

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION - ORGANIZATIONAL MEETING  
Administration Building**

**July 13, 2020**

President Frank Bednard called the meeting to order at 6:17 p.m. and the Pledge of Allegiance was waived.

Present: Members Aquino, Bednard, Cardamone, DeMuyneck Zech,  
Patzert and Pyden  
Absent: Member Sobah  
Also Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Ms. Licari,  
Mr. Kozlowski, Ms. Blain, Ms. Monnier-White and Ms. Adlam

*Note: Due to Governor Whitmer instituting Michigan Executive Directive 2020-02 – Public Meetings of State of Michigan Public Bodies during the COVID-19 Emergency, the board of education meeting was conducted virtually via GoToMeeting.*

**MOTION: 07/01/20:** Moved by Member Cardamone and supported by Member Aquino to approve the Consent Agenda as follows:

**Appointments**

- General Counsel legal service will be provided by the law firm of York, Dolan and Tomlinson.
- Bond counsel and Business/Property legal service will be provided by Miller Canfield.
- Labor/employment legal services will be provided by O’Reilly Rancillio, P.C.
- Special Education, student matters, and labor/employment legal services will be provided by Lusk & Albertson P.C.
- Employee benefits and general counsel legal service will be provided by Clark Hill.
- Workers Compensation legal service will be provided by the firm of Lacey & Jones

**Financial Consultant** - Recommend that the Board appoint the firm of PFM for bond issues and refundings.

**Insurance Agent** – Recommend SET-SEG be appointed as agent of record for Property, Liability, Umbrella, Commercial Package, Errors and Omissions, and Fleet Insurance, and Duane Gerlach Agency/The ASU Group as agent of record for Workers Compensation Insurance.

### Designating Signatories

The signatures for the commercial accounts should be designated. Any two (2) board member signatures are designated to sign the following accounts:

- 2005 Building and Site Funds
- Debt Fund Checking Accounts
- 2018 Building and Site Funds

For the following accounts authorized signatories are listed below. All accounts require two (2) signatures except for Adult & Community Education Accounts which require one (1) signature for checks less than \$1,000.00.

General Fund, Payroll, Food Service, SACC, Building Activities

Superintendent & any one board member

Adult and Community Education

Assistant Superintendent for Business & Operations, Assistant Superintendent for Educational Services

Flex Spending (Basic 125)

Superintendent & Assistant Superintendent for Business and Operations

***All debt issues, refunds and school bond loans have been consolidated into one disbursing account.***

### Designating Depositories:

- JP Morgan Chase
- Citizens Bank
- Comerica
- Credit Union One
- Fifth Third
- Flagstar Bank
- Bank of New York Mellon (Bond Paying Agent)
- PNC Bank
- Huntington Bank
- Michigan Schools & Government Credit Union
- PFM - Michigan Liquid Asset Fund (MILAF)
- Bank of America
- TCF Bank
- U.S. Bank

### Designating District Newspaper

The Macomb Daily and C&G Newspapers have been the officially designated newspaper. The paper which is designated by the Board of Education as the official newspaper is the one, which must carry the legal notices of activities relating to our district - i.e., election, notices, bids, etc. The designated newspaper, by law, must be published weekly.

A roll call vote was taken. Member Cardamone, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyck Zech, yes; Member Patzert, yes; Member Pyden, yes; and Member Sobah; absent. **Motion carried.**

### Investments

**MOTION: 07/02/20:** Moved by Member Cardamone and supported by Member Aquino to approve the investments as follows:

Recommend that the Board of Education delegate the responsibility for the investment of District Funds in compliance with Board of Education Policy 6144 and the State of Michigan Statutes to the Assistant Superintendent of Business and Operations.

A roll call vote was taken. Member Cardamone, yes; Member Aquino, yes; Member Bednard, yes; Member DeMuyck Zech, yes; Member Patzert, yes; Member Pyden, yes; and Member Sobah; absent. **Motion carried.**

### Meetings, Memberships, and Conferences

The Chippewa Valley Schools Board of Education approved the meetings, memberships, and conferences of the Chippewa Valley Board of Education to be held as follows:

- Regular Meetings: First and Third Monday of each month (***with noted exceptions and one meeting will be scheduled in the month of April***).
- General Meetings, Special Meetings or Policy Meetings are to be called as needed.
- Not only the dates, but also place and time of meetings should be designated.

Board of Education Meeting Schedule for 2020/2021 is attached.

## **Association Membership**

The Board of Education may maintain membership in the National School Board Association (NSBA), Michigan Association of School Boards (MASB), and other institutional memberships they find to be of benefit to the District.

The Board of Education recognizes the value of membership and attendance at conferences, meetings, and continuing education classes and approves all related costs (registration, travel, lodging, meals, and mileage) subject to the provisions outlined in the Board of Education By-Laws.

**MOTION: 07/03/20:** Moved by Member Patzert and supported by Member Pyden that the meeting be adjourned.

A roll call vote was taken. Member Patzert, yes; Member Pyden, yes; Member Aquino, yes; Member Bednard, yes; Member Cardamone, yes; Member DeMuyck Zech, yes and Member Sobah; absent. **Motion carried.**

Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Laura Cardamone, Secretary  
Board of Education



## CHIPPEWA VALLEY SCHOOLS BOARD OF EDUCATION MEETING SCHEDULE FOR 2019/2020

*Meetings are to be held in the boardroom of the Administration Building located at 19120 Cass Avenue, Clinton Township, MI 48038; 586-723-2000. Meetings may be scheduled elsewhere in the district should the need arise, and will be posted accordingly. Upon request to the Superintendent's Office, the District shall make reasonable accommodations for a disabled person to be able to participate in this meeting. Minutes are posted on the district website @ [chippewavalleyschools.org](http://chippewavalleyschools.org)*

July <b>2019</b>	22	6:15 p.m.	<i>Organizational Meeting</i>
July	22	6:30 p.m.	Regular Meeting
August	5	6:00 p.m.	Board Workshop
August	19	6:30 p.m.	Regular Meeting
September	9 (not 2 <sup>nd</sup> - Labor Day)	6:30 p.m.	Regular Meeting
September	23	6:30 p.m.	Regular Meeting
October	7	6:30 p.m.	Regular Meeting
October	21	6:30 p.m.	Regular Meeting
November	4	6:30 p.m.	Regular Meeting
November	18	6:30 p.m.	Regular Meeting
December	2	6:30 p.m.	Regular Meeting
December	9	6:30 p.m.	Regular Meeting
January <b>2020</b>	13	6:15 p.m.	<i>Organizational Meeting</i>
January	13	6:30 p.m.	Regular Meeting
January	27 (not 21 <sup>st</sup> - ML King, Jr. holiday)	6:30 p.m.	Regular Meeting
February	10	6:30 p.m.	Regular Meeting
March	2	6:30 p.m.	Regular Meeting
March	16	6:30 p.m.	Regular Meeting
April	13	6:30 p.m.	Regular Meeting
April	27	6:30 p.m.	Regular Meeting
May	4	6:30 p.m.	Regular Meeting
May	18	6:30 p.m.	Regular Meeting
June	1	6:30 p.m.	Regular Meeting
June	15	6:30 p.m.	Regular Meeting

***NOTE: General meetings, special meetings or policy meetings are to be called as needed.***