Dr. Brosky,
Ms. Blain and Ms. Adlam

Moved by Member DeMuyck Zech and supported by Member Bednard to approve the Consent Agenda as follows:

Appointments

- General Counsel legal service will be provided by the law firm of York, Dolan and Tomlinson.
- Bond counsel and Business/Property legal service will be provided by Miller Canfield.
- Labor/employment legal services will be provided by O'Reilly Rancillio, P.C.
- Special Education, student matters, and labor/employment legal services will be provided by Lusk & Albertson P.C.
- Employee benefits and general counsel legal service will be provided by Clark Hill.
- Workers Compensation legal service will be provided by the firm of Lacey & Jones

Financial Consultant - Recommend that the Board appoint the firm of PFM for bond issues and refundings.

Insurance Agent – Recommend SET-SEG be appointed as agent of record for Property, Liability, Umbrella, Commercial Package, Errors and Omissions, and Fleet Insurance, and Duane Gerlach Agency/The ASU Group as agent of record for Workers Compensation Insurance.

Designating Signatories

The signatures for the commercial accounts should be designated. Any two (2) board member signatures are designated to sign the following accounts:

- General Distribution Fund (Property Taxes)
- 2005 Building and Site Funds
- Debt Fund Checking Accounts
- 2010 Building and Site Funds

For the following accounts authorized signatories are listed below. All accounts require two (2) signatures except for Adult & Community Education Accounts which require one (1) signature for checks less than \$1,000.00.

General Fund, Payroll, Food Service, SACC, Building Activities

Superintendent & any one board member

Adult and Community Education

Assistant Superintendent for Business & Operations, Assistant Superintendent for Educational Services

Flex Spending (Basic 125)

Superintendent & Assistant Superintendent for Business and Operations

All debt issues, refunds and school bond loans have been consolidated into one disbursing account.

Designating Depositories:

- JP Morgan Chase
- Citizens Bank
- Comerica
- Credit Union One
- Fifth Third
- Flagstar Bank
- Bank of New York Mellon (Bond Paying Agent)
- PNC Bank
- Huntington Bank
- Michigan Schools & Government Credit Union
- PFM - Michigan Liquid Asset Fund (MILAF)
- Bank of America
- TCF Bank
- U.S. Bank

Designating District Newspaper

The Macomb Daily and Advisor & Source have been the officially designated newspaper. The paper which is designated by the Board as the official newspaper is the one, which must carry the legal notices of activities relating to our district - i.e., election, notices, bids, etc. The designated newspaper, by law, must be published weekly.

Ayes, all. Motion carried.

Investments

Moved by Member Sobah and supported by Member Aquino to approve the investments as follows:

Recommend that the Board of Education delegate the responsibility for the investment of District Funds in compliance with Board of Education Policy 6144 and the State of Michigan Statutes to the Assistant Superintendent for Business and Operations.

Ayes, all. Motion Carried.

Meetings, Memberships, and Conferences

Moved by Member DeMuyneck Zech and supported by Member Aquino that the Board of Education approve the meetings, memberships, and conferences of the Chippewa Valley Board of Education to be held as follows:

- Regular Meetings: First and Third Monday of each month ***(with noted exceptions and one meeting will be scheduled in the months of July, August and November)***.
- General Meetings, Special Meetings or Policy Meetings are to be called as needed.
- Not only the dates, but also place and time of meetings should be designated.

Board of Education Meeting Schedule for 2018/2019 is attached.

Ayes, all. Motion carried.

Association Membership

Moved by Member Bednard and supported by Member Aquino to approve the Consent Agenda as follows:

The Board of Education may maintain membership in the National School Board Association (NSBA), Michigan Association of School Boards (MASB), and other institutional memberships they find to be of benefit to the District.

The Board of Education recognizes the value of membership and attendance at conferences, meetings, and continuing education classes and approves all related costs (registration, travel, lodging, meals, and mileage) subject to the provisions outlined in the Board of Education By-Laws.

Ayes, all. Motion carried.

Moved by Member Sobah and supported by Member Bednard that the meeting be adjourned.

Ayes, all. Motion carried.

Meeting adjourned at 6:29 p.m.

Respectfully submitted,

Laura Cardamone, Secretary
Board of Education



CHIPPEWA VALLEY SCHOOLS BOARD OF EDUCATION MEETING SCHEDULE FOR 2018/2019

Meetings are to be held in the boardroom of the Administration Building located at 19120 Cass Avenue, Clinton Township, MI 48038; 586-723-2000. Meetings may be scheduled elsewhere in the district should the need arise, and will be posted accordingly. Upon request to the Superintendent's Office, the District shall make reasonable accommodations for a disabled person to be able to participate in this meeting. Minutes are posted on the district website @ chippewavalleyschools.org

July 2018	16	6:15 p.m.	<i>Organizational Meeting</i>
July	16	6:30 p.m.	Regular Meeting
August	13	6:30 p.m.	Regular Meeting
August	20	6:00 p.m.	<i>Board Workshop</i>
September	10 (not 3 rd - Labor Day)	6:30 p.m.	Regular Meeting
September	17	6:30 p.m.	Regular Meeting
October	1	6:30 p.m.	Regular Meeting
October	15	6:30 p.m.	Regular Meeting
November	12	6:30 p.m.	Regular Meeting
December	3	6:30 p.m.	Regular Meeting
December	10	6:30 p.m.	Regular Meeting
January 2019	14	6:15 p.m.	<i>Organizational Meeting</i>
January	14	6:30 p.m.	Regular Meeting
January	28 (not 21 st - ML King, Jr. holiday)	6:30 p.m.	Regular Meeting
February	4	6:30 p.m.	Regular Meeting
February	25 (not 18 th - President's Day)	6:30 p.m.	Regular Meeting
March	4	6:30 p.m.	Regular Meeting
March	18	6:30 p.m.	Regular Meeting
April	15	6:30 p.m.	Regular Meeting
April	29	6:30 p.m.	Regular Meeting
May	6	6:30 p.m.	Regular Meeting
May	20	6:30 p.m.	Regular Meeting
June	3	6:30 p.m.	Regular Meeting
June	17	6:30 p.m.	Regular Meeting

NOTE: General meetings, special meetings or policy meetings are to be called as needed.