

CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue

Clinton Township, MI 48038

586-723-2000

Regular Meeting
Administration Building

June 06, 2022
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Additions/Deletions
- C. Presentations/Recognitions
 - Science Olympiad– Ms. Samantha Voss (Ottawa Elementary)
- D. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on May 16, 2022.
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- E. Old Business
 - 1. Freedom of Information Act (FOIA) Appeal
- F. New Business
 - 1. Approve Personnel Transaction -Promotion of an Administrator-Principal, Cherokee Elementary School Mr. Roberts
 - 2. Approve Personnel Transaction – Promotion of an Administrator – Principal, Cheyenne Elementary Schools Mr. Roberts
 - 3. Approve Personnel Transaction – Hire of an Administrator – Principal, Sequoyah Elementary School Mr. Roberts
 - 4. Approve Personnel Transaction – Hire of an Administrator – Dakota High School, Athletic Director Mr. Roberts
 - 5. Approve Software License Renewal Mr. Sederlund
 - 6. Approve Cooperative Bid Award for Purchase of Copiers Mr. Sederlund
 - 7. Approve Purchase of IQWST Curriculum Materials Mr. Sederlund
 - 8. Approve Security Guard Services Mr. Sederlund
 - 9. Approve Two-Way Radio Purchase and Services Mr. Sederlund
 - 10. Approve 2021/2022 Appropriation Act for General and Special Revenue Funds Mr. Sederlund
 - 11. Approve Local, Toll and Long-Distance Service Mr. Sederlund
 - 12. Approve Revised Board of Education Policies 2260, 2260.01, 2266, and 3122 Mr. Bednard
 - 13. Approve First Reading to Amend Board Bylaw 0167.3, Public Participation at Board Meetings Mr. Bednard
- G. From the Community
- H. Union Communications

- I. Administration Reports
- J. Curriculum Updates
- K. Of and By Board Members
- L. Executive Session – *(8.h. – Attorney/Client Privilege)*
- M. Adjournment

Future Meetings

June 06, 2022	5:30 p.m.	Finance Sub-Committee Meeting
June 06, 2022	6:00 p.m.	Building & Site Sub-Committee Meeting
June 06, 2022	6:30 p.m.	Regular Meeting
June 20, 2022	6:30 p.m.	Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Presentations/Recognitions

- Science Olympiad– Ms. Samantha Voss (Ottawa Elementary)

- D. 1. General Consent Agenda
- a. Approve minutes of:
 - Regular Meeting held on May 16, 2022
(Minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
May 16, 2022**

Vice-President Aquino called the meeting to order at 6:36 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Pearl , Pyden, Sobah and Wojtowicz
Absent: Members Bednard and DeMuyck Zech (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Mr. Sibley,
Ms. Licari, Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

*Note: Member Pyden arrived at 7:15p.m.
Member Sobah appointed Secretary*

MOTION #05/09/22 – Moved by Member Pearl and supported by Member Wojtowicz to Amend the Agenda. **Ayes all, motion carried.**

MOTION #05/10/22 – Moved by Member Pearl and supported by Member Wojtowicz to Amend the Agenda to *move* Item D.-Discussions - Freedom of Information Act (FOIA) Appeal, to Item N. and *move* Adjournment to Item O. **Ayes all, motion carried.**

Recognition/Presentations

- Superintendent Ron Roberts introduced the Chippewa Valley and Dakota High School culinary students who participated in the American Culinary Federation Competition. Culinary Arts instructor, Mr. Russell Zampich, explained the competition.

MOTION #05/11/22 – Moved by Member Pearl and supported by Member Sobah to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on April 18, 2022.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$1,250,841.99.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$7,454,757.38.
- Approve 2018 Building & Site Payments Report in the amount of \$74,042.11.
- Approve Building Activity Check Register in the amount of \$85,780.77.
- Approve Personnel Transactions.

Ayes all, motion carried.

Old Business - None

MOTION #05/12/22 - Moved by Member Pearl and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of April 2022. **Ayes all, motion carried.**

MOTION #05/13/22 - Moved by Member Sobah and supported by Member Pearl that the Chippewa Valley Schools Board of Education approve Lexia Learning Systems LLC, for a 12-month contract of \$190,400 for software licensing, subscription, and support to support elementary and middle school reading goals. **Ayes all, motion carried.**

MOTION #05/14/22 - Moved by Member Sobah and supported by Member Pearl that the Chippewa Valley Schools Board of Education approve DreamBox Learning for a 12-month contract of \$135,807.60 for software licensing, subscription, and professional development to support elementary level math goals. **Ayes all, motion carried.**

MOTION #05/15/22 - Moved by Member Pyden and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve Dependable Retreading for annual purchases of tires, recap tires, and related services, utilizing bid unit prices, in the approximate annual amount of \$40,868. This award also allows for five possible annual contract extensions. **Ayes all, motion carried.**

From the Community

- Mr. Stanley Shipley (district parent) addressed the Board of Education.
- Ms. Melody Perrin (community member) addressed the Board of Education.

Union Communications – None

Administration Reports

- Superintendent Ron Roberts reported on the following:
 - The Dakota High School Drumline performed at the State of the Township breakfast, held on Tuesday, May 10th, at Sycamore Hills.
 - Russ Milne Ford and Ford Motor Company generously donated a Ford Fiesta to our Automotive Tech program.
 - The 21st Relay for Life event held on Saturday, May 14th, on the Chippewa Valley 9th Grade Center track. Over \$1 million has been raised for cancer research over the past 20 years.
 - The PTO Officer's Appreciation breakfast, held at the Administration Building, on Friday, May 13th, to acknowledge the significant role these volunteers play in our district.

Curriculum Reports – None

Of and By Board Members

- Member Wojtowicz expressed concern regarding district events and board member notification.

MOTION #05/16/22– Moved by Member Pearl and supported by Member Pyden that the meeting be adjourned into Executive Session (*8.h. – Attorney/Client Privilege*)

A roll call vote was taken. Member Pearl, yes; Member Pyden, yes; Member Aquino, yes; Member Sobah, yes and Member Wojtowicz, yes. **Motion carried.**

Meeting adjourned into Executive Session at 8:38 p.m.

Meeting reconvened into Open Session at 10:13 p.m.

Discussion – Freedom of Information Act (FOIA) Appeal

Chippewa Valley Schools (the “District”) received a Freedom of Information Act (“FOIA”) request via electronic mail on March 24, 2022. The FOIA request was sent by Monica Radyko, (**Attachment 1.**)

On March 31, 2022, the District issued a notice to the requester extending the time period for the District to respond by ten business days to April 18, 2022. See Radyko FOIA Extension Letter, (**Attachment 2.**)

The District issued its response to the requester on April 18, 2022. The District denied both requests pursuant to MCL 15.235(5)(b), (**Attachment 3.**) The reason cited for denial was that a public record did not exist under the name given by the requester or by another name reasonably known to the public body.

On April 28, 2022, Ms. Radyko submitted an appeal of the denial via electronic mail. (**Attachment 4**)

WHEREAS, the Board of Education received a Freedom of Information Act Appeal because the original FOIA request was denied by the District's FOIA Coordinator; and

WHEREAS, the Board of Education having reviewed the FOIA appeal from Ms. Monica Radyko dated April 28, 2022, has determined the district is not in possession of any documents that are responsive to Ms. Radyko's, April 28, 2022, FOIA Appeal or in her original March 24, 2022 FOIA Appeal;

NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The Board of Education denies the April 28, 2022, FOIA Appeal because the district is not in possession of any documents or public records responsive to the April 28, 2022, FOIA Appeal or the Original March 24, 2022, request.
2. The Board of Education directs the Superintendent or his designee to provide notice of the board's denial of the FOIA appeal to Ms. Radyko.

MOTION #05/17/22 Moved by Member Pearl and supported by Member Pyden to Amend the Agenda to move Item D.- Discussions – Freedom of Information Act (FOIA) Appeal to after Executive Session. **Ayes all, motion carried.**

Discussion: Board of Education members have no knowledge of documents requested.

MOTION #05/18/22 Moved by Member Sobah and supported by Member Pearl that all Chippewa Valley Schools Board of Education members have personally no knowledge of documents requested by Ms. Radyko. **Ayes all, motion carried.**

MOTION #05/19/22 – Moved by Member Pyden and supported by Member Sobah to adjourn the meeting. **Ayes all, motion carried.**

Meeting adjourned at 10:20 p.m.

Respectfully submitted,

Elizabeth Pyden, Secretary
Board of Education

MEMORANDUM

D.1.b FINANCIAL REPORTS for period ending June 30, 2022

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 5/17/2022	306,042.44
Checks dated 5/24/2022	<u>1,370,212.30</u>
Checks dated 5/31/2022	<u>1,181,712.06</u>
	<u>\$ 2,857,966.80</u>

2. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 5/31/2022	<u>\$ 115,151.21</u>
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3. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 5/18/2022	77,223.87
Checks dated 5/25/2022	<u>73,263.96</u>
Checks dated 6/1/2022	<u>58,509.27</u>
	<u>\$ 208,997.10</u>

REGULAR MEETING
6:30 PM

June 6, 2022
Adam Blanchard

D.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Miriam Trejo	Network Support Tech	5/23/22
Kristina Jacobsen	Clerk-Transportation	5/23/22
Sue Perechinuk	Food Service Helper-Erie	22/23 school year
Melissa Kerr	Special Ed Aide-Fox	22/23 school year

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Noah Griessel	Lunchmonitor-Fox	5/20/22
Stacie Waschewski	Secretary-Sequoyah	6/3/22
Jennifer Guarino	Food Service Helper	6/3/22
Kathleen Tomison	Food Service Helper	5/13/22
Debra Lange	Food Service Helper	6/13/22

<u>RETIREMENT</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Kate Dudzinski	Food Service Helper	June 13, 2022
Kelly Bauser	Guidance Secretary-CVHS	July 29, 2022
Traci Fusco	Secretary-Dakota	July 31, 2022
Tom Bradshaw	Music Teacher-Miami	August 29, 2022

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for this teacher is 8/29/22. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Samantha Adkins	1.0 Music	Replacement	8/29/22

RESOLUTION

WHEREAS: **Kaye Dudzinski** has served the Chippewa Valley School District faithfully and diligently for a period of sixteen years as a Food Service Helper.

WHEREAS: **Kaye Dudzinski** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Kaye Dudzinski**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Kaye Dudzinski** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of June 2022** be made a permanent part of the records of this School District and a copy sent to **Kaye Dudzinski** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Kelly Bauser** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-three years as a Media Clerk, Clerk and Secretary.

WHEREAS: **Kelly Bauser** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Kelly Bauser**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Kelly Bauser** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of June 2022** be made a permanent part of the records of this School District and a copy sent to **Kelly Bauser** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Traci Fusco** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a Secretary.

WHEREAS: **Traci Fusco** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Traci Fusco**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Traci Fusco** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of June 2022** be made a permanent part of the records of this School District and a copy sent to **Traci Fusco** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Tom Bradshaw** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-five years as a Music Teacher.

WHEREAS: **Tom Bradshaw**, through his leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Tom Bradshaw**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Tom Bradshaw**, will be missed by all his school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **6th day of June 2022** be made a permanent part of the records of this School District and a copy sent to **Tom Bradshaw** as an expression of our appreciation.

E. Old Business

1. Freedom of Information Act (FOIA) Appeal

F. New Business

1. Approve Personnel Transaction -Promotion of an Administrator-Principal, Cherokee Elementary School Mr. Roberts
2. Approve Personnel Transaction – Promotion of an Administrator – Principal, Cheyenne Elementary School Mr. Roberts
3. Approve Personnel Transaction – Hire of an Administrator – Principal, Sequoyah Elementary School Mr. Roberts
4. Approve Personnel Transaction – Hire of an Administrator – Dakota High School, Athletic Director Mr. Roberts
5. Approve Software License Renewal Mr. Sederlund
6. Approve Cooperative Bid Award for Purchase of Copiers Mr. Sederlund
7. Approve Purchase of IQWST Curriculum Materials Mr. Sederlund
8. Approve Security Guard Services Mr. Sederlund
9. Approve Two-Way Radio Purchase and Services Mr. Sederlund
10. Approve 2021/2022 Appropriation Act for General and Special Revenue Funds Mr. Sederlund
11. Approve Local, Toll and Long-Distance Service Mr. Sederlund
12. Approve Revised Board of Education Policies 2260, 2260.01, 2266, and 3122 Mr. Bednard
13. Approve First Reading to Amend Board Bylaw 0167.3, Public Participation at Board Meetings Mr. Bednard

REGULAR MEETING

June 6, 2022
6:30 p.m.

MEMORANDUM

F.1 Approve Personnel Transaction-Promotion of an Administrator – Principal Cherokee Elementary School Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Heather Batko to the position of Principal, Cherokee Elementary School. Ms. Batko’s effective start date will be July 1, 2022.”

RATIONALE: Ms. Batko is being appointed to fill a vacancy created by a retirement and she meets all the qualifications.

REGULAR MEETING

June 6, 2022
6:30 p.m.

MEMORANDUM

**F.2 Approve Personnel Transaction-Promotion of an Administrator – Principal
Cheyenne Elementary School Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Mr. Anthony Lewis to the position of Principal, Cheyenne Elementary School. Mr. Lewis’ effective start date will be July 1, 2022.”

RATIONALE: Mr. Lewis is being appointed to fill a vacancy created by a retirement and he meets all the qualifications.

REGULAR MEETING

June 6, 2022
6:30 p.m.

MEMORANDUM

F. 3 Approve Personnel Transaction-Hire of an Administrator, Principal, Sequoyah Elementary School Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hire of Ms. Monica Gabriel to the position of Sequoyah Elementary School Principal. Ms. Gabriels’ effective start date to be determined.”

RATIONALE: Ms. Gabriel is being hired to fill a vacancy created by a retirement and she meets all the qualifications listed on the posting.

REGULAR MEETING

June 6, 2022
6:30 p.m.

MEMORANDUM

F. 4 Approve Personnel Transaction-Hire of an Administrator-Athletic Director, Dakota High School Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hire of Mr. Shane Finney to the position of Dakota High School, Athletic Director. Mr. Finneys’ effective start date will be June 20, 2022.”

RATIONALE: Mr. Finney is being hired to fill a vacancy created by a retirement and he meets all the qualifications listed on the posting.

MEMORANDUM

F.5 Approve Software License Renewal

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve CDW-G for a 12-month software subscription totaling \$64,559.44 for Microsoft Windows and Office software licenses, upgrades and software assurance.”

RATIONALE: Aggressive pricing was obtained through the Regional Educational Media Center (REMC) statewide cooperative bid. In accordance with State law and the Board Policy for Cooperative Purchasing (#6440), cooperative purchasing enables this aggregation of purchases from schools statewide in joint ventures that maximizes value for each dollar spent.

The REMC pricing was reviewed and approved by the Technology Services and Business Offices. Funding will come from the 2022-2023 General Fund budget for this purchase.

QUOTE CONFIRMATION



DEAR SARA MONNIER-WHITE,

Thank you for considering CDW•G LLC for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
MSRJ033	4/28/2022	EES RENEWAL	6885978	\$64,559.44

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>MS EES M365 EDU A3 SUBS</u> Mfg. Part#: AAA-73004-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: REMC Software and Digital Services 2021 to 2024 (REMC SOFTWARE 2021)	1069	4840200	\$57.66	\$61,638.54
<u>Microsoft 365 A3 - subscription license - 1 user</u> Mfg. Part#: AAD-38397-B-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: MARKET	30000	5419376	\$0.00	\$0.00
<u>MS EES M365 APPS ENT DVC ADD</u> Mfg. Part#: RQL-00001-12MO Electronic distribution - NO MEDIA Contract: MARKET	31039	5680005	\$0.00	\$0.00
<u>Microsoft Project Online Professional - subscription license - 1 user</u> Mfg. Part#: 7MA-00001-12MO UNSPSC: 43231507 Electronic distribution - NO MEDIA Contract: REMC Software and Digital Services 2021 to 2024 (REMC SOFTWARE 2021)	10	4304049	\$66.39	\$663.90
<u>Microsoft 365 A5 - subscription license - 1 user</u> Mfg. Part#: AAA-72992-B-12MO UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: REMC Software and Digital Services 2021 to 2024 (REMC SOFTWARE 2021)	20	4834534	\$112.85	\$2,257.00

PURCHASER BILLING INFO	SUBTOTAL	\$64,559.44
	SHIPPING	\$0.00
	SALES TAX	\$0.00
	GRAND TOTAL	\$64,559.44
	Please remit payments to:	
DELIVER TO		

Shipping Address:
 CHIPPEWA VALLEY SCHOOLS
 SARA MONNIER-WHITE
 19120 CASS AVE
 CLINTON TOWNSHIP, MI 48038-2301
Phone: (586) 723-2000
Shipping Method: ELECTRONIC DISTRIBUTION

CDW Government
 75 Remittance Drive
 Suite 1515
 Chicago, IL 60675-1515

Need Assistance? CDW•G LLC SALES CONTACT INFORMATION



Kirk Wojak

(866) 253-5524

kirkwoj@cdw.com

LEASE OPTIONS

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
\$64,559.44	\$1,730.84/Month	\$64,559.44	\$1,999.41/Month

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.
- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.6 Approve Cooperative Bid Award for Purchase of Copiers Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a copier contract award to Ricoh USA in the amount of \$261,798 for the purchase of 26 copiers, utilizing the State of Michigan MiDEAL bid cooperative program”

RATIONALE: Aggressive pricing was obtained through the State of Michigan MiDEAL bid cooperative program, of which Chippewa Valley Schools is a member. This recommendation was approved by Building & Site on June 6, 2022, and funding will come from the 2018 Building & Site Fund.

COPIER REPLACEMENT RECOMMENDATION

Site	Install	Total Meter (12/31/21)	Monthly Usage	Recommended Model	Features	State of Michigan MIDEAL #180000000366
ALGONQUIN - main office	8/20/2014	704,975	5,697	IM5000	COPY, FAX, PRINT, SCAN	\$5,236
CHEROKEE - workshop	7/6/2015	528,740	16,174	IM7000	COPY, FAX, PRINT, SCAN	\$8,910
CHEYENNE - Old Front Office	7/8/2015	2,558,601	15,441	IM9000	COPY, FAX, PRINT, SCAN	\$12,976
CVHS - main office	4/1/2015	609,082	6,639	IM9000	COPY, FAX, PRINT, SCAN	\$12,976
CVHS - principal's office	8/21/2014	103,844	1,005	IM5000	COPY, FAX, PRINT, SCAN	\$5,236
CVHS - 2nd floor workshop	7/8/2015	3,515,977	47,507	IM9000	COPY, FAX, PRINT, 3 HOLE PUNCH, SCAN	\$12,976
CVHS - CTE office	4/1/2015	2,103,423	19,171	IM9000	COPY, FAX, PRINT, SCAN	\$12,976
DAKOTA 9TH - workshop near office	4/17/2014	3,687,595	6,184	IM8000	COPY, PRINT, BOOKLET FINISHER	\$10,925
DAKOTA 9TH - guidance office	8/19/2014	409,195	2,717	IM5000	COPY, FAX, PRINT, SCAN	\$5,236
DAKOTA 9TH - workshop	4/17/2014	12,554,070	79,298	PRO 8300	COPY, PRINT, 3 HOLE PUNCH, SCAN	\$24,647
DAKOTA HS - guidance office	8/19/2014	347,722	3,312	IM5000	COPY, FAX, PRINT, SCAN	\$5,236
ERIE - workshop	7/9/2015	790,604	12,193	IM7000	COPY, FAX, PRINT, SCAN	\$8,910
IAM - workshop	9/29/2015	4,830,199	34,677	IM9000	COPY, PRINT, SCAN	\$12,552
IROQUOIS - main office	9/28/2012	621,693	5,597	IM5000	COPY, FAX, PRINT, SCAN	\$5,236
MIAMI - media center	7/6/2015	1,486,327	18,347	IM7000	COPY, FAX, PRINT, SCAN	\$8,910

COPIER REPLACEMENT RECOMMENDATION

Site	Install	Total Meter (12/31/21)	Monthly Usage	Recommended Model	Features	State of Michigan MIDEAL #180000000366
MOHAWK - main office	9/30/2014	1,536,266	18,280	IM7000	COPY, FAX, PRINT, SCAN	\$8,910
OJIBWA - 2nd floor workroom	7/6/2015	3,211,612	54,788	IM9000	COPY, FAX, PRINT, SCAN	\$12,976
OTTAWA - next to workroom	4/8/2015	3,506,924	40,239	IM6000	COPY, FAX, PRINT, SCAN	\$7,384
OTTAWA - workroom	4/8/2015			IM6000	COPY, PRINT, SCAN	\$6,942
SENECA	12/10/2014	2,268,368	47,730	IM9000	COPY, PRINT, SCAN	\$12,552
SENECA - workroom	7/6/2015	2,804,839	47,300	IM9000	COPY, FAX, PRINT, SCAN	\$12,976
SEQUOYAH - workroom	9/22/2014	657,862	4,516	IM7000	COPY, FAX, PRINT, SCAN	\$8,910
SHAWNEE - 2nd floor, west wing	7/6/2015	1,734,378	24,441	IM7000	COPY, FAX, PRINT, SCAN	\$10,232
WYANDOT - workroom	9/19/2014	2,707,907	28,090	IM8000	COPY, FAX, PRINT, SCAN	\$10,232
LITTLE TURTLE - workroom	9/22/2014	1,305,498	11,827	IM9000	COPY, PRINT, SCAN	\$12,552
COMM ED - Adult Ed computer room	8/25/2014	188,148	1,048	IM4000	COPY, FAX, PRINT, SCAN	\$5,194
\$261,798						

Blended Service
rate \$0.0039 cpc,
firm for 5 years

REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.7 Approve Purchase of IQWST Curriculum Materials

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Activate Learning as the sole provider of IQWST middle school curriculum materials for a total cost of \$63,735.51.”

RATIONALE: The cost of the IQWST curriculum materials is set to increase by 10% for the 2022/23 school year. Purchasing the sole source materials from Activate Learning now will save \$7,081.72.

The proposal was reviewed and approved by the Educational Services and Purchasing Departments. Funding will come from the General Fund for this purchase.



44 Amogerone Crossway #7862
Greenwich, CT 06830

01/02/2022

To Who it may Concern,

Please be advised, Activate Learning is the sole source for the IQWST curriculum materials, which include all aspects of the curriculum. These materials are Copyright protected and cannot be duplicated without the express consent of Activate Learning

There are no other sources in the United States legally authorized to sell these curriculum materials.

If you should have any questions regarding this please contact me at 630-215-3017

Sincerely

Thomas Pence

Thomas Pence
Executive Vice President, Sales and Marketing
Activate Learning



3.0.1 ESTIMATE

Hide Blank Rows

Date: 5/25/2022

School Name:

Valid Until: 6/1/2022

Please make PO's payable to
 SASC, LLC d/b/a Activate Learning
 44 Amogerone Crossway #7862
 Greenwich, CT 06836
 FAX: 203.848.6963

DO NOT SEND PO'S TO REMITTANCE ADDRESS

FAX: 203.848.6963

EMAIL: orders@activatelearning.com

Bill To		Ship To
Name		Beth Reinhold
Address		Chippewa Valley-Algonquin 19150 Briarwood Ln Clinton Township, MI
Email		Ereinhold@cvs.k12.mi.us
Phone		
Fax		

Shipping Address is located in the Contiguous United States

Requested Delivery Date

Item #	Description	Quantity	Unit Price	Line Total
Overview				
BUNDLES				
Grade Level Bundles (128 Students)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Combo Grade Level Bundles (128 Students per grade level)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Grade Level Teacher Editions Sets				
Grade Level PocketLab Classroom Kits				
UNIT SPECIFIC LISTINGS				
Equipment Kit				
** Covers all units - 1 per teacher ordering Durable Kits below rather than an above bundle **				
ES1 - How Does Water Shape Our World?				
IC1 - How Can I Smell Things from a Distance?				
978-1-64578-292-6	IC1 - Student Edition 8pack	22	\$ 44.95	\$ 988.90
LS1 - Where Have All the Creatures Gone?				
978-1-64578-289-6	LS1 - Student Edition 8pack	22	\$ 44.95	\$ 988.90
PS1 - Can I Believe My Eyes?				

978-1-64578-295-7	PS1 - Student Edition 8pack	22	\$	44.95	\$	988.90
ES2 - What Makes the Weather Change?						
978-1-64578-298-8	ES2 - Student Edition 8pack	20	\$	44.95	\$	899.00
IC2 - How Can I Make New Stuff from Old Stuff?						
LS2 - What Is Going on Inside Me?						
978-1-64578-301-5	LS2 - Student Edition 8pack	20	\$	44.95	\$	899.00
PS2 - Why Do Some Things Stop While Others Keep Going?						
978-1-64578-307-7	PS2 - Student Edition 8pack	20	\$	44.95	\$	899.00
ES3 - How Is the Earth Changing?						
978-1-64578-310-7	ES3 - Student Edition 8pack	23	\$	44.95	\$	1,033.85
IC3 - How Does Food Provide My Body with Energy?						
LS3 - Why Do Organisms Look the Way They Do?						
978-1-64578-313-8	LS3 - Student Edition 8pack	23	\$	44.95	\$	1,033.85
PS3 - How Will It Move?						
978-1-64578-319-0	PS3 - Student Edition 8pack	23	\$	44.95	\$	1,033.85
INTERACTIVE DIGITAL EDITIONS						
PORTAL LICENSES						
PL01 WP	Portal License - Teacher (Print Books Required)	6	\$	-	\$	-
PL03 WP	Portal License - Student (Print Books Required)	1	\$	-	\$	-
TRAINING						

Notes:

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Estimate Valid Until:
6/1/2022

SUBTOTAL	\$	8,765.25
	\$	-
Shipping	\$	1,051.83
Total	\$	9,817.08



3.0.1 ESTIMATE

Hide Blank Rows

Please make PO's payable to
 SASC, LLC d/b/a Activate Learning
 44 Amogerone Crossway #7862
 Greenwich, CT 06836
 FAX: 203.848.6963

Date: 5/25/2022
 School Name:
 Valid Until: 6/1/2022

DO NOT SEND PO'S TO REMITTANCE ADDRESS

FAX: 203.848.6963

EMAIL: orders@activatelearning.com

Bill To		Ship To
Name		Beth Reinhold
Address		Chippewa Valley-Wyandot 39490 Garfield Rd. Clinton Township, MI 48038
Email		Ereinhold@cvs.k12.mi.us
Phone		
Fax		

Shipping Address is located in the Contiguous United States

Requested Delivery Date

Item #	Description	Quantity	Unit Price	Line Total
Overview				
BUNDLES				
Grade Level Bundles (128 Students)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Combo Grade Level Bundles (128 Students per grade level)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Grade Level Teacher Editions Sets				
Grade Level PocketLab Classroom Kits				
UNIT SPECIFIC LISTINGS				
Equipment Kit				
** Covers all units - 1 per teacher ordering Durable Kits below rather than an above bundle **				
ES1 - How Does Water Shape Our World?				
IC1 - How Can I Smell Things from a Distance?				
978-1-64578-292-6	IC1 - Student Edition 8pack	34	\$ 44.95	\$ 1,528.30
LS1 - Where Have All the Creatures Gone?				
978-1-64578-289-6	LS1 - Student Edition 8pack	34	\$ 44.95	\$ 1,528.30
PS1 - Can I Believe My Eyes?				

978-1-64578-295-7	PS1 - Student Edition 8pack	34	\$	44.95	\$	1,528.30
ES2 - What Makes the Weather Change?						
978-1-64578-298-8	ES2 - Student Edition 8pack	39	\$	44.95	\$	1,753.05
IC2 - How Can I Make New Stuff from Old Stuff?						
LS2 - What Is Going on Inside Me?						
978-1-64578-301-5	LS2 - Student Edition 8pack	39	\$	44.95	\$	1,753.05
PS2 - Why Do Some Things Stop While Others Keep Going?						
978-1-64578-307-7	PS2 - Student Edition 8pack	39	\$	44.95	\$	1,753.05
ES3 - How Is the Earth Changing?						
978-1-64578-310-7	ES3 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
IC3 - How Does Food Provide My Body with Energy?						
LS3 - Why Do Organisms Look the Way They Do?						
978-1-64578-313-8	LS3 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
PS3 - How Will It Move?						
978-1-64578-319-0	PS3 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
INTERACTIVE DIGITAL EDITIONS						
PORTAL LICENSES						
PL01 WP	Portal License - Teacher (Print Books Required)	6	\$	-	\$	-
PL03 WP	Portal License - Student (Print Books Required)	1	\$	-	\$	-
TRAINING						

Notes:

Estimate Valid Until:
6/1/2022

SUBTOTAL	\$	14,698.65
	\$	-
Shipping	\$	1,763.84
Total	\$	16,462.49



3.0.1 ESTIMATE

Hide Blank Rows

Date: 5/25/2022

School Name:

Valid Until: 6/1/2022

Please make PO's payable to
 SASC, LLC d/b/a Activate Learning
 44 Amogerone Crossway #7862
 Greenwich, CT 06836
 FAX: 203.848.6963

DO NOT SEND PO'S TO REMITTANCE ADDRESS

FAX: 203.848.6963

EMAIL: orders@activatelearning.com

Bill To		Ship To
Name		Beth Reinhold
Address		Chippewa Valley-Iroquois 48301 Romeo Plank Rd. Macomb, MI 48044
Email		Ereinhold@cvs.k12.mi.us
Phone		
Fax		

Shipping Address is located in the Contiguous United States

Requested Delivery Date

Item #	Description	Quantity	Unit Price	Line Total
Overview				
BUNDLES				
Grade Level Bundles (128 Students)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header **				
Combo Grade Level Bundles (128 Students per grade level)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header **				
Grade Level Teacher Editions Sets				
Grade Level PocketLab Classroom Kits				
UNIT SPECIFIC LISTINGS				
Equipment Kit				
** Covers all units - 1 per teacher ordering Durable Kits below rather than an above bundle **				
ES1 - How Does Water Shape Our World?				
IC1 - How Can I Smell Things from a Distance?				
978-1-64578-292-6	IC1 - Student Edition 8pack	37	\$ 44.95	\$ 1,663.15
LS1 - Where Have All the Creatures Gone?				
978-1-64578-289-6	LS1 - Student Edition 8pack	37	\$ 44.95	\$ 1,663.15
PS1 - Can I Believe My Eyes?				

978-1-64578-295-7	PS1 - Student Edition 8pack	37	\$	44.95	\$	1,663.15
ES2 - What Makes the Weather Change?						
978-1-64578-298-8	ES2 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
IC2 - How Can I Make New Stuff from Old Stuff?						
LS2 - What Is Going on Inside Me?						
978-1-64578-301-5	LS2 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
PS2 - Why Do Some Things Stop While Others Keep Going?						
978-1-64578-307-7	PS2 - Student Edition 8pack	36	\$	44.95	\$	1,618.20
ES3 - How Is the Earth Changing?						
978-1-64578-310-7	ES3 - Student Edition 8pack	35	\$	44.95	\$	1,573.25
IC3 - How Does Food Provide My Body with Energy?						
LS3 - Why Do Organisms Look the Way They Do?						
978-1-64578-313-8	LS3 - Student Edition 8pack	35	\$	44.95	\$	1,573.25
PS3 - How Will It Move?						
978-1-64578-319-0	PS3 - Student Edition 8pack	35	\$	44.95	\$	1,573.25
INTERACTIVE DIGITAL EDITIONS						
PORTAL LICENSES						
PL01 WP	Portal License - Teacher (Print Books Required)	6	\$	-	\$	-
PL03 WP	Portal License - Student (Print Books Required)	1	\$	-	\$	-
TRAINING						

Notes:

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Estimate Valid Until:
6/1/2022

SUBTOTAL	\$	14,563.80
	\$	-
Shipping	\$	1,747.66
Total	\$	16,311.46



3.0.1 ESTIMATE

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Please make PO's payable to
 SASC, LLC d/b/a Activate Learning
 44 Amogerone Crossway #7862
 Greenwich, CT 06836
 FAX: 203.848.6963

Date: 5/25/2022
 School Name:
 Valid Until: 6/1/2022

DO NOT SEND PO'S TO REMITTANCE ADDRESS
 FAX: 203.848.6963
 EMAIL: orders@activatelearning.com

	Bill To	Ship To
Name		Beth Reinhold
Address		Chippewa Valley-Seneca 47200 Heydenreich Rd. Macomb, MI 48044
Email		Ereinhold@cvs.k12.mi.us
Phone		
Fax		

Requested Delivery Date

Shipping Address is located in the Contiguous United States

Item #	Description	Quantity	Unit Price	Line Total
Overview				
BUNDLES				
Grade Level Bundles (128 Students)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Combo Grade Level Bundles (128 Students per grade level)				
** Print Teacher Edition Sets Available Separately **				
** Measuring Device Kits and Appendix Kits Available Separately underneath each unit's header below **				
Grade Level Teacher Editions Sets				
Grade Level PocketLab Classroom Kits				
UNIT SPECIFIC LISTINGS				
Equipment Kit				
** Covers all units - 1 per teacher ordering Durable Kits below rather than an above bundle **				
ES1 - How Does Water Shape Our World?				
IC1 - How Can I Smell Things from a Distance?				
978-1-64578-292-6	IC1 - Student Edition 8pack	43	\$ 44.95	\$ 1,932.85
LS1 - Where Have All the Creatures Gone?				
978-1-64578-289-6	LS1 - Student Edition 8pack	43	\$ 44.95	\$ 1,932.85
PS1 - Can I Believe My Eyes?				

978-1-64578-295-7	PS1 - Student Edition 8pack	43	\$	44.95	\$	1,932.85
ES2 - What Makes the Weather Change?						
978-1-64578-298-8	ES2 - Student Edition 8pack	46	\$	44.95	\$	2,067.70
IC2 - How Can I Make New Stuff from Old Stuff?						
LS2 - What Is Going on Inside Me?						
978-1-64578-301-5	LS2 - Student Edition 8pack	46	\$	44.95	\$	2,067.70
PS2 - Why Do Some Things Stop While Others Keep Going?						
978-1-64578-307-7	PS2 - Student Edition 8pack	46	\$	44.95	\$	2,067.70
ES3 - How Is the Earth Changing?						
978-1-64578-310-7	ES3 - Student Edition 8pack	51	\$	44.95	\$	2,292.45
IC3 - How Does Food Provide My Body with Energy?						
LS3 - Why Do Organisms Look the Way They Do?						
978-1-64578-313-8	LS3 - Student Edition 8pack	51	\$	44.95	\$	2,292.45
PS3 - How Will It Move?						
978-1-64578-319-0	PS3 - Student Edition 8pack	51	\$	44.95	\$	2,292.45
INTERACTIVE DIGITAL EDITIONS						
PORTAL LICENSES						
PL01 WP	Portal License - Teacher (Print Books Required)	6	\$	-	\$	-
PL03 WP	Portal License - Student (Print Books Required)	1	\$	-	\$	-
TRAINING						

Notes:

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Estimate Valid Until:
6/1/2022

SUBTOTAL	\$	18,879.00
	\$	-
Shipping	\$	2,265.48
Total	\$	21,144.48

Jarvie, Donna

From: Reinhold, Elizabeth
Sent: Tuesday, May 24, 2022 3:17 PM
To: Cynthia Weller
Cc: Jarvie, Donna
Subject: IQWST book quote

Hi Cynthia,
I just got the numbers for our IQWST books.
Please put together a quote for the following:
6th grade books IC1, PS1, and LS1
7th grade books PS2, ES2, LS2
8th grade books PS3, ES3, LS3

These will need to be shipped to the 4 buildings (I have breakdowns for quantities below, packs assumes a pack of 8 books).

	6 th	7 th	8 th
Algonquin	176 (22 packs)	160 (20 packs)	184 (23 packs)
Iroquois	296 (37 packs)	288 (36 packs)	280 (35 packs)
Seneca	344 (43 packs)	368 (46 packs)	408 (51 packs)
Wyandot	272 (34 packs)	312 (39 packs)	288 (36 packs)
Totals	1088 (136 packs)	1128 (141 packs)	1160 (145 packs)

Donna and I will do our very best to get a PO created by June 1, once we get the quote.
Thank you!

Best Regards,
Beth Reinhold
7th Grade Science
Seneca Middle School
Science Curricular Leader
Chippewa Valley Schools
"Somewhere, something incredible is waiting to be known."

10% increase 6/1.

REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.8 Approve Security Guard Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve DM Burr for an two-year contract, plus six possible one-year renewals, for high school security guard services during the school day in the approximate annual amount of \$301,800.96.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFP 19.2122.

The proposals were reviewed and approved by both Central Office and High School Administrators. Funding will come from the General Fund and Athletic budgets for this service contract.

SECURITY GUARD SERVICES

REP 19.2.122

BIDDERS:	Allied Universal	American Guard	DMI Burr			Eagle Security	Securitech	Securitas
			Base Bid	Alt 1	Alt 2			
Acknowledge Addendum	YES	YES	YES	YES	YES	YES	YES	YES
Corporate Office	PA	CA	Flint	Flint		Farmington Hills	Farmington Hills	NJ
Local Office	Southfield	Southfield	Troy or Flint	Troy or Flint		Farmington Hills	Farmington Hills	Dearborn
Years in Business	65	24	15	15	14	6	6	172
Guard Turnover	69%	32%	28%	28%	20%	39%	39%	anticipate 20%
Days <100% coverage	3%	no MI school clients	3%	3%	Confidential	0%	0%	renegotiated / raised low wage contracts
Disciplined/Suspended	13%	22%	5%	5%	2% estimate - not tracked	19%	19%	33% approx (will answer after award)
Terminated	13%	10%	7%	7%	1%	10%	10%	
Billable Regular Guard (current \$23.88)	\$ 23.29	\$ 23.43	\$ 21.76	\$ 23.20	\$ 24.64	\$ 21.74	\$ 27.50	\$ 23.67
Billable Supervisor (current \$26.12)	\$ 26.09	\$ 27.69	\$ 25.15	\$ 26.59	\$ 28.03	\$ 24.64	\$ 29.50	\$ 26.30
Annual Rate Increase	3%	5%	up to 3%		2%	3%		up to 6% (2.5-3% historically, cost of living & inflation)
Regular Guard Wage	\$ 16.50	\$ 17.00	\$ 15.00	\$ 16.00	\$ 17.00	\$ 15.00	\$ 16.00	\$ 16.00
Supervisor Wage	\$ 18.50	\$ 19.00	\$ 17.00	\$ 18.00	\$ 19.00	\$ 17.00	\$ 18.00	\$ 18.00
Information Mgmt System:								
Billable Regular		\$ 25.83	\$ 22.00	\$ 23.45	\$ 24.89	\$ 21.74	\$ 27.50	\$ 23.67
Billable Supervisor		\$ 28.09	\$ 25.40	\$ 26.84	\$ 28.28	\$ 24.64	\$ 29.50	\$ 26.30
Flat Rate	\$150/month/device							
Customers:		Davison, Hartland, Holly, Southfield, Oak Park, River Rouge, Bendle, Carman-Ainsworth, GISD				Pathways Academy	One Synagogue / School	Univ Detroit Jesuit, Detroit PS, Highland Park, Harper Woods, Southfield PS, Ecorse, Dearborn
School Districts		None in Michigan			Acct Mgr no K12 experience but Pres & VP has K12 experience			
Universities		EMU and Kettering					Saginaw Valley	

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund, Assistant Superintendent for Business and Operations

CC: Paul Sibley, Executive Director of Secondary Education

From: Laura Harrington, Purchasing and Risk Management Supervisor

Date: Wednesday, May 25, 2022

Re: **Recommendation for Award of Bid Package Number 19.2122
(Security Guard Services)**

A Request for proposals for Security Guard Services was issued in March 2022. Aggressive bid solicitation included two-week advertisements provided online at the State of Michigan's SIGMA website. The Chippewa Valley Schools' Purchasing Department directly notified 26 companies of this project.

Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Six proposals were opened May 2, 2022 and were based upon bidding documents prepared by the Purchasing Department. The bidding documents provided for a two-year contract, plus six possible one-year renewal periods.

Chippewa Valley High School/ 9th Grade Center uses 4 regular guards for a total of 4,608 hours, and one site supervisor with 1,152 hours. Dakota High School / 9th Grade Center has 5 regular guards for a total of 5,760 hours, and one site supervisor with 1,152 hours. The athletic departments also utilize the same guards for varsity football and basketball games throughout the school year. Both high schools also utilize the guards for evening events, such as prom, etc. The total hours for these supplemental guards is estimated at 500 hours annually.

The top criteria for award required the firms to provide evidence of significant K-12 school experience and the ability to hire and retain adequate number of qualified guards. Two firms, DM Burr Security and Securitas, detailed their K-12 school experience and were interviewed by the school administrator team. DM Burr provides security at school districts very similar to our district. DM Burr provided three pricing options for our review, and we are recommending the mid-cost proposal with a wage payable rate of \$16/hour for guards and \$18/hour for site supervisors. This option from DM Burr is a lower billable rate than Securitas's proposal.

This award recommendation is based on significant public K-12 school experience, long-standing school clients, human resources/recruiting staff, low guard turnover/termination rates, and vendor interviews. See attached Bid Evaluation Sheet for more information. It is our recommendation, therefore, to award this service to DM Burr Security for the total estimated annual contract amount of \$301,800.96.

Category	Contractor/Vendor	Amount
Security Guard Services	DM Burr Security	\$ 301,800.96

Please contact me with any questions you may have at phone (586) 723-2152.

REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.9 Approve Two-Way Radio Purchase and Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve ElectroComm-Michigan for the purchase of 984 new two-way radios for a maximum cost of \$236,068.77, and a three-year maintenance and service contract with an annual cost of \$59,040, and the option of six annual contract extensions.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFP 16.2122.

The proposals were reviewed by the Educational Services, Purchasing, and Transportation Departments. Funding for the radio purchase and the annual service contract will be funded through the General Fund.

DISTRICT-WIDE TWO-WAY RADIO PURCHASE AND MAINTENANCE / SERVICE CONTRACT

BID EVALUATION SHEET

Bid Opening May 5, 2022

Description Product / Service	Purchase or Rent	ElectroComm- Michigan		MCA	Spectrum Wireless	
		Option 1	Option 2		Option 1	Option 2
Admin. Radio 69	Purchase	\$ 197.82	\$ 251.37	\$ 666.85	\$ 195.00	\$ 203.00
	Rent	\$ 15.00	\$ 16.00	no bid	15.95	15.95
	Model	Hytera PD362i	Hytera PD482i	MOT SL3500E	RCA RDR2550	Hytera PD362i-U
Staff Radio 827	Purchase	\$ 200.97		\$ 369.85	165	\$ 158.00
	Rent	\$ 15.00		no bid	10.55	10.55
	Model	Hytera PD402i		MOT SL300	RCA RDR2500	Hytera PD402i-U
Mobile Bus Radio 88	Purchase	\$ 429.00		\$ 832.85	376	\$ 372.00
	Rent	\$ 30.00		no bid	19.95	19.95
	Model	Hytera HM782-Uv		MOT XPR2500	RCA BRM350D	Hytera MD622i-U
Professional Services		\$ 30,000.00 allowance	\$ 30,000.00 allowance	\$ 6,000.00	\$ 0.00	\$ 0.00
Monthly Service and Maint / Radio		\$ 5.00	\$ 5.00	\$ 0.10	Paperwork conflicts - \$2.15 or \$1.00 or \$5.00 + shipping for portable radios	
Credit - Existing Equipment		\$ (11,535.00)	\$ (11,535.00)	\$ 0.00	\$ (2,305.00)	\$ (2,305.00)
TOTAL COSTS:	Purchase Cost	\$ 236,068.77	\$ 239,763.72	\$ 431,169.40	\$ 180,693.00	\$ 175,104.00
	Annual Serv/Maint	\$ 59,040.00	\$ 59,040.00	\$ 1,180.80	\$ 19,344.00	\$ 19,344.00
	TOTAL	\$ 295,108.77	\$ 298,803.72	\$ 432,350.20	\$ 200,037.00	\$ 194,448.00
	OR					
36 Month Rental	\$ 597,345.00	\$ 599,829.00	no bid	\$ 414,611.00	\$ 414,611.00	\$ 414,611.00
Leadtime:		within 3 months	4-5 months leadtime	2 months leadtime		

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Laura Harrington Purchasing and Risk Management Supervisor

Cc: Don Brosky Assistant Superintendent of Educational Services

Date: Friday, May 27, 2022

Re: **Recommendation for Award of Bid Package Number 16.2122
(Two-Way Radio Purchases with Maintenance and Repair Services)**

Please review this recommendation for award of Public Bid Package No. 16.2122 for a turn-key two-way digital radio purchase with a long-term maintenance and repair service contract. Our existing analog radios have fully depreciated, the analog transmission system is being phased out, and the lack of product consistency throughout the district results in an unsustainable communication system.

The award of this RFP involves the purchase of 896 portable DMR radios used by administrators and teachers, along with the purchase of 88 DMR radios installed in the school buses. This purchase will provide a turn-key solution of supplying, channel programming, training, and deployment of portable radios throughout our buildings. The RFP also includes installation of repeater equipment where needed, and installation of mobile radios inside our school buses. The awarded company will also deinstall, deprogram, and remove existing radios and repeaters.

Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Aggressive bid solicitation included directly notifying 24 companies of this project and posting the bid to the state's SIGMA website. Three (3) proposals were opened May 5, 2022 and were based upon bidding documents prepared by the Purchasing Department.

The attached Bid Evaluation Sheet shows that we are not awarding to the apparent low bidder, Spectrum Wireless. Spectrum provided pricing on a bus radio that has been discontinued by the manufacturer, and parts cannot be guaranteed for the duration of our contract. Other irregularities in Spectrum's bid included significant exclusions in their service / maintenance agreement, pricing conflicts between their bid pricing and service / maintenance agreement for ongoing costs, incomplete price list, and inability to provide customer references within bid deadline.

Our evaluation team is recommending award to the lowest responsible and responsive bidder, ElectroComm, for a maximum cost of \$236,068.77. This cost includes a \$30,000 allowance for professional services. ElectroComm also provided a 30% discount on all possible parts and equipment that may be needed in this project, in addition to the 40% discount on the specified radio equipment. ElectroComm also guarantees system implementation before the start of the new school year.

ElectroComm included a professional service allowance to conduct air testing and propagation studies, walk-throughs of every building, meetings with school administrators, and written recommendations for repeater locations to ensure complete coverage. This service will ensure

coverage throughout each building, between Transportation and the schools, and between the 10-12 buildings and the 9th Grade Centers. This allowance also includes modifying/adding FCC radio licenses, and services to prevent overlap of channels. While ElectroComm estimates the entire cost to be \$10,000, they provided an allowance of \$30,000 as a maximum cost. The board motion includes the maximum total cost for these services.

This turn-key solution also provides contracted pricing for a service and maintenance agreement on all radios for \$5/radio/month for three (3) years. The annual cost is \$59,040. We have allowed for up to six (6) annual contract extensions upon mutual agreement. This agreement guarantees our district highest priority for replacement parts, summer preventative maintenance, and equipment repairs. This guarantee provides for loaner equipment to be programmed and installed within 48 hours. Our high schools have been very pleased with the service ElectroComm currently provides on their existing two-way radios.

MEMORANDUM

F.10 Approve 2021/2022 Appropriation Act for General and Special Revenue Funds Mr. Sederlund

RECOMMENDED MOTION: “That the following resolution be adopted by the Board of Education to approve the General Fund, Food Service Fund, Community Services Childcare Fund, and Cooperative Activities Fund budgets for the 2021/2022 fiscal year. Further request that the reading of the resolution be waived.”

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2021/2022, originally adopted on June 21, 2021, and amended on January 24, 2022 and March 7, 2022, be amended as follows:

Revenue	
Local	\$5,783,453
State	142,496,980
Federal	28,843,992
Interdistrict	3,187,785
Transfers & Others	2,298,904
Total Revenue	\$182,611,114
Fund Balance July 1, 2021	\$32,394,417
Total Available to Appropriate	\$215,005,531

BE IT FURTHER RESOLVED, that \$183,078,787 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures

Instruction	
Basic Programs	\$87,803,478
Added Needs	25,560,534
Adult and Continuing Education	149,394
Support Services	
Pupil	17,619,754
Instructional Staff	9,053,636
General Administration	910,657
School Administration	11,002,774
Business	2,980,886
Operations & Maintenance	12,840,032
Transportation	5,209,377
Central	4,557,671
Other Support (Athletics, CTE)	2,510,310
Community Services	837,390
Outgoing Transfers & Other	2,042,894
Total Appropriated	\$183,078,787

Estimated Fund Balance June 30, 2022 \$31,926,744

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2021/2022 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

RESOLVED, that this resolution shall be the Food Service Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Food Service Fund of the Chippewa Valley Schools for the fiscal year 2021/2022, originally adopted on June 21, 2021, and amended on January 24, 2022, be amended as follows:

Revenue	
Local	\$713,000
State	125,011
Federal	6,710,413
Transfers & Other	0
Total Revenue	\$7,548,424
Fund Balance July 1, 2021	\$936,241

Total Available to Appropriate \$8,484,665

BE IT FURTHER RESOLVED, that \$6,087,275 of the total available to appropriate in the Food Service Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Wages	\$1,403,300
Employee Benefits	833,672
Food Purchases	2,913,903
Other	310,000
Capital Outlay	376,400
Outgoing Transfers	250,000
Total Appropriated	\$6,087,275
Estimated Fund Balance June 30, 2022	\$2,397,390

RESOLVED, that this resolution shall be the Community Services Childcare Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Community Services Childcare Fund of the Chippewa Valley Schools for the fiscal year 2021/2022, originally adopted June 21, 2021, and amended on January 24, 2022, be amended as follows:

Revenue	
Local	\$825,415
State	0
Federal	1,758,801
Transfers & Other	0
Total Revenue	\$2,584,216
Fund Balance July 1, 2021	\$0

Total Available to Appropriate \$2,584,216

BE IT FURTHER RESOLVED that \$1,948,944 of the total available to appropriate in the Community Services Childcare Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Childcare	\$928,785
Outgoing Transfers	\$1,020,159
Total Appropriated	\$1,948,944
Estimated Fund Balance June 30, 2022	\$635,272

RESOLVED, that this resolution shall be the Cooperative Activities Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2021/2022 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the Cooperative Activities Fund which incorporates the IAM and Student Intervention Program of the Chippewa Valley Schools for the fiscal year 2021/2022, originally adopted June 21, 2021, and amended on January 24, 2022 and March 7, 2022, be amended as follows:

Revenue	
Local	\$11,961,605
State	0
Federal	0
Interdistrict	\$10,505,476
Incoming Transfers & Fund Modifications	\$1,027,893
Total Revenue	\$23,494,974
Fund Balance July 1, 2021	\$896,686
Total Available to Appropriate	\$24,391,660

BE IT FURTHER RESOLVED that \$5,036,605 of the total available to appropriate in the International Academy of Macomb Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Basic Instruction	\$673,500
Support Services	341,221
Payments to Other Schools	2,993,140
Fund Modifications	1,028,744
Total Appropriated	\$5,036,605
Estimated Fund Balance June 30, 2022	\$19,355,055

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

BE IT FURTHER RESOLVED, that 8.64 mills be certified for levy on all property in the district for the purpose of retiring principal and interest on the voted debt of the district.

This appropriation act resolution is to take effect upon approval.

RATIONALE: The administration has reviewed the entire budget and updated the budgets for the General Fund, Food Service Fund, Community Services Childcare Fund, and Cooperative Activities Fund (which includes both the International Academy of Macomb and the Student Intervention Program) reflecting the most current information. Adjustments are often needed to be in compliance with the Uniform Budgeting and Accounting Act which governs the budget process and prohibits deviations exceeding adopted appropriations. Changes having the greatest impact on the General Fund are further detailed in the following summaries.

Projected revenue for the General Fund increased by just under \$2.1 million. The increase in revenue is a result of the following updates:

- Transfer of local property tax revenue to the Cooperative Activities Fund in support of the Student Intervention Program (-\$4,944,000)
- Special Education millage increase (+\$473,000)
- MISD Enhancement millage increase (+\$166,000)
- Recognizing ESSER III – Section 11t Equalization grant funds (+\$5,079,000)
- Increase in various other grant funding sources (+\$1,607,000)
- Review and adjustments of other revenue sources as necessary

Projected expenditures for the General Fund increased by just under \$3.3 million from \$179.8 million to \$183.1 million. Significant changes from the 2nd Amended Budget resulted from:

- Net cost increases due to wage adjustments (+\$2,200,000)
- Fund modification contributing to capital projects (+1,000,000)
- Review and adjustments of other expenditure items as appropriate

Total expenditures increased by 1.8% from the 2nd Amended Budget adopted on March 7, 2022. The changes identified produce expenditures exceeding revenue by just over (\$467,000) in the 3rd Amended Budget. The 2nd Amended Budget estimated revenue exceeding expenditures by just over \$722,000. The budget modifications presented above result in a projected June 30, 2022 ending fund balance of \$31.9 million (or 17.4% of budgeted expenditures)

CHIPPEWA VALLEY SCHOOLS
2021-2022 3rd AMENDED
GENERAL FUND BUDGET

	2020-21 Audited Actual	2021-22 Original Budget June 21, 2021	2021-22 1st Amended Budget January 24, 2022	2021-22 2nd Amended Budget March 7, 2022	2021-22 3rd Amended Budget June 6, 2022	2021-22 3rd Amended 2021-22 2nd Amended Difference
Revenue						
Local (1)	\$ 25,877,450	\$ 28,078,235	\$ 27,460,258	\$ 10,696,408	\$ 5,783,453	\$ (4,912,955)
State	\$ 140,261,671	\$ 137,044,096	\$ 142,835,542	\$ 142,894,917	\$ 142,496,980	\$ (397,937)
Federal	\$ 13,110,784	\$ 6,301,952	\$ 6,769,873	\$ 22,155,339	\$ 28,843,992	\$ 6,688,653
Interdistrict	\$ -	\$ -	\$ -	\$ 2,714,785	\$ 3,187,785	\$ 473,000
Incoming Transfers & Other	\$ 920,172	\$ 1,170,172	\$ 2,074,530	\$ 2,074,530	\$ 2,298,904	\$ 224,374
Total Revenue	\$ 180,170,077	\$ 172,594,455	\$ 179,140,203	\$ 180,535,979	\$ 182,611,114	\$ 2,075,135
Expenditures						
Basic Programs	\$ 94,989,375	\$ 82,883,692	\$ 87,206,949	\$ 87,206,949	\$ 87,803,478	\$ 596,529
Added Needs	\$ 22,324,742	\$ 22,535,844	\$ 25,228,392	\$ 25,488,171	\$ 25,560,534	\$ 72,363
Adult & Community Ed	\$ 166,878	\$ 173,896	\$ 144,244	\$ 144,744	\$ 149,394	\$ 4,650
Total Instructional	\$ 117,480,995	\$ 105,593,432	\$ 112,579,585	\$ 112,839,864	\$ 113,513,406	\$ 673,542
Pupil Services	\$ 16,434,289	\$ 16,284,010	\$ 17,219,837	\$ 17,261,084	\$ 17,619,754	\$ 358,670
Instructional Staff Services	\$ 6,512,758	\$ 6,669,118	\$ 8,077,445	\$ 8,924,603	\$ 9,053,636	\$ 129,033
General Administration	\$ 879,669	\$ 928,145	\$ 965,368	\$ 965,368	\$ 910,657	\$ (54,711)
School Administration	\$ 10,440,303	\$ 10,355,097	\$ 10,803,115	\$ 10,803,115	\$ 11,002,774	\$ 199,659
Business Administration	\$ 2,167,253	\$ 2,344,182	\$ 2,913,612	\$ 2,913,612	\$ 2,980,886	\$ 67,274
Operations & Maintenance	\$ 11,535,427	\$ 11,918,995	\$ 12,217,461	\$ 12,198,196	\$ 12,840,032	\$ 641,836
Transportation	\$ 4,039,266	\$ 4,901,097	\$ 4,954,335	\$ 4,954,335	\$ 5,209,377	\$ 255,042
Other Central Services	\$ 4,072,243	\$ 4,814,211	\$ 4,664,424	\$ 4,664,424	\$ 4,557,671	\$ (106,753)
Other Support (Portion Athletics, CTE)	\$ 2,170,520	\$ 2,454,771	\$ 2,452,452	\$ 2,477,905	\$ 2,510,310	\$ 32,405
Total Supporting Services	\$ 58,251,728	\$ 60,669,626	\$ 64,268,049	\$ 65,162,642	\$ 66,685,097	\$ 1,522,455
Total Community Services	\$ 535,741	\$ 866,340	\$ 718,235	\$ 768,235	\$ 837,390	\$ 69,155
Outgoing Transfers & Other	\$ 1,489,483	\$ 1,089,085	\$ 1,042,894	\$ 1,042,894	\$ 2,042,894	\$ 1,000,000
Total Expenditures	\$ 177,757,947	\$ 168,218,483	\$ 178,608,763	\$ 179,813,635	\$ 183,078,787	\$ 3,265,152
Total Revenues Over/<Under> Expenditures	\$ 2,412,130	\$ 4,375,972	\$ 531,440	\$ 722,344	\$ (467,673)	\$ (1,190,017)
Beginning Fund Equity	\$ 29,982,287	\$ 31,101,546	\$ 32,394,417	\$ 32,394,417	\$ 32,394,417	
Ending Fund Equity	\$ 32,394,417	\$ 35,477,518	\$ 32,925,857	\$ 33,116,761	\$ 31,926,744	

(1) Includes 18.00 Mill Non-Homestead Property Tax Levy for operational purposes.

CHIPPEWA VALLEY SCHOOLS
 2021-2022 3rd AMENDED
 SPECIAL REVENUE FUND
 FOOD SERVICES BUDGET

	2020-21 Audited Actual	2021-22 Original Budget June 21, 2021	2021-22 1st Amended Budget January 24, 2022	2021-22 3rd Amended Budget June 6, 2022	2021-22 3rd Amended 2021-22 1st Amended Difference
Revenue					
Local	\$ 162,127	\$ 701,900	\$ 713,000	\$ 713,000	\$ -
State	\$ 123,094	\$ 132,550	\$ 125,011	\$ 125,011	\$ -
Federal	\$ 2,164,110	\$ 4,343,900	\$ 6,088,338	\$ 6,710,413	\$ 622,075
Incoming Transfers & Other	\$ 170,000	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 2,619,331	\$ 5,178,350	\$ 6,926,349	\$ 7,548,424	\$ 622,075
Expenditures					
Wages	\$ 1,129,171	\$ 1,235,914	\$ 1,350,686	\$ 1,403,300	\$ 52,614
Employee Benefits	\$ 699,488	\$ 784,962	\$ 839,061	\$ 833,672	\$ (5,389)
Food Purchases	\$ 830,595	\$ 2,213,980	\$ 2,973,664	\$ 2,913,903	\$ (59,761)
Other	\$ 164,350	\$ 298,000	\$ 309,000	\$ 310,000	\$ 1,000
Capital Outlay	\$ -	\$ 28,000	\$ 50,000	\$ 376,400	\$ 326,400
Outgoing Transfers	\$ -	\$ 250,000	\$ 250,000	\$ 250,000	\$ -
Total Food Service	\$ 2,823,604	\$ 4,810,856	\$ 5,772,411	\$ 6,087,275	\$ 314,864
Total Revenues Over/<Under> Expenditures	\$ (204,273)	\$ 367,494	\$ 1,153,938	\$ 1,461,149	\$ 307,211
Beginning Fund Equity	\$ 1,140,514	\$ 936,241	\$ 936,241	\$ 936,241	
Ending Fund Equity	\$ 936,241	\$ 1,303,735	\$ 2,090,179	\$ 2,397,390	

CHIPPEWA VALLEY SCHOOLS
 2021-2022 3rd AMENDED
 SPECIAL REVENUE FUND
 COMMUNITY SERVICES CHILDCARE BUDGET

	2020-21 Audited Actual	2021-22 Original Budget June 21, 2021	2021-22 1st Amended Budget January 24, 2022	2021-22 3rd Amended Budget June 6, 2022	2021-22 3rd Amended 2020-21 1st Amended Difference
Revenue					
Local	\$ 199,464	\$ 997,750	\$ 790,390	\$ 825,415	\$ 35,025
Federal	\$ -	\$ -	\$ 1,399,301	\$ 1,758,801	\$ 359,500
Incoming Transfers & Other	\$ 250,303	\$ -	\$ -	\$ -	\$ -
Total Revenue	\$ 449,767	\$ 997,750	\$ 2,189,691	\$ 2,584,216	\$ 394,525
Expenditures					
Wages/Purchased Services/Supplies,Materials	\$ 449,767	\$ 997,750	\$ 1,393,906	\$ 928,785	\$ (465,121)
	\$ 449,767	\$ 997,750	\$ 1,393,906	\$ 928,785	\$ (465,121)
Outgoing Transfers & Other	\$ -	\$ -	\$ 795,785	\$ 1,020,159	\$ 224,374
Total Expenditures	\$ 449,767	\$ 997,750	\$ 2,189,691	\$ 1,948,944	\$ 224,374
Total Revenues Over/<Under> Expenditures	\$ -	\$ -	\$ -	\$ 635,272	\$ 635,272
Beginning Fund Equity	\$ -	\$ -	\$ -	\$ -	\$ -
Ending Fund Equity	\$ -	\$ -	\$ -	\$ 635,272	\$ 635,272

CHIPPEWA VALLEY SCHOOLS
 2021-2022 3rd AMENDED
 COOPERATIVE ACTIVITIES FUND
 INTERNATIONAL ACADEMY OF MACOMB & STUDENT INTERVENTION BUDGET

	2020-21 Audited <u>Actual</u>	2021-22 Original <u>Budget</u> June 21, 2021	2021-22 1st Amended <u>Budget</u> January 24, 2022	2021-22 2nd Amended <u>Budget</u> March 7, 2022	2021-22 3rd Amended <u>Budget</u> June 6, 2022	2021-22 3rd Amended 2021-22 2nd Amended <u>Difference</u>
Revenue						
Local (1)	\$ -	\$ -	\$ -	\$ 7,017,150	\$ 11,961,605	\$ 4,944,455
Interdistrict	\$ -	\$ -	\$ -	\$ 7,220,717	\$ 7,344,285	\$ 123,568
Tuition Schools (2)	\$ 3,378,374	\$ 3,378,120	\$ 3,161,191	\$ 3,161,191	\$ 3,161,191	\$ -
Fund Modifications	\$ 1,030,200	\$ 1,030,085	\$ 1,027,893	\$ 1,027,893	\$ 1,027,893	\$ -
Total Revenue	\$ 4,408,574	\$ 4,408,205	\$ 4,189,084	\$ 18,426,951	\$ 23,494,974	\$ 5,068,023
Expenditures						
Instruction	\$ 251,312	\$ 241,000	\$ 302,500	\$ 302,500	\$ 673,500	\$ 371,000
Support Services	\$ 262,660	\$ 362,752	\$ 334,816	\$ 334,816	\$ 341,221	\$ 6,405
Payments to Other Schools	\$ 2,852,360	\$ 2,893,136	\$ 2,993,140	\$ 2,993,140	\$ 2,993,140	\$ -
Fund Modifications	\$ 920,172	\$ 903,953	\$ 1,028,744	\$ 1,028,744	\$ 1,028,744	\$ -
Total Macomb International Academy	\$ 4,286,504	\$ 4,400,841	\$ 4,659,200	\$ 4,659,200	\$ 5,036,605	\$ 377,405
Total Revenues Over/<Under> Expenditures	\$ 122,070	\$ 7,364	\$ (470,116)	\$ 13,767,751	\$ 18,458,369	\$ 4,690,618
Beginning Fund Equity	\$ 774,616	\$ 781,980	\$ 896,686	\$ 896,686	\$ 896,686	
Ending Fund Equity	\$ 896,686	\$ 789,344	\$ 426,570	\$ 14,664,437	\$ 19,355,055	

(1) Includes 18.00 Mill Non-Homestead Property Tax Levy for operational purposes.

(2) Interdistrict revenue source

REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.11 Approve Local, Toll and Long-Distance Service

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a five-year contract to Clear Rate Communications for local, toll and long-distance telephone service contract in the annual cost of \$33,133.00.”

RATIONALE: Aggressive pricing was obtained through the E-rate public bidding process.

The proposals were reviewed and approved by the Technology Services Department. Funding will come from the General Fund for these services.



CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue, Clinton Township, MI 48038
(586)-723-2000 FAX (586) 723-2001

Inspiring and empowering learners to achieve a lifetime of success.

Mr. Scott Sederlund
Assistant Superintendent of Business and Operations, Chippewa Valley Schools
19120 Cass Avenue
Clinton Township, MI 48038

Re: Local Exchange Carrier Bid

May 26, 2022

Dear Mr. Sederlund,

Chippewa Valley Schools' Business and IT Departments, with assistance from Mary Stegner, have evaluated the responses to the Local Exchange Carrier (LEC) public bid.

This bid package provides for the maintenance of four total PRI voice circuits in the district (three at the CVS Administration Building and one at Seneca Middle School).

The Base bid included:

- Automatic diverse routing in the event of a PRI failure.
- All requirements of E911 calling.
- Ability to make and receive DID, local, toll, and long distance calls on all PRI lines.
- Pricing for a SD-WAN for 3 PRI voice circuits at the Administration Building and overflow data traffic at three speeds.
- Retention of 5,800 DID numbers.
- Prices for 1, 3, and 5 year contract rates.

A total of five bids were received. Using the bid comparison sheet attached it was determined that AT&T is the apparent low bidder and Clear Rate the second lowest bidder. After reviewing the bids thoroughly, the CVS IT Department recommends that the LEC bid be awarded to Clear Rate. We make this recommendation based on several factors:

- Clear Rate has provided the district with exceptional service for the last 10 years.
- Continuing with Clear Rate will ensure a seamless transition of the 5,800 phone lines maintained by the district and ensure there is no interruption in this critical service.
- Some calls not included in the AT&T pricing may make that contract higher than what is seen in the bid tally.
- Awarding the SD-WAN will also allow for a small backup internet connection for the district, providing redundancy not currently in place.

Therefore, it is the recommended motion that the Chippewa Valley Schools' Board of Education award a contract to Clear Rate based on the attached bid tally sheet.

The funds for this bid are included in annual operational budget of the Technology Services Department.

Please feel free to contact me at (586) 354-3028 if you should have any questions or comments regarding this award recommendation.

Sincerely,



Sarah Monnier-White
Director of Technology
Chippewa Valley Schools

cc: Scott Sederlund, Robyn Oesterle,
Laura Harrington

Chippewa Valley Schools
Local Exchange Carrier - Bid Attachment

Voice PRI Over SD-WAN Service - 500 MB Data Backup

Category Description	123.net	AT&T	Clear Rate	Granite	Teoma
FINANCIAL					
PRI monthly recurring (Total for 4 PRIs)	880.00	943.00	886.12	1,661.00	699.00
PRI non-recurring	0.00	0.00	0.00	0.00	2,500.00
Transport recurring (insert carrier here)	1,920.00	1,208.94	1,700.00	1,179.00	1,556.95
Transport non-recurring	0.00	0.00	0.00	0.00	0.00
DID monthly recurring (5,800 DIDs)	870.00	0.00	0.00	2,517.20	1,157.10
DID non-recurring	0.00	0.00	0.00	0.00	0.00
Local - per call cost	0.0000	0.0000	0.0000	0.0000	0.0000
Local - per min. cost	0.0000	0.0000	0.0000	0.0000	0.0000
Minimum charge	0.00	0.00	0.00	0.00	0.00
Avg. monthly local	0.00	0.00	0.00	0.00	0.00
Intra-Lata cost per minute	0.0000	0.0000	0.0000	0.0000	0.0000
Minimum charge	0.00	0.00	0.00	0.00	0.00
Avg. monthly Intra-Lata	1,086.00	265.24	0.00	0.00	0.00
Inter-Lata cost per minute	0.00	0.00	0.00	0.00	0.00
Intra-State cost per minute	0.00	0.00	0.00	0.00	0.00
Inter-State cost per minute	0.00	0.00	0.00	0.00	0.00
Minimum charge	0.00	0.00	0.00	0.00	0.00
Avg monthly long dist.	144.00	0.00	0.00	0.00	0.00
Miscellaneous Monthly Recurring; service fees, 911 fees, LNP, etc	10.00	158.00	175.00	197.12	289.80
Miscellaneous Monthly Non-Recurring; all other non-recurring charges	350.00	0.00	798.00	0.00	0.00
Total Monthly Recurring Cost	\$4,910.00	\$2,575.18	\$2,761.12	\$5,554.32	\$3,702.85
Total Monthly Non-Recurring	\$350.00	\$0.00	\$798.00	\$0.00	\$2,500.00

5 year pricing

3 and 5 year pricing

5 year pricing
Option #1

36 month pricing

3 and 5 year pricing

REGULAR MEETING

June 06, 2022
6:30 p.m.

MEMORANDUM

F.12 Approve Revision of Policies 2260, 2260.1, 2266, and 3122

Mr. Bednard

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve revisions to Board of Education Policies 2260, 2260.01, 2266, and 3122 and a reading of the policies is waived.”

RATIONALE: Revising these policies is a recommendation of the recent Civil Rights Compliance Review. Doing so ensures compliance with federal law.

REGULAR MEETING

June 6, 2022
6:30 p.m.

MEMORANDUM

F.13 Approve First Reading to Amend Board Bylaw 0167.3, Public Participation at Board Meetings Mr. Bednard

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the first reading to amend Board Bylaw 0167.3, Public Participation at Board Meetings, as presented, and waive the reading of the Procedures.”

RATIONALE: Board of Education Bylaw 0167.3 has been amended to more closely align with best practices for operating an orderly and efficient meeting, while providing individuals of the public an opportunity to address the Board.

NOTE: Board of Education **By-Law 0131.1-Amendment or Suspension of Policies and By-Laws** states: *The bylaws of the Board shall be subject to amendment only upon a majority vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the call for which the proposed amendment has been described in writing.*

G. From the Community

H. Union Communications

I. Administration Reports

J. Curriculum Updates

K. Of and By Board Members

L. Executive Session (*8.h. – Attorney/Client Privilege*)

M. Adjournment