

**Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, MI 48038**

**Building & Site Sub-Committee Meeting Minutes**

Date: **February 4th, 2013** Meeting started at: **5:50 p.m.**  
Present: **Andy Patzert, George Sobah, Tammy Reynolds**  
Excused: **Frank Bednard**  
Also Present: **George Anthony & Jeff Atkins – Barton Malow  
Brian Smilnak – Wakely & Associates  
Ron Roberts & Scott Sederlund – Chippewa Valley Schools Administration**

Brief description of agenda items and discussion

- The Committee discussed the previous meeting minutes and approved them as written.

**1. Change Order Summary for January 2013**

Barton Malow presented change order summary reports for January 2013. The Building & Site Committee reviewed and discussed this information and agreed to bring them forward to the next regular board meeting for approval.

**2. Changes to Bus Purchase**

Scott Sederlund explained the changes to the heater location and bus seat for a decrease in original price. The Building & Site Committee reviewed and discussed this information and agreed to bring it forward to the next regular board meeting for recommendation.

**3. BP 15 Middle Schools Award Recommendations/Letter of Intent**

Barton Malow & Wakley presented a letter of recommendations for contract to the apparent low bidders on BP15 additions and renovations to middle schools. The committee also discussed how the low bidders for the electrical work at Iroquois and Wyandot backed out due to an incomplete bid leaving a tie between contractors. After discussing it there is a Board Policy that if two contractors or vendors are tied the business located in district boundaries would be awarded the bid. It was agreed upon by the committee that this was the route to go and award based on this recommendation. The committee also agreed to bring the recommendation for all the low bidders to the next scheduled board meeting. The committee also agreed that a letter of intent could be issued to the mechanical, electrical, carpentry, and steel categories to procure long lead items for this summer's work.

**4. CVHS Pool Diving Harness**

The committee discussed the pool diving harness at CVHS High School. It was decided that because of multiple factors – limited use, supervision, the number of students impacted, alternate sites which could be used for training (Oakland University), liability, and being consistent with the vast majority of other districts in the county – that the diving harness would not be recommended for installation.

**5. Other**

No other items were discussed at this time.

Additional Notes:

The next Building & Site Committee meeting is scheduled for **March 4, 2013 at 5:45 p.m.**

Meeting Adjourned at **6:20 p.m.**

Respectfully Submitted,  
George D. Anthony Jr., Barton Malow