



**ATTENTION:**

**December 11, 2023**

School Board Meeting Attendees,

December 11, 2023, Board of Education meeting will take place at the Chippewa Valley High School Auditorium. Please enter the doors marked: "Auditorium Main Entrance" only.

**Signs and display materials are not permitted during board meetings.**

We appreciate your attendance.

Thank you!

# CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue

Clinton Township, MI 48038

586-723-2000

Regular Meeting  
Chippewa Valley High School  
Auditorium

December 11, 2023  
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
  - The Dakota High School Show Choir
- E. 1. General Consent Agenda
  - a. Approve minutes of:
    - Regular Meeting Minutes held on November 13, 2023  
(Minutes are posted on the district website @chippewavalleyschools.org)
  - b. Approve Financial Reports
  - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
  - 1. Approve Personnel Transaction – Hire of an Administrator-Supervisor of Special Services Mr. Roberts
  - 2. Approve Cooperative Bid Award for Cafeteria Signage Mr. Sederlund
  - 3. Approve Revision of Board Policy #7455-Accounting System for Fixed Assets Mr. Sederlund
  - 4. Approve MSBO Bus Purchasing Program Resolution Mr. Sederlund
  - 5. Approve School Bus Purchase Mr. Sederlund
  - 6. Approve Cooperative Bid Award for Mobile Heated Cabinets Mr. Sederlund
  - 7. Approve Second Reading to Amend Board Bylaw 0164.1 Time and Place (Regular Meetings) Mr. Pearl
  - 8. Approve Second Reading to Amend Board Bylaw 0144.1 – Remuneration and Reimbursement Mr. Pearl
  - 9. Approve Second Reading to Amend Board Bylaw 0165.3 – Special Meetings Mr. Pearl
- H. Union Communications
- I. Curriculum Updates

**CHIPPEWA VALLEY SCHOOLS**

**19120 Cass Avenue  
Clinton Township, MI 48038  
586-723-2000**

Regular Meeting  
Chippewa Valley High School  
Auditorium

December 11, 2023  
6:30 p.m.

***Continued...***

- J. Administrative Reports
- K. From the Community
- L. Of and By Board Members
- M. Executive Session (*8.h. – Attorney/Client Privilege*)
- N. Adjournment

Future Meetings

December 11, 2023	5:30 p.m.	Operations Sub-Committee Meeting
December 11, 2023	6:00 p.m.	Technology Sub-Committee Meeting
December 11, 2023	6:30 p.m.	Regular Meeting

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A. Call to Order and Pledge of Allegiance

B. Roll Call

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C. Approve the Agenda

D. Presentations/Recognition

- The Dakota High School Show Choir

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- E. 1. General Consent Agenda
- a. Approve minutes of:
    - Regular Meeting Minutes held on November 13, 2023.  
(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))
  - b. Approve Financial Reports
  - c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – REGULAR MEETING  
Administration Building  
November 13, 2023**

President Kenneth Pearl called the meeting to order at 6:31 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl, Sobah, Wade and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Mr. Sibley, Ms. Licari, Dr. Langlands, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Roll Call taken.

Board President Kenneth Pearl read rules all attendees must follow when attending Chippewa Valley Schools Board of Education meetings. These rules are in place to ensure an orderly meeting takes place, and that attendees feel safe.

**MOTION #11/01/23** – Moved by Member Sobah and supported by Member Gura to amend the agenda.

**A roll call vote was taken. Member Sobah, yes; Member Gura, yes; Member Wade, yes; Member King, yes; Member Wojtowicz, yes; Member Aquino, yes and Member Pearl, yes.**

**MOTION #11/02/23** – Moved by Member Aquino and supported by Member Sobah to amend the agenda to add New Business Item-G.7-Approve Personnel Transaction Hire of An Administrator – Custodial Supervisor (Mr. Roberts).  
**Ayes all, motion carried.**

**Presentation/Recognitions** - None

**MOTION #11/03/23** – Moved by Member Gura and supported by Member Aquino to approve the General Consent Agenda to:

- Approve Minutes of the Regular Meeting held on October 23, 2023.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$3,054,384.86.
- Approve Wire Transfers, ACH, and Payments Report in the amount of \$7,558,817.64.
- Approve 2018 Building and Site Check Register in the amount of \$100,806.59.
- Approve Building Activity Check Register in the amount of \$166,931.24.
- Approve Personnel Transactions.

**Motion passes 6-1 with Member Wojtowicz voting against.**

**MOTION #11/04/23** – Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve the appointment of Ms. Shannon King to the position of Elementary Assistant Principal. Ms. Shannon King's effective start date is to be determined.  
**Ayes all, motion carried.**

**MOTION #11/05/23** – Moved by Member Aquino and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of October 2023. **Ayes all, motion carried.**

**MOTION #11/06/23** – Moved by Member Aquino and supported Member Sobah that the Chippewa Valley Schools Board of Education continue for the 2024 tax levy the collection of 100% of levied property taxes with the summer tax levy as initially approved in December 1994 for the 1995 tax levy and continuing until revoked and that the reading of the resolution be waived.  
**Ayes all, motion carried.**

**MOTION #11/07/23** – Moved by Member Sobah and supported Member Aquino that the Chippewa Valley Schools Board of Education approve the first reading to amend Board Bylaw 0164.1, Time and Place (Regular Meetings), as presented, and waive the reading of the amended bylaw.  
**Motion passes 6-1 with Member Wojtowicz voting against.**



**MOTION #11/08/23** – Moved by Member Aquino and supported Member King that the Chippewa Valley Schools Board of Education approve the first reading to amend Board Bylaw 0144.1, Remuneration and Reimbursement, as presented, and waive the reading of the amended bylaw.  
**Motion passes 6-1 with Member Wojtowicz voting against.**

**MOTION #11/09/23** – Moved by Member Aquino and supported Member Sobah that the Chippewa Valley Schools Board of Education approve the first reading to amend Board Bylaw 0165.3, Special Meetings, as presented, and waive the reading of the amended bylaw.  
**Motion passes 6-1 with Member Wojtowicz voting against.**

**MOTION #11/10/23** – Moved by Member Sobah and supported Member Aquino that the Chippewa Valley Schools Board of Education approve the appointment of Mr. Martez Warren, Jr., to the position of Custodial Supervisor. Mr. Warren's effective start date is to be determined.  
**Ayes all, motion carried.**

**Union Communications** - None

**Curriculum Updates** – None

#### **Administrative Reports**

- Dr. Adam Blanchard (Asst. Superintendent, Human Resources) provided information to the Board regarding his department's plan to meet the requirement of fingerprinting future employees. The plan calls for fingerprinting to be done *in-house* with no cost to employees.

#### **From the Community**

- Public Comments/audience participation

**Of and By Board Members**

- Member King reported on his attendance, along with that of Members Pearl and Gura, to the MASB Annual Leadership Conference. Member King commented on the value of the experience and indicated that this board will continue to work hard for our students.

**MOTION #11/11/23** - Moved by Member Gura and supported by Member King that the meeting be adjourned into Executive Session (*8.h. – Attorney/Client Privilege*).

**A roll call vote was taken. Member Gura, yes; Member King, yes; Member Wade, yes; Member Wojtowicz, yes; Member Sobah, yes; Member Aquino, yes and Member Pearl, yes.**

Meeting adjourned into Executive Session at 8:37 p.m.

Meeting reconvened into Open Session at 10:05 p.m.

**MOTION #11/12/23** - Moved by Member Gura and supported by Member Sobah to adjourn the meeting. **Ayes all, motion carried.**

The meeting adjourned at 10:06 p.m.

Respectfully submitted,

George Sobah, Secretary  
Board of Education

## MEMORANDUM

**E.1.b FINANCIAL REPORTS for period ending 12/31/2023****Mr. Sederlund****CHECK REGISTERS****Mr. Sederlund****1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS  
(includes payroll)****Mr. Sederlund**

Checks dated 11/14/2023	100,494.59
Checks dated 11/21/2023	<u>1,435,119.45</u>
Checks dated 11/28/2023	<u>400,729.05</u>
Checks dated 12/05/2023	<u>1,278,668.02</u>
	<u><u>\$ 3,215,011.11</u></u>

**2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT****Mr. Sederlund**

Total General Fund ACH for November 2023	<u>\$ 10,722,582.93</u>
	<u><u>\$ 10,722,582.93</u></u>

**3. 2018 BUILDING & SITE****Mr. Sederlund**

Checks dated 12/5/2023	<u>195,694.44</u>
Checks dated 12/5/2023	<u>667,632.65</u>
	<u><u>\$ 863,327.09</u></u>

**4. BUILDING ACTIVITY****Mr. Sederlund**

Checks dated 11/15/2023	<u>50,863.14</u>
Checks dated 11/29/2023	<u>173,173.03</u>
Checks dated 12/06/2023	<u>75,347.10</u>
	<u><u>\$ 299,383.27</u></u>

E.1.c. PERSONNEL TRANSACTIONS

<b><u>NEW HIRES</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Wanda Hall-Aririguzo	Food Service Helper-DHS	11/13/23
Amanda Urbanski	Lunchmonitor-Ottawa	11/15/23
Deborah Adams	Food Service Helper-DHS	11/13/23
Adriana Rodrigues	Food Service Helper-DK9	11/20/23
Patricia Tomlinson	Lockerroom Monitor-Wyandot	11/27/23
Sarah Duval	English Learner Paraeducator-Algonquin	11/27/23
Bonnie Quest	Food Service Helper-Dakota 9	12/4/23
Nicole Lee	Custodian-Clinton Valley	12/4/23

<b><u>RESIGNATIONS</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Gail Lemmer	Lunchmonitor-Dakota	10/30/23
Christin Weed	Floating Parapro	11/13/23
Kayla Schweitzer	Custodian-Huron	11/29/23
Wyatt McHugh	Mechanic	11/30/23
Kelly Roddy	Teacher-Clinton Valley	12/1/23
Claudia Gonzalez-Bigham	English Learner Para-Mohawk	12/1/23
James Cameron	Special Ed Aide-Wyandot	12/1/23
Karen Fallone	Curriculum Paraeducator-Seq	12/5/23
Rachel Vargas	English Learner Para-Miami	12/8/23
Amanda Snider	Dietician	12/8/23
Cailie Mlynarski	Behavior Interventionist	12/22/23
Shelley Dubay	Preschool Aide-Little Turtle	12/22/23

<b><u>TERMINATION</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Jessica LaForest	Special Ed Aide-Erie	11/20/23

<b><u>RETIREMENT</u></b>	<b><u>POSITION</u></b>	<b><u>EFFECTIVE</u></b>
Michael Homolka	Teacher-Shawnee	12/22/23
Deann Miller	Head Custodian-Fox	12/31/23
Charles Everett	Head Custodian-CVHS	2/1/24
Janet Frye	Teacher-Seneca	6/30/24

**CERTIFIED:**

RECOMMENDED MOTION: “It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date for these teachers is listed below. The conditional hire of this person/s is subject to the motion as submitted.”

<b><u>Recommended for Hire</u></b>	<b><u>Position</u></b>	<b><u>Rationale</u></b>	<b><u>Effective Date</u></b>
Lisa Girgenti	1.0 3 <sup>rd</sup> Grade-Ojibwa	Replacement	TBD
Brooke Majewski	1.0 5 <sup>th</sup> Grade-Clinton Valley	Replacement	TBD
Marisa Muglia	1.0 5 <sup>th</sup> Grade-Shawnee	Replacement	TBD
Telma Aparecida de Souza Gracias	1.0 Math-CVHS	Replacement	1/3/24

## RESOLUTION

**WHEREAS:** **Michael Homolka** has served the Chippewa Valley School District faithfully and diligently for a period of twenty-seven years as a Teacher.

**WHEREAS:** **Michael Homolka**, through his leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Michael Homolka**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Michael Homolka**, will be missed by all his school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **13th day of November 2023** be made a permanent part of the records of this School District and a copy sent to **Michael Homolka** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Deann Miller** has served the Chippewa Valley School District faithfully and diligently for a period of 20 years a Custodian.

**WHEREAS:** **Deann Miller** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Deann Miller**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Deann Miller** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **11th day of December 2023** be made a permanent part of the records of this School District and a copy sent to **Deann Miller** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** Janet Frye has served the Chippewa Valley School District faithfully and diligently for a period of 22 years a Teacher.

**WHEREAS:** Janet Frye through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** Janet Frye, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** Janet Frye will be missed by all her school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **11th day of December 2023** be made a permanent part of the records of this School District and a copy sent to **Janet Frye** as an expression of our appreciation.



F. Old Business

G. New Business

- |  |               |
|--|---------------|
| 1. Approve Personnel Transaction – Hire of an Administrator-Supervisor of Special Services | Mr. Roberts   |
| 2. Approve Cooperative Bid Award for Cafeteria Signage                                     | Mr. Sederlund |
| 3. Approve Revision of Board Policy #7455-Accounting System for Fixed Assets               | Mr. Sederlund |
| 4. Approve MSBO Bus Purchasing Program Resolution  | Mr. Sederlund |
| 5. Approve School Bus Purchase   | Mr. Sederlund |
| 6. Approve Cooperative Bid Award for Mobile Heated Cabinets                                | Mr. Sederlund |
| 7. Approve Second Reading to Amend Board Bylaw 0164.1 Time and Place (Regular Meetings)    | Mr. Pearl     |
| 8. Approve Second Reading to Amend Board Bylaw 0144.1 – Remuneration and Reimbursement     | Mr. Pearl     |
| 9. Approve Second Reading to Amend Board Bylaw 0165.3 – Special Meetings                   | Mr. Pearl     |

REGULAR MEETING

December 11, 2023  
6:30 p.m.

**MEMORANDUM**

**G.1 Approve Personnel Transaction-Hire of An Administrator-Supervisor of Special Services**

**Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the appointment of Ms. Lindsey O’Leary to the position of Supervisor of Special Services. Ms. Lindsey O’Leary’s effective start date is to be determined .”

RATIONALE: Ms. Lindsey O’Leary is being appointed to fill a vacancy due to a retirement and she meets all the qualifications listed on the posting.

REGULAR MEETING

December 11, 2023  
6:30 p.m.

**MEMORANDUM**

**G.2 Approve Cooperative Bid Award for Cafeteria Signage**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a food service equipment contract award utilizing the Hospital Purchasing Services (HPS) cooperative program for Chippewa Valley and Dakota High Schools in the amount of \$31,821.75.”

RATIONALE: Aggressive pricing was obtained through the HPS cooperative program, of which Chippewa Valley Schools is a member. The signage looks to improve the visual aesthetics of both high schools’ cafeterias. Funding will come from the Food Service Fund as part of the mandatory fund balance spenddown requirement.



# CHIPPEWA VALLEY SCHOOLS

## Food and Nutrition Services

19120 Cass Avenue, Clinton Township, MI 48038  
(586)-723-2010 FAX (586) 723-2001

# Memo

Date: November 30, 2023

To: SCOTT SEDERLUND

FROM: DAN CONNORS

CC: AMANDA SNIDER, KRISTI KASLATAS

RE: DESCON SIGNAGE PROJECT

Good morning Scott,

We are looking to change the visual from an institutional look into a more appealing look for the students in the cafeteria. We are sensory beings, registering stimuli that we see, smell, touch, hear, and taste. These are interconnected. People eat with their eyes and if it looks appealing, usually it tastes good.

The first thing we did was to give Chippewa Valley High School a new paint job. It has been a while since the last time the serving area was painted. We used the same paint scheme as the cafeteria seating area. This brightened the service area and gave it a cleaner look. Dakota High School walls are tiled so there was not much we could do to refresh the look.

To update the visual aesthetics of both High Schools and to change the perception of uplifting the other senses of the student, we are looking at additional signage. The signage is to help make the serving area more pleasing to the eye. It is also to give the two High Schools a more professional look. This is done by removing handwritten signs and having a designated place for posters for the student information.

If we succeed in this attempt to provide a more eye pleasing environment to the High Schools, I would like to do the same to all schools in the district. Removing the institutional look at the schools would help students enjoy their lunch and help them relax during their time in the cafeteria.

The Food and Nutrition Department will pay for this project with food service funds using the money available under the mandatory spenddown requirements from the Michigan Department of Education.

Respectfully,

Dan

Dan Connors SNS, MBA, CEC  
Director of Food & Nutrition Services

This institution is an equal opportunity provider.



3275 N. M-37 Hwy.  
 P.O. Box 247  
 Middleville, MI 49333-0247  
 800-632-4572  
 hpsgpo.com

**CONFIDENTIAL**

The information in this document,  
 and in all related attachments,  
 is proprietary and for HPS Members only.

**Dietary Contract 483 (Rev #2)**



**DESCON**  
**Cafeteria Signage**

August 1, 2023, to July 31, 2025

signature (branding) signs, menu boards, inspirational murals  
 behavior guides, school lunch banners, directory boards and locations signs, more

<b>VALUE COMPONENTS</b> (Regulatory Compliance, Financial Viability, Client Participation, Staff Efficiency)		
<i>Addressing:</i> Client Participation	<ul style="list-style-type: none"> <li>The education class of trade is our core market. We understand the design style desired by student clients, and we build quality solutions for use in the high school touch environment. (We are also strong in the health care and senior living segments.)</li> </ul>	<ul style="list-style-type: none"> <li>Many of our customers report greater enthusiasm from their clients, excitement by staff and increased participation/sales.</li> <li>We provide free consultative suggestions when helping a customer design their space.</li> </ul>
<i>Addressing:</i> Staff Efficiency	<ul style="list-style-type: none"> <li>Our products are built to increase sales and improve the atmosphere of Members' facilities.</li> <li>Our product has great value for our customers because of the increase in student participation and engagement that they see upon completion of our signage and graphics.</li> </ul>	<ul style="list-style-type: none"> <li>When signage clearly displays what items are being served, where they are being served, and/or display what food is being served that day, customers can more quickly move throughout the cafeteria.</li> </ul>
<i>Addressing:</i> Financial Viability	<ul style="list-style-type: none"> <li>Our pricing includes free shipping, which is usually a 10% savings, 5% off our catalog products, and 40% off our graphic design services when purchasing a custom project.</li> </ul>	<ul style="list-style-type: none"> <li>The discount off our custom graphic design services is exclusive to HPS Members.</li> </ul>
<i>Addressing:</i> Regulatory Compliance	<ul style="list-style-type: none"> <li>We have a unique "Explain-A-Meal" product that helps school food service operations meet their regulatory requirements for informing customers what items make a meal.</li> <li>We are well recognized within the K-12 school nutrition industry for high quality signage solutions. We are members of the School Nutrition Associations of many states</li> </ul>	<ul style="list-style-type: none"> <li>By having themed signage in their eating areas, schools would be following industry best practices of promoting nutrition, healthy behaviors and positive choices.</li> <li>Our signs also meet regulations specific to individual states.</li> </ul>



# Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

# Quote

DATE	ESTIMATE #
8/25/2023	50635

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Chippewa Valley High School 18300 19 Mile Road Clinton Township, MI 48038 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-C

ITEM	QTY	DESCRIPTION	COST	TOTAL
CUSN	1	Eat Good Feel Good Custom Sign - 30"w x 30"h	230.00	230.00
CUSN	1	Blueberry and Broccoli Custom Mural  Includes: - (2) Food Pictures: 39"w x 32.5"h - (2) Black Bars: 4.5"w x 32.5"h - "First We...": 22"w x 32.5"h	895.00	895.00
CUSN	1	Good Food Good Mood Custom Sign - 30"w x 30"h	230.00	230.00
CUSN	1	Carrot Custom Mural - Carrot picture: 54.5"w x 28"h - (2) Black Bars: 4.5"w x 32.5"h	385.00	385.00
CUSN	3	Chippewa Valley Medallion - 32"w x 32"h	260.00	780.00
CUSN	1	Grape and Pepper Custom Mural  Includes: - (2) Food Pictures: 39"w x 32.5"h - (2) Black Bars: 4.5"w x 32.5"h - "First We...": 22"w x 32.5"h	895.00	895.00
CUSN	2	Thank You Medallion - 32"w x 32"h	260.00	520.00

We are pleased to submit the above quotation for your consideration. **TOTAL**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_



## Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

## Quote

DATE	ESTIMATE #
8/25/2023	50635

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Chippewa Valley High School 18300 19 Mile Road Clinton Township, MI 48038 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-C

ITEM	QTY	DESCRIPTION	COST	TOTAL
FSL-Single-CH	1	Flavor Station. Chalk. Single Unit. 21.75"w x 5.375"d x 4"h. Sturdy display includes [1] 4" deep pan to organize herbs and spices.	250.00	250.00
CUSN	4	Enter Custom Sign - 40"w x 12"h	125.00	500.00
CUSN	8	Exit Custom Sign - 40"w x 12"h	125.00	1,000.00
MB3-2L	4	Menu Board with (2) EZ-Displays - 14"w x 30"h - Includes: (2) EZ-Displays	220.00	880.00
EAM-1236DH-WM	4	Explain A Meal Sign with (2) EZ-Displays. - 12"w x 36"h - Includes (2) 1 mm hard inserts - "What Makes a Breakfast" & "What Makes a Lunch" - Wall Mount	175.00	700.00
CG-Adhesive	2	Marketplace Custom Graphic on Adhesive material with laminate protection - 68.875"w x 5.75"h	115.00	230.00
CUSN	1	Chicken Sandwich Custom Mural - Carrot picture: 54.5"w x 28"h - (2) Black Bars: 4.5"w x 32.5"h	385.00	385.00
CUSN	1	Nothing Brings People Together Like Good Food Custom Sign - 30"w x 30"h	230.00	230.00
CUSN	1	Chicken Sandwich Custom Mural - Carrot picture: 54.5"w x 28"h - (2) Black Bars: 4.5"w x 32.5"h	385.00	385.00

We are pleased to submit the above quotation for your consideration.	<b>TOTAL</b>
--	--------------

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

## Quote

DATE	ESTIMATE #
8/25/2023	50635

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Chippewa Valley High School 18300 19 Mile Road Clinton Township, MI 48038 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-C

ITEM	QTY	DESCRIPTION	COST	TOTAL
CUSN	1	Watermelon and Corn Custom Mural  Includes: - (2) Food Pictures: 39"w x 32.5"h - (2) Black Bars: 4.5"w x 32.5"h - "First We...": 22"w x 32.5"h	895.00	895.00
CUSN	1	Chippewa Express Custom Layered Sign - Red Backer: 105"w x 25"h - "CHIPPEWA" Letters: 99"w x 13"h, 6mm PVC - "express" Letters: 64"w x 11.5"h, 6mm PVC	1,125.00	1,125.00
MB3-2L	1	Menu Board with (2) EZ-Displays - 24"w x 20"h - Includes: (2) EZ-Displays	220.00	220.00
BOH-EZ	1	Board of Health Display - 14"w x 34"h - Includes: (2) EZ-Displays in Portrait Orientation	185.00	185.00
FF-Just-1319	1	Justice for All Flip Frame - 13"w x 19"h - Display your Justice for All poster in a professional format. The Flip Frame comes with a black backer board and clear lens cover.	75.00	75.00
EZ-DH	10	EZ-Display - overall size 10" x 12-1/2", insert your own letter size printed information - clear lens cover, with magnetic seal and adhesive on back for secure placement	20.00	200.00

We are pleased to submit the above quotation for your consideration.

**TOTAL**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_





## Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

## Quote

DATE	ESTIMATE #
8/25/2023	50635

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Chippewa Valley High School 18300 19 Mile Road Clinton Township, MI 48038 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-C

ITEM	QTY	DESCRIPTION	COST	TOTAL
EZ-Tags-L	4	Sets (10 TAGS per set) of EZ-Tags 6"x3" with overall viewing area of 5"x2", cling back re-stick material, Display your own printed messages'	60.00	240.00
artwork	1	Fee for layout/design of art and/or logo	1,500.00	1,500.00
Discount HPS Desig...		Discount of 40% off Design or Artwork fees on Custom projects for membership in HPS cooperative.	-600.00	-600.00
Installation	1	Installation	1,700.00	1,700.00
Discount HPS Product		Discount of 5% off Standard Product price for membership in HPS cooperative.	-125.00	-125.00

We are pleased to submit the above quotation for your consideration.

**TOTAL \$13,910.00**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Print Name: \_\_\_\_\_



# Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

# Quote

DATE	ESTIMATE #
10/25/2023	50696

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Dakota High School 21051 21 Mile Macomb, MI 48044 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-S

ITEM	QTY	DESCRIPTION	COST	TOTAL
CUSN	1	Cougar Express Custom Sign - 121.5"w x 26.75"h	945.00	945.00
CUSN	1	Snacks Custom Sign - 47.75"w x 22.75"	315.00	315.00
MB3-2L	1	Cougar Express Menu Board with (2) EZ-Displays - 14"w x 30"h - Includes: (2) EZ-Displays	220.00	220.00
CUSN	2	Enter Custom Sign - 35"h x 15"h	135.00	270.00
CUSN	2	Exit Custom Sign - 35"h x 15"h	135.00	270.00
MB3-2L	4	Menu Board with (2) EZ-Displays - 14"w x 30"h - Includes: (2) EZ-Displays	220.00	880.00
EAM-1430DH-WM	4	Explain A Meal Sign with (2) EZ-Displays. - 14"w x 30"h - Includes (2) 1 mm hard inserts - "What Makes a Breakfast" & "What Makes a Lunch"	175.00	700.00
Well-	9	Wellness Club Change Art - 22"w x 28"h - For use with Flip Frames [Sold Separately]	90.00	810.00

We are pleased to submit the above quotation for your consideration.

**TOTAL**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

## Quote

DATE	ESTIMATE #
10/25/2023	50696

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Dakota High School 21051 21 Mile Macomb, MI 48044 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-S

ITEM	QTY	DESCRIPTION	COST	TOTAL
FA - FF	3	Wall Mount Flip Frame - 24"w x 29"h - For use with Change Art Images [Sold Separately] - Includes mounting hardware	85.00	255.00
CUSN	1	Sweet & Nutritious Custom Mural - section overall size: 91.25"w x 31.25"h	730.00	730.00
CUSN	1	Food Mural - 177.5"w x 30"h	1,355.00	1,355.00
CUSN	1	Crisp & Refreshing Custom Mural - section overall size: 91.25"w x 37.25"h	865.00	865.00
CUSN	1	Raspberry Custom Mural - 137"w x 30"h	1,055.00	1,055.00
CUSN	1	Grape Custom Mural - 88"w x 30"h	680.00	680.00
CUSN	1	Fresh & Flavorful Custom Mural - overall size: 193.25"w x 31.25"h	1,550.00	1,550.00
CUSN	1	Smart & Delicious Custom Mural - overall size: 193.25"w x 31.25"h	1,550.00	1,550.00
CG-Adhesive	1	Cougar Logo Hood Custom Graphic on Adhesive material with laminate protection - 67.875"w x 40.875"h	715.00	715.00
CG-Adhesive	1	Home of the Cougars Custom Graphic on Adhesive material with laminate protection - 84"w x 41"h	885.00	885.00

We are pleased to submit the above quotation for your consideration.

**TOTAL**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Descon

463 Southpoint Cir., Suite 600  
 Brownsburg, IN 46112  
 Phone: 317-852-6300  
 Fax: 317-852-6400  
 Toll Free: 877-337-2661

## Quote

DATE	ESTIMATE #
10/25/2023	50696

CUSTOMER BILL TO ADDRESS
Chippewa Valley Schools 19120 Cass Avenue Clinton Township, MI 48038 ATT: Accounts Payable

SHIP TO ADDRESS
Dakota High School 21051 21 Mile Macomb, MI 48044 ATT: Food Service Department

Membership	Project	Rep
HPS		RB-S

ITEM	QTY	DESCRIPTION	COST	TOTAL
BOH-EZ	1	Board of Health Display - 14"w x 34"h - Includes: (2) EZ-Displays in Portrait Orientation & mounting hardware	185.00	185.00
FF-Just-1319	1	Justice for All Flip Frame - 13"w x 19"h - Display your Justice for All poster in a professional format. The Flip Frame comes with a black backer board and clear lens cover.	75.00	75.00
EZ-DH	10	EZ-Display - overall size 10" x 12-1/2", insert your own letter size printed information - clear lens cover, with magnetic seal and adhesive on back for secure placement	20.00	200.00
EZ-Tags-L	4	Sets (10 TAGS per set) of EZ-Tags 6"x3" with overall viewing area of 5"x2", cling back re-stick material, Display your own printed messages!	60.00	240.00
artwork	1	Fee for layout/design of art and/or logo	1,900.00	1,900.00
Installation	1	Installation	2,200.00	2,200.00
Discount HPS Desig...		Discount of 40% off Design or Artwork fees on Custom projects for membership in HPS cooperative.	-760.00	-760.00
Discount HPS Product		Discount of 5% off Standard Product price for membership in HPS cooperative.	-178.25	-178.25

We are pleased to submit the above quotation for your consideration.

**TOTAL \$17,911.75**

Please sign below acknowledging your acceptance of this quotation and return by fax to (317) 852-6400.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

**MEMORANDUM**

**G.3 Approve Revision of Board Policy #7455-Accounting System for Fixed Assets  
Mr. Sederlund**

**RECOMMENDED MOTION:** “That the Chippewa Valley Schools Board of Education approve the revision of Board Policy #7455 – Accounting System for Fixed Assets and that the reading of the policy be waived.”

**RATIONALE:** Our current board policy #7455 was last updated in 2009 and needs to be revised to incorporate the new Governmental Accounting Standards Board (GASB) guidance. The change includes an update to the existing guidance for a past implementation guide related to accounting for fixed assets. The guidance clarifies that items purchased in a group that are individually below a school district’s capitalization threshold but exceeds the capitalization threshold in the aggregate should be reported in the school district’s fixed asset records. The guidance goes into effect in the year ending June 30, 2024. This change in policy was recommended in the previous financial audit from Plante Moran. Adoption of the policy will update our existing board policy #7455.



CURRENT  
POLICY

Book	Policy Manual
Section	7000 Property
Title	ACCOUNTING SYSTEM FOR FIXED ASSETS
Code	po7455
Status	Active
Adopted	July 1, 2003
Last Revised	September 14, 2009

**7455 - ACCOUNTING SYSTEM FOR FIXED ASSETS**

The Board of Education shall maintain a fixed-asset accounting system. The fixed-asset system shall maintain sufficient information to permit the following:

- A. the preparation of year-end financial statements in accordance with generally-accepted, accounting principles
- B. adequate insurance coverage
- C. control and accountability

The Superintendent/designee shall be responsible for the development and maintenance of the fixed-asset accounting system. The Superintendent/designee shall develop procedures to ensure compliance with all fixed-asset policies

Fixed assets are defined as those tangible assets of the District system with a useful life in excess of one (1) year and an initial cost equal to or exceeding \$1,000. Computers are the exception; computer purchases will be deemed a fixed asset at a minimum purchase price of \$500. Some items may be identified as "controlled" assets that, although they do not meet all fixed-asset criteria, are to be recorded on the fixed-asset system to maintain inventory control.

Fixed assets shall be classified as follows:

- A. land
- B. building
- C. improvements other than building
- D. machinery and equipment
- E. furniture and fixtures
- F. vehicles
- G. plant (aerator)
- H. underground lines
- I. construction-in-progress

Fixed assets shall be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost.

The following information shall be maintained for all fixed assets:

- A. description
- B. asset classification (land, building, equipment, etc.)
- C. location
- D. purchase price
- E. year purchased
- F. replacement cost
- G. accumulated depreciation Revised 9/14/09

NEW  
POLICY

Book Policy Manual  
Section 7000 Property  
Title ACCOUNTING SYSTEM FOR FIXED ASSETS  
Code po7455  
Status Active  
Adopted July 1, 2003  
Last Revised ~~September 14, 2009~~  
December 11, 2023

#### 7455 - ACCOUNTING SYSTEM FOR FIXED ASSETS

The Board of Education shall maintain a fixed-asset accounting system. The fixed-asset system shall maintain sufficient information to permit the following:

- A. the preparation of year-end financial statements in accordance with generally-accepted, accounting principles
- B. adequate insurance coverage
- C. control and accountability

The Superintendent/designee shall be responsible for the development and maintenance of the fixed-asset accounting system. The Superintendent/designee shall develop procedures to ensure compliance with all fixed-asset policies

Fixed assets are defined as those tangible assets of the District system with a useful life in excess of one (1) year and an initial cost equal to or exceeding \$1,000. ~~Computers are the exception; computer purchases will be deemed a fixed asset at a minimum purchase price of \$500.~~ The District will also capitalize purchases as fixed assets whose individual acquisition costs are less than the threshold for an individual asset if those assets in the aggregate are greater than \$1,000, with a useful life in excess of one (1) year, and deemed to be significant. Some items may be identified as "controlled" assets that, although they do not meet all fixed-asset criteria, are to be recorded on the fixed-asset system to maintain inventory control.

Fixed assets shall be classified as follows:

- A. land
- B. building
- C. improvements other than building
- D. machinery and equipment
- E. furniture and fixtures
- F. vehicles
- G. plant (aerator)
- H. underground lines
- I. construction-in-progress



Fixed assets shall be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost.

The following information shall be maintained for all fixed assets:

- A. description
- B. asset classification (land, building, equipment, etc.)
- C. location
- D. purchase price
- E. year purchased
- F. replacement cost
- G. accumulated depreciation Revised 9/14/09

REGULAR MEETING

December 11, 2023  
6:30 p.m.

**MEMORANDUM**

**G.4 Approve MSBO Bus Purchasing Program Resolution**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the attached resolution to adopt the 2023-2024 MSBO Bus Purchasing Program and that the reading of resolution be waived.”

RATIONALE: By adopting this resolution, the Board of Education indicates its intent to participate in the MSBO purchasing program. School boards are required to approve the resolution to purchase buses from the state bid.

# BOARD OF EDUCATION RESOLUTION

## 2023-2024 MSBO Bus Purchase Program

Chippewa Valley Schools  
19120 Cass Ave.  
Clinton Township MI 48038

At a regular meeting of the Board of Education of Chippewa Valley Schools, Macomb County, Michigan held at the Chippewa Valley Schools Administration Building at 19120 Cass Ave., Clinton Township, Michigan 48038, on the 11<sup>th</sup> day of December, 2023, at 6:30 p.m.

PRESENT: MEMBERS: \_\_\_\_\_

\_\_\_\_\_

ABSENT: MEMBERS: \_\_\_\_\_

\_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_.

WHEREAS, the School District desires to participate in the 2023-2024 Michigan School Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation To Bid, the Vendors' Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District's Purchase Order and the School District's Bid Comparison Spreadsheet (collectively "Bid Documents"); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchase Program procedures currently in place, or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2023-2024 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.
2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: \_\_\_\_\_  
\_\_\_\_\_

NAYS: MEMBERS: \_\_\_\_\_

ABSTAIN: MEMBERS: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Chippewa Valley Schools, County of Macomb, Michigan, at a Clinton Valley Schools Administration Building at 19120 Cass Ave., Clinton Township Michigan 48038, held on the 11<sup>th</sup> day of December, 2023, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

\_\_\_\_\_  
Ken Pearl  
President, Board of Education

\_\_\_\_\_  
George Sobah  
Secretary, Board of Education

**MEMORANDUM**

**G.5 Approve School Bus Purchase**

**Mr. Sederlund**

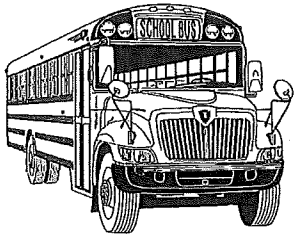
RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the purchase of five (5) total school buses from Hoekstra Transportation Inc., as follows:

**From Hoekstra Transportation in Grand Rapids, Michigan:**

- Four (4) Thomas 77-passenger school buses with integrated child restraint seats and additional cameras at \$143,304.00 each
- One (1) Thomas 53-passenger school buses with integrated child restraint seats, front wheelchair lift, additional cameras at \$140,044.00 each

The total for this purchase would be \$713,260.00.”

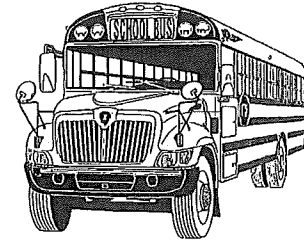
RATIONALE: The Director of Pupil Transportation has compared the specifications of the offerings from each of the three (3) manufacturers represented in the purchasing program and has made the determination that the recommended bus models will best serve the district at this point based on the performance of our latest purchases and other comparative factors. Funding will come from the 2018 Bond Fund for this purchase.



# Chippewa Valley Schools

## Pupil Transportation Department

19120 Cass Ave.  
Clinton Twp., MI 48038  
(586) 723-2160 - FAX (586) 723-2161  
Email: tchapman@cvs.k12.mi.us



**To:** Scott Sederlund, Assistant Superintendent

**Date:** December 5, 2023

**From:** Tracy Chapman, Director

**Re:** 2025 Bus Purchase

With each year's bus replacement purchase, there are many factors to take into consideration. Hoekstra has worked closely with Chippewa Valley to resolve any issues that may arise.

In the past decade, Chippewa Valley has purchased Thomas buses for several reasons. We have phenomenal support from the Hoekstra representatives and the dealership. We always receive exceptional professional service. The dealership is in Troy only 15 minutes up the road.

We currently have ten (10) buses that are a 2012-year model. Those buses are over eleven years old. Many of these buses are past due on replacement. They have high mileage that exceeds normal wear and tear for school buses. The underbody of the buses is rusting, and they have very high corrosion on the outside and inside of the buses. The mechanical parts are beginning to fail which leads to costly repairs.

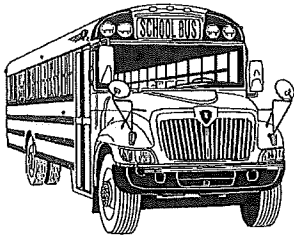
The following features are add-ons for our buses:

1. Safety feature - driver ALERT LED display placed between upper and lower glass. LED lights activate which provides additional notification to cars that the bus is ready to stop and pick-up or drop-off students. This safety feature costs \$408.00 per unit.
2. Pre-wired for Zonar installation. Zonar is our GPS system for our tablets. This feature costs \$650.00 per unit.
3. Installation of Provision camera system. This feature costs \$3,904.00 per unit.
4. Installation of Electrocomm two-way radio. This feature costs \$944.00 per unit.
5. Corrosion protection option to prevent rust outside, inside and the fuel tanks. The cost is \$810.00 per unit.

To maintain a proper replacement cycle, we are recommending the following configurations:

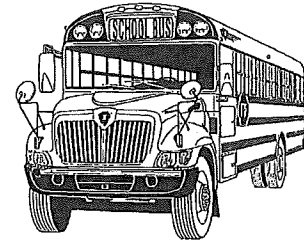
- (4) 77-passenger diesel conventional buses (\$573,216.00)
- (1) 53-passenger wheel-chair conventional buses (\$140,044.00)

**NOTICE OF NONDISCRIMINATION** It is the policy of Chippewa Valley Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent of Human Resources, Chippewa Valley Schools Administration, 19120 Cass Avenue, Clinton Township, MI 48038 Phone: 586-723-2090 / Nondiscrimination Inquiries related to disability should be directed to: Section 504 Coordinator, Director of Special Services, (same address) Phone: 586-723-2180



## Chippewa Valley Schools Pupil Transportation Department

19120 Cass Ave.  
Clinton Twp., MI 48038  
(586) 723-2160 - FAX (586) 723-2161  
Email: tchapman@cvs.k12.mi.us



From the attached pricing comparisons, Thomas @ Hoekstra is the lowest cost for our bus configuration compared to the next closest, Holland.

I am recommending continuing to use Hoekstra and purchasing five new buses - Four (4) general education 77-passenger buses and one (1) 53-passenger wheelchair special needs bus. The performance and support we have received validates our decision to continue the Chippewa Valley business relationship with Hoekstra.

Specifications and quotes are provided by the M.S.B.O. Cooperative Bus Purchasing Program. The program provides the highest standards and competitive pricing.

**NOTICE OF NONDISCRIMINATION** It is the policy of Chippewa Valley Schools not to discriminate on the basis of race, color, religion, national origin or ancestry, gender, age, disability, height, weight or marital status in its programs, services, activities, or employment. Inquiries related to nondiscrimination policies should be directed to: Civil Rights Coordinator, Assistant Superintendent of Human Resources, Chippewa Valley Schools Administration, 19120 Cass Avenue, Clinton Township, MI 48038 Phone: 586-723-2090 / Nondiscrimination inquiries related to disability should be directed to: Section 504 Coordinator, Director of Special Services, (same address) Phone: 586-723-2160

# Michigan Bus Purchasing Price Comparison Report - Spec #20352

Dec 05, 2023 12:46 PM

Buying Organization: Chippewa Valley Schools

Product Category: Conventional (2023-24 Phase 1)

Product: 77 Passenger

Quantity: 4

Option	Buyer Comments	Hoekstra	Holland	Midwest Transit
<b>Product Base Price</b>				
		\$134,630.00	\$125,742.00	\$137,936.00
<b>Chassis Options</b>				
Air Drier		N/C		N/A
Bendix AD-IP dryer w/spin-on filter			(\$231.00)	
Alternator		\$140.00	S/E	\$141.00
240-amp, Leece-Neville		\$159.00	S/E	N/A
Axle, Front: minimum load		\$623.00	S/E	\$171.00
12,000 lbs.				
Axle, Rear: minimum load		S/E	S/E	\$227.00
23,000 lbs.				
Batteries				
3 12-volt, 950-CCA each		S/E	S/E	N/C
Brake Dust Shield		S/E	S/E	S/E
Brake dust shield on all wheels				
Brakes, ESC		S/E	S/E	S/E
Electronic Stability Control for Air Brakes		S/E	S/E	S/E
Brakes, Traction Control		S/E	S/E	S/E
For air brakes				
Engine		S/E	\$1,556.00	N/C
Cummins ISB 220hp, 600 torque, PTS2500 trans				
Engine Hood		S/E	N/A	S/E
Soft Close Hood Support		\$98.00	S/E	S/E
Fan Drive		\$352.00	\$364.00	\$387.00
Electromagnetic On/Off Type		S/E	S/E	S/E
Fuel Tank				
Increase to 100-gallon diesel tank				
Full Instrumentation Package (Engine)		S/E	S/E	S/E
Low Coolant indicator with audible alarm		S/E	N/A	S/E
Headlights				
Auto sensing headlights		S/E	N/C	N/C
Idle Management Control		S/E	S/E	N/A
Programmable				
Motor, Starting		S/E	S/E	N/A
Thermal overcrank protection				
Paint, Wheels		S/E	N/C	N/A
Wheels finish coated black inside and out				
Pedals, Adjustable		\$917.00	\$937.00	(\$44.00)
Adjustable brake and accelerator pedals				N/C



<b>Rust Proofing</b>					
Rust proofing fuel tank anticorrosion spray coating					\$192.00
<b>Steering</b>					
Telescoping steering wheel				S/E	N/C
Switches, Ignition					
Keyed alike				N/C	\$21.00
<b>Warranty, Extended</b>					
3 year/unlimited miles				S/E	N/A

## Body Options

<b>Aisle Strips</b>					
Stainless steel			\$90.00		N/A
<b>Antenna</b>					
Flexible rubber radio antenna				S/E	N/A
<b>Battery Cut Off Switch</b>					
Add battery cut off switch				S/E	\$74.00
<b>Color, Interior</b>					
Walls gray				S/E	\$116.00
<b>Exit, Emergency Window</b>					
Increase from 2 to 4				S/E	S/E
<b>Exit, Evacuation Step</b>					
Step & handle at rear door			\$225.00	S/E	\$108.00
<b>Fuel Filler Door</b>					
Latching				S/E	S/E
<b>Heater, Mid-body Rear</b>					
80,000 BTU			\$339.00		\$314.00
<b>Heater, Shut-Off Valve</b>					
Locate valve on engine block				S/E	S/E
<b>Light Visor</b>					
Overhead flasher light visor				S/E	N/C
<b>Light, Exterior</b>					
Light check system				S/E	S/E
<b>Lights, Interior</b>					
LED Interior Dome Lights			\$31.00		S/E
<b>Mirror System</b>					
Lever-lock adjustable 6" x 30"				S/E	\$82.00
<b>Mirror, Timer</b>					
Timer for heated mirror				S/E	S/E
<b>Mirrors, Crossview</b>					
Rosco, Eye-Max LP, heated				N/C	N/A
<b>Mirrors, Crossview, Arms</b>					
Stainless steel arms				S/E	\$55.00
<b>Mirrors, Rearview</b>					
Rosco Open View ES, remote, heated, split view			\$178.00		\$116.00
<b>Mirrors, Rearview, Arms</b>					
Stainless steel arms				S/E	\$75.00
<b>Noise Reduction System</b>					
Perforated ceiling, full bus				S/E	\$641.00
<b>Paint, Roof</b>					

B605	White, polyurethane		\$355.00	\$220.00	\$330.00
B615	Power Source		N/C	S/E	\$34.00
B622	12-volt power source in driver's area		\$511.00	\$544.00	\$183.00
B645	Radio & amp; Public Address System		S/E	S/E	
B649	AM/FM radio, PA system inside		\$291.00	\$305.00	\$865.00
B650	Rust Proofing		S/E	\$145.00	\$260.00
B664	All interior doors		\$137.00	\$225.00	\$32.00
B680	Rust Proofing, Bumper		---	---	\$1,592.00
B690	Anti-corrosion spray coating, inside & outside.		---	\$3,380.00	---
B699	Sashes, Side		\$1,148.00	N/A	N/A
B703	Painted flat black		(\$551.00)	(\$350.00)	(\$825.00)
B712	Seat, Driver's		N/C	N/C	N/C
B740	National, air ride w/1 arm rest		S/E	S/E	N/C
B752	Seats, Child Restraint		\$27.00	\$305.00	S/E
B763	IMMI SafeGuard, floor mount (per seat) (Qty: 4)		(\$287.00)	(\$201.00)	(\$327.00)
B781	39" CCr, floor mount (per seat) (Qty: 4)		S/E	\$125.00	\$89.00
B782	Syn Tec S3C, 39" floor mount (per seat) (Qty: 4)		\$21.00	\$16.00	\$44.00
B805	Seats, Fire Block		\$408.00	\$440.00	\$328.00
B870	Delete fire block		\$15.00	\$50.00	N/C
	Seats, Passenger: Color		<b>\$140,335.00</b>	<b>\$137,674.00</b>	<b>\$142,576.00</b>
	Blue/light blue				
	Severe Service Package				
	Must meet Colorado Racking Test				
	Step Tread				
	Pebble tread w/non-metal backing				
	Stop Arm Signals				
	Transpec 7000, electric, LED lights, front only				
	Storage Compartment Driver's Area				
	Over drivers sash window				
	Storage Pouch				
	Mounted on barrier behind driver				
	Warning System-Driver Alert				
	Transpec Driver Alert Model 7500				
	Window, Rear				
	Tempered, 28% tinted				

### Configured Price

### Dealer Options

Corashield Underbody Undercoating	\$619.00
Stainless Steel Manifold Coolant Plumbing - No Charge	\$0.00
Stainless Steel Radiator Plumbing	\$0.00
Cummins Integral Exhaust Brake with Variable Turbo - No Charge	\$0.00
Transpec Stop Arm, Front Only 2 Light Double Pulse Strobing LED	\$0.00
LED Interior Dome Lights - Standard	\$0.00
Cupholders Standard	\$0.00
Mobile Radio Allowance - Electrocomm	\$944.00
Set Gov speed to 70MPH - No Charge	\$0.00
LED Lights: Aft of Entrance Door and Lower Stepwell	\$0.00
Stock Bus discount - subject to prior sale	(\$3,148.00)

Camera Allowance - PER BUS	\$3,904.00	\$3,904.00	\$3,904.00
Camera Allowance - PER BUS			
Camera Allowance - PER BUS		\$944.00	\$944.00
Mobile Radio Allowance - Electrocomm			
Mobile Radio Allowance - Electrocomm		\$650.00	\$650.00
Zonar V4 Essential GPS Unit	\$650.00		
Zonar V4 Essential GPS Unit		\$143,172.00	\$148,074.00
Zonar V4 Essential GPS Unit		\$572,688.00	\$592,296.00
		\$572,688.00	\$592,296.00
<b>Unit Price</b>			
<b>Total Price</b>			
<b>Grand Total</b>			

# Michigan Bus Purchasing Price Comparison Report - Spec #20353

Dec 05, 2023 12:50 PM

Buying Organization: Chippewa Valley Schools

Notes: Lift Equipped

Product Category: Conventional (2023-24 Phase 1)

Product: 53 Passenger

Quantity: 1

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
<b>Product Base Price</b>			<b>\$119,755.00</b>	<b>\$119,338.00</b>	<b>\$137,163.00</b>
<b>Chassis Options</b>					
Air Dryer	C101		N/C	(\$231.00)	N/A
Bendix AD-IP dryer w/spin-on filter					
Alternator	C123		\$140.00	S/E	\$141.00
240-amp, Leece-Neville					
Axle, Rear: minimum load					
19,000 lbs.	C150		\$317.00	(\$165.00)	S/E
Batteries					
3 12-volt, 950-CCA each	C163		S/E	S/E	\$227.00
Brake Dust Shield					
Brake dust shield on all wheels	C170		S/E	S/E	N/C
Brakes, ESC					
Electronic Stability Control for Air Brakes	C172		S/E	S/E	S/E
Brakes, Traction Control					
For air brakes	C184		S/E	S/E	S/E
Engine					
Cummins ISB 220hp, 600 torque, PTS2500 trans	C204		S/E	\$1,556.00	N/C
Fan Drive					
Electromagnetic On/Off Type	C195		\$98.00	S/E	S/E
Full Instrumentation Package (Engine)					
Low Coolant indicator with audible alarm	C260		S/E	S/E	S/E
Headlights					
Auto sensing headlights	C265		S/E	N/A	S/E
Idle Management Control					
Programmable	C280		S/E	N/C	N/C
Motor, Starting					
Thermal overcrank protection	C290		S/E	S/E	N/A
Paint, Wheels					
Wheels finish coated black inside and out	C300		S/E	N/C	(\$44.00)
Pedals, Adjustable					
Adjustable brake and accelerator pedals	C310		\$917.00	\$937.00	N/C
Rust Proofing					
Rust proofing fuel tank anticorrosion spray coating	C315		\$478.00	\$192.00	\$192.00
Steering					
Telescoping steering wheel	C320		S/E	S/E	N/C
Switches, Ignition					
Keyed alike	C350		N/C	\$5.00	\$21.00

Warranty, Extended  
3 year/unlimited miles

### Body Options

Code	Description	Unit	Price	Notes
C451	Warranty, Extended 3 year/unlimited miles	S/E	\$1,425.00	N/A
B151	Aisle Strips Stainless steel	\$62.00	\$340.00	N/A
B170	Antenna Flexible rubber radio antenna	S/E	S/E	N/A
B190	Battery Cut Off Switch Add battery cut off switch	S/E	\$154.00	\$74.00
B232	Color, Interior Walls gray	S/E	N/A	\$116.00
B310	Exit, Evacuation Step Step & handle at rear door	\$225.00	S/E	\$108.00
B350	Fenderettes Metal fenderettes	S/E	S/E	N/A
B380	Floor Tracking System 4 floor rows/1 row over windows/L-track/1 WC (each) (Qty: 3)	\$1,446.00	\$2,220.00	\$1,545.00
B392	Fuel Filler Door Latching	S/E	S/E	S/E
B440	Heater, Shut-Off Valve Locate valve on engine block	S/E	S/E	S/E
B455	Light Visor Overhead flasher light visor	S/E	S/E	N/C
B460	Light, Exterior Light check system	S/E	S/E	S/E
B465	Lights, Interior LED Interior Dome Lights	\$31.00	\$441.00	S/E
B521	Mirror System Lever-lock adjustable 6" x 30"	S/E	\$64.00	\$82.00
B525	Mirror, Timer Timer for heated mirror	S/E	S/E	S/E
B537	Mirrors, Crossview Rosco, Eye-Max LP, heated	N/C	S/E	N/A
B555	Mirrors, Crossview, Arms Stainless steel arms	S/E	\$38.00	\$55.00
B575	Mirrors, Rearview Rosco Open View ES, remote, heated, split view	\$178.00	\$265.00	\$116.00
B590	Mirrors, Rearview, Arms Stainless steel arms	S/E	\$38.00	\$75.00
B595	Noise Reduction System Perforated ceiling, full bus	S/E	\$641.00	S/E
B605	Paint, Roof White, polyurethane	\$303.00	\$220.00	\$330.00
B615	Power Source 12-volt power source in driver's area	N/C	S/E	\$34.00
B622	Radio & amp; Public Address System AM/FM radio, PA system inside	\$438.00	\$544.00	\$183.00
	Rust Proofing			

	S/E	S/E	S/E
B645			S/E
All interior doors			
<b>Rust Proofing, Stepwell</b>			
B647	\$244.00	\$348.00	S/E
Anti-corrosion spray coating, inside & outside			
<b>Sashes, Side</b>			
B650	S/E	\$121.00	\$180.00
Painted flat black			
<b>Seat, Driver's</b>			
B664	\$137.00	\$225.00	\$32.00
National, air ride w/1 arm rest			
<b>Seats, Child Restraint</b>			
B680	---	---	\$1,592.00
IMMI SafeGuard, floor mount (per seat) (Qty: 4)			
B691	---	\$5,508.00	---
39"CCr, track mount (per seat) (Qty: 4)			
B699	\$1,148.00	N/A	N/A
SynTec S3C, 39" floor mount (per seat) (Qty: 4)			
<b>Seats, Fire Block</b>			
B703	(\$394.00)	(\$350.00)	(\$568.00)
Delete fire block			
<b>Seats, Passenger</b>			
B705	(\$968.00)	(\$1,784.00)	(\$476.00)
Deduct for delete seat (per seat) (Qty: 4)			
<b>Seats, Passenger: Color</b>			
B712	N/C	N/C	N/C
Blue/light blue			
<b>Seats, Track-mounted</b>			
B732	\$1,360.00	\$1,200.00	\$952.00
39" seat w/3 seatbelts (per seat) (Qty: 4)			
<b>Severe Service Package</b>			
B740	S/E	S/E	N/C
Must meet Colorado Racking Test			
<b>Step Tread</b>			
B752	\$27.00	\$305.00	S/E
Pebble tread w/non-metal backing			
<b>Stop Arm Signals</b>			
B763	(\$287.00)	(\$201.00)	(\$327.00)
Transpec 7000, electric, LED lights, front only			
<b>Storage Compartment Driver's Area</b>			
B781	S/E	\$125.00	\$89.00
Over drivers sash window			
<b>Storage Pouch</b>			
B782	\$21.00	\$16.00	\$44.00
Mounted on barrier behind driver			
<b>Warning System-Driver Alert</b>			
B805	\$408.00	\$440.00	\$328.00
Transpec Driver Alert Model 7500			
<b>Wheelchair Entry</b>			
B822	\$7,086.00	\$5,937.00	\$4,493.00
Front lift door w/Braun NL9191B, 34" wide			
<b>Wheelchair Entry Latch</b>			
B845	\$18.00	S/E	N/C
3-point latch			
<b>Wheelchair Securements (L-Track)</b>			
B850	\$944.00	\$820.00	\$1,786.00
Sure-Lok Retraktor FF612S-4C (each) (Qty: 2)			
<b>Window, Rear</b>			
B870	\$15.00	\$50.00	N/C
Tempered, 28% tinted			
<b>Configured Price</b>	<b>\$134,147.00</b>	<b>\$140,782.00</b>	<b>\$148,543.00</b>

**Dealer Options**

- Restraints: Sub Sure-Lok FF627S-4C, 2 Per Bus - No Charge
- Mobile Radio Allowance - Electrocomm
- Seat Belts: Deduct (-12) Seat Belts From Option B732
- Zonar V4 Essential GPS Unit
- Stainless Steel Manifold Plumbing Lines - No Charge
- Set Gov Speed to 70 MPH - No Charge
- Cupholders - Standard

Transpec Stop Arm, Front Only 2-Light Double Pulse Strobing LED	\$0.00		
Corashield Underbody Undercoating	\$570.00		
Cummins Integral Exhaust Brake with Variable Turbo	\$0.00		
Camera Allowance	\$3,904.00	\$3,904.00	
Camera Allowance			
Zonar V4 Essential GPS Unit	\$650.00	\$650.00	
Zonar V4 Essential GPS Unit	\$944.00	\$944.00	
Mobile Radio Allowance - Electrocomm	\$0.00		
Mobile Radio Allowance - Electrocomm	\$140,044.00	\$146,280.00	\$154,041.00
Stainless Steel Radiator Piping	\$140,044.00	\$146,280.00	\$154,041.00
<b>Unit Price</b>			
<b>Total Price</b>			
<b>Grand Total</b>			

**MEMORANDUM**

**G.6 Approve Cooperative Bid Award for Mobile Heated Cabinets Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a food service equipment contract award utilizing the Hospital Purchasing Services (HPS) cooperative program for the Central Kitchen in the amount of \$40,918.45.”

RATIONALE: Aggressive pricing was obtained through the HPS cooperative program, of which Chippewa Valley Schools is a member. The mobile heated cabinets will replace the current cabinets that are 15-20 years old. Funding will come from the Food Service Fund as part of the mandatory fund balance spenddown requirement.



# Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



12/06/2023

AH128895

## Quote

To: Chippewa Valley Schools #1655  
Lillian Grayson  
19120 Cass Ave.  
Clinton Twp., MI 48038

From: HPS  
Anna Hutchinson  
3275 N M-37 Hwy PO Box 247  
Middleville, MI 49333-0247  
(800)632-4572 (Contact)  
ahutchinson@hpsnet.com

Project: Chippewa Valley Schools

Item	Qty	Description	Sell	Sell Total
1	5 ea	<b>HEATED CABINET, HALF-HEIGHT</b> SecoSelect C9 Heated Cabinet, mobile, half-height, 45-1/16"H, fully insulated, electronic temperature control with digital display, pan guides permanently mounted, holds (9) 12" x 20" pans, temperature range 60-230°F, stainless steel construction, 5" casters, cord with NEMA 5-15P, 120v/60/1-ph, 500 watts, 4.16 amps, UL, NSF	\$3,066.54	\$15,332.70
	5 ea	5 years "bumper-to-bumper" parts warranty & 1 year labor warranty (purchased after January 1, 2020), standard		
	5 ea	PBU Perimeter Bumper	\$431.68	\$2,158.40
	5 ea	VPH Push Handles, vertical, chrome plated (specify quantity)	\$34.07	\$170.35
			<b>Extended Total:</b>	<b>\$17,661.45</b>
2	5 ea	<b>MOBILE HEATED CABINET</b> SecoSelect C16 Heated Cabinet, mobile, 65-3/16"H, fully insulated, electronic temperature control with digital display, pan guides permanently mounted, holds (16) 12" x 20" pans, temperature range 60-230°F, stainless steel construction, (4) 5" casters, cord with NEMA 5-15P, 120v/60/1-ph, 990 watts, 8.25 amps, UL, NSF	\$4,048.65	\$20,243.25
	5 ea	5 years "bumper-to-bumper" parts warranty & 1 year labor warranty (purchased after January 1, 2020), standard		
	5 ea	PBU Perimeter Bumper	\$431.68	\$2,158.40
	5 ea	VPH Push Handles, vertical, chrome plated (specify quantity)	\$34.07	\$170.35
			<b>Extended Total:</b>	<b>\$22,572.00</b>
			Merchandise	\$40,233.45
			Est. Freight	\$685.00
			<b>Total</b>	<b>\$40,918.45</b>

Prices Good Until: 12/21/2023

Initial: \_\_\_\_\_  
Page 1 of 3

This quote does not include architectural stamped drawings, fees, licenses, health department submissions, structural alterations, insulated hood systems, electrical connections, anchoring, flashing, plumbing, or roofing, unless specified.

**FREIGHT ESTIMATES MUST BE CONSIDERED APPROXIMATE GUIDELINES ONLY AND DO NOT INCLUDE ANY NON-COMMERCIAL, LIMITED ACCESS, LIFTGATE FEES & FUEL OR REDELIVERY SURCHARGES THAT MAY APPLY.**

Estimated freight based on shipment to one address, dock to dock delivery only. Request a new freight estimate to ship another way or to multiple addresses.

Please verify all Dimensions and any Voltage & Phase types before placing an order.  
Request a new quote for any changes.

Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

This quote reflects HPS Member pricing only and can only be purchased by current HPS Members.  
HPS is a dealer for many different manufacturers. HPS does not solicit bids for this type of product.

*Invoices paid with credit card are subject to a 3% processing fee.*

#### PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list. Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increase cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

## Important Information about your Delivery!

You are responsible for:

- Removing the shipment from the truck
- Bringing it into your location
- Writing notes about damaged or missing items on the carrier's delivery receipt in the driver's presence *before* signing to accept the delivery

Upon inspection, if any piece of the shipment is damaged or missing:

- Note issues clearly in writing on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep ALL packing materials including any pallets/skids for inspection
- Take pictures of the damaged items and packaging

If you do not make note of these issues in writing on the delivery receipt before signing for acceptance, we *cannot* guarantee any compensation for damaged or missing items. By signing your name on the delivery receipt without declaring exceptions, you are stating that you have received your shipment in acceptable condition.

CAREFULLY INSPECT YOUR SHIPMENT. ENSURE ALL ITEMS ARE ACCOUNTED FOR AND HAVE NO DAMAGE. When your shipment arrives, it is very important to inspect the packaging and product thoroughly before anyone signs the delivery receipt.

HPS

12/06/2023

Freight damage is rare, however any shortage or damage must be written in detail on the delivery receipt in the presence of the driver, before signing for acceptance or there will be no recourse through the freight company for a claim. Do not let anyone, even the driver, rush you through your inspections. In the event that there is freight damage, it is crucial that this be noted on the delivery receipt, or any resultant claim will be denied.

Lillian,

Thank you for the opportunity to provide this quote to you. Please contact me if you need more information or would like to place an order.

Thanks again,

Anna  
HPS Customer Service

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_

**SECO** SELECT

TEST OUR METAL<sup>®</sup>



# MOBILE HEATED CABINET

C9 shown with optional push handles, grey powder coat, and transport bumpers.

**Heavy-duty** heated  
holding/transport cabinet for  
use with **12" X 20" Pans**

## MODELS

C5

C9

C12  
UP

C16

We reserve the right to change specifications and product design without notice. Such revisions do not entitle the buyer to corresponding changes, improvements, additions or replacement for previously purchased equipment.



Job: \_\_\_\_\_

Item No. \_\_\_\_\_



## MOBILE HEATED CABINET



**Armor Heat® System**



**Fully Insulated**



**Cabinet** is fully framed all vertical and horizontal edges.



**Caster Mounting Plates** fully welded to cabinet framing



**Caster Mounting Plates** 6" X 6" X 5/16" steel plate drilled and tapped



**All Hardware** mounted through framing



**Door Framed, Insulated, and Gasketed**



**Door Louvered with Adjustable Damper**



**Top-Mounted Control Panel**



**All Stainless Steel Construction**



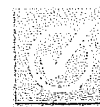
**60 to 230 Degree Temperature Range**



**5" Casters Standard**



**Low Power Requirements**



**Pan Guides** permanently mounted



Accommodates **12" X 20" Pans** in 2", 4", or 6" depth



Accommodates **1/2" and 1/3" Size Pans**



C5, C9, come complete with **Four Side-Lift Handles**



C5, C9, available with **Removable Dolly**

**MEMORANDUM**

**G.7 Approve Second Reading to Amend Board Bylaw 0164.1-Time and Place  
(Regular Meetings) Mr. Pearl**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the second reading to amend Board Bylaw 0164.1, Time and Place (Regular Meetings), as presented, and waive the reading of the amended bylaw.”

RATIONALE: Board of Education bylaw 0164.1 is being amended to ensure compliance with the Open Meetings Act.

*NOTE:* Board of Education **Bylaw 0131.1-Amendment or Suspension of Policies and Bylaws** states: The bylaws of the Board shall be subject to amendment only upon a majority vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the call for which the proposed amendment has been described in writing.



## CURRENT

Book	Policy Manual
Section	0000 Bylaws
Title	TIME AND PLACE (REGULAR MEETINGS)
Code	po0164.1
Status	Active
Adopted	July 1, 2003

### 0164.1 - **TIME AND PLACE (REGULAR MEETINGS)**

Regular monthly meetings shall be held in the Administrative Services Building of Chippewa Valley Schools on the first and third Mondays of each month as determined at the Board of Education's Organizational meeting.

Public notice of meeting schedule change in a regular meeting date, time or place shall be posted at least eighteen (18) hours before the meeting, as are notices of special meetings.



# PROPOSED

Book	Policy Manual
Section	0000 Bylaws
Title	Copy of TIME AND PLACE (REGULAR MEETINGS)
Code	po0164.1
Status	
Adopted	July 1, 2003

## 0164.1 - TIME AND PLACE (REGULAR MEETINGS)

The Board shall hold regular meetings in compliance with the Open Meetings Act. The Board shall annually publish its schedule of regular meetings, including the date, time, and place of each meeting, as approved by a Resolution of the Board. ~~Regular monthly meetings shall be held in the Administrative Services Building of Chippewa Valley Schools on the first and third Mondays of each month as determined at the Board of Education's Organizational meeting.~~

~~Public notice of meeting schedule change in a regular meeting date, time or place shall be posted at least eighteen (18) hours before the meeting, as are notices of special meetings.~~



REGULAR MEETING

December 11, 2023  
6:30 p.m.

**MEMORANDUM**

**G.8 Approve Second Reading to Amend Board Bylaw 0144.1-Remuneration and Reimbursement Mr. Pearl**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the second reading to amend Board Bylaw 0144.1, Remuneration and Reimbursement, as presented, and waive the reading of the amended bylaw.”

RATIONALE: Board of Education bylaw 0144.1 is being amended to reflect the duties and responsibilities of board members more accurately.

*NOTE:* Board of Education **Bylaw 0131.1-Amendment or Suspension of Policies and Bylaws** states: The bylaws of the Board shall be subject to amendment only upon a majority vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the call for which the proposed amendment has been described in writing.



# CURRENT

Book	Policy Manual
Section	0000 Bylaws
Title	REMUNERATION AND REIMBURSEMENT
Code	po0144.1
Status	Active
Adopted	July 1, 2003
Last Revised	June 7, 2010

## 0144.1 - REMUNERATION AND REIMBURSEMENT

Board members shall receive compensation as permitted in the Revised School Code. The amount of compensation shall be \$2400 per annum for all meetings as defined in Policy 8341 (Regular, Special and Organizational meetings). The defined annual compensation is based on Board Members attending a minimum of twenty-four (24) meetings, (Regular, Special, Organizational, and Sub-Committees) per year.

Authorization for compensation will be meeting minutes. Compensation will be distributed equally on a monthly basis. The last payment of compensation for the fiscal year will include a deduction of \$30 per meeting for any Board Member not attending a total of twenty-four (24) meetings, as defined above, in the current fiscal year.

Members of the Board of Education shall be reimbursed for expenses incurred in the performance of authorized Board functions.

Legal	M.C.L.A. 380.11A, 380.1254
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# PROPOSED

Book Policy Manual  
Section 0000 Bylaws  
Title Copy of REMUNERATION AND REIMBURSEMENT  
Code po0144.1  
Status  
Adopted July 1, 2003  
Last Revised June 7, 2010  
Prior Revised 11/13/23  
Dates

## 0144.1 - REMUNERATION AND REIMBURSEMENT

Board members shall receive compensation as permitted in the Revised School Code. The amount of compensation shall be \$2400 per annum. ~~for all meetings as defined in Policy 8341 (Regular, Special and Organizational meetings). The defined annual compensation is based on Board Members attending a minimum of twenty four (24) meetings, (Regular, Special, Organizational, and Sub Committees) per year.~~

~~Authorization for compensation will be meeting minutes. Compensation will be distributed equally on a monthly basis. The last payment of compensation for the fiscal year will include a deduction of \$30 per meeting for any Board Member not attending a total of twenty four (24) meetings, as defined above, in the current fiscal year.~~

Members of the Board of Education shall be reimbursed for expenses incurred in the performance of authorized Board functions.

Legal M.C.L.A. 380.11A, 380.1254

REGULAR MEETING

December 11, 2023  
6:30 p.m.

MEMORANDUM

G.9 **Approve Second Reading to Amend Board Bylaw 0165.3-Special Meetings**

Mr. Pearl

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the second reading to amend Board Bylaw 0165.3, Special Meetings, as presented, and waive the reading of the amended bylaw.”

RATIONALE: Board of Education bylaw 0165.3 is amended to ensure compliance with the Open Meetings Act.

*NOTE:* Board of Education **Bylaw 0131.1-Amendment or Suspension of Policies and Bylaws** states: The bylaws of the Board shall be subject to amendment only upon a majority vote of all members of the Board at two (2) meetings held not less than twenty-seven (27) days apart and in the call for which the proposed amendment has been described in writing.



## CURRENT

Book	Policy Manual
Section	0000 Bylaws
Title	SPECIAL MEETINGS
Code	po0165.3
Status	Active
Adopted	July 1, 2003
Last Revised	August 1, 2005

### 0165.3 - **SPECIAL MEETINGS**

Notice of Special Meeting shall be delivered to the home of each member at least twenty-four (24) hours in advance of the time for the meeting. In case the notice is sent by mail, it shall be deposited in a United States mail receptacle in the District at least seventy-two (72) hours before the time of the meeting.

A Special Meeting of the Board of Education may be called by the President or upon the written request of any two (2) or more Board Members, stating a time and place and the business to be discussed.

No other business shall be discussed until that for which the meeting has been called is completed.

Public notice of special meetings, as with the schedule of regular meetings shall be posted at the main office of the School District at least eighteen (18) hours prior to the convening of the meeting.



## PROPOSED

Book	Policy Manual
Section	0000 Bylaws
Title	Copy of SPECIAL MEETINGS
Code	po0165.3
Status	
Adopted	July 1, 2003
Last Revised	August 1, 2005

### 0165.3 - **SPECIAL MEETINGS**

Notice of Special Meeting shall be delivered to the home of each member at least ~~twenty four (24)~~ eighteen (18) hours in advance of the time for the meeting. ~~In case the notice is sent by mail, it shall be deposited in a United States mail receptacle in the District at least seventy two (72) hours before the time of the meeting.~~

A Special Meeting of the Board of Education may be called by the President or upon the written request of any two (2) or more Board Members, stating a time and place and the business to be discussed.

~~No other business shall be discussed until that for which the meeting has been called is completed.~~

Public notice of special meetings, as with the schedule of regular meetings shall be posted at the main office of the School District at least eighteen (18) hours prior to the convening of the meeting.

## H. Union Communications

## I. Curriculum Updates

J. Administrative Reports

K. From the Community



L. Of and By Board Members

M. Executive Session (*8.h. – Attorney/Client Privilege*)

N. Adjournment