



Attention School Board Meeting
Attendees,

Signs and display materials are not permitted inside the CVS boardroom during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

August 12, 2024
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Organizational Meeting Minutes held July 15, 2024
 - Regular Meeting Minutes held on July 15, 2024

(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Change Order Summary Report – July 2024 Mr. Sederlund
 - 2. Approve Community Support Groups for 2024/2025 Mr. Sederlund
 - 3. Approve Cooperative Bid Award for Kitchen Equipment Mr. Sederlund
 - 4. Approve the District’s Strategic Plan Mr. Roberts
 - 5. Adopt Revised/New Board Policies Mr. Roberts
- H. Union Communications
- I. Curriculum Updates

CHIPPEWA VALLEY SCHOOLS

19120 Cass Avenue

Clinton Township, MI 48038

586-723-2000

Regular Meeting

August 12, 2024

6:30 p.m.

Continued...

- J. Administrative Reports
 - Purpose and Uses of Data
- K. From the Community
- L. Of and By Board Members
- M. Adjournment

Future Meetings

August 12, 2024	5:30 p.m.	Personnel Sub-Committee Meeting
August 12, 2024	5:50 p.m.	Operations Sub-Committee Meeting
August 12, 2024	6:10 p.m.	Building & Site Sub-Committee Meeting
August 12, 2024	6:30 p.m.	Regular Meeting
September 09, 2024	6:30 p.m.	Regular Meeting
September 30, 2024	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- E. 1. General Consent Agenda
- a. Approve minutes of:
 - Organizational Meeting Minutes held July 15, 2024
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(Minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION –ANNUAL ORGANIZATIONAL MEETING
Administration Building**

July 15, 2024

President Kenneth Pearl called the meeting to order at 6:20 p.m. and the Pledge of Allegiance was waived.

Present: Members Gura, King, Pearl, Sobah, Wade and Wojtowicz
Absent: Member Aquino (Excused)
Also Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Langlands, Ms. Blain, Ms. Mr. Kava, Monnier-White and Ms. Adlam

MOTION: 07/01/24: Moved by Member Sobah and supported by Member Gura to approve the agenda. **Yes all, motion carried.**

MOTION: 07/02/24: Moved by Member Gura and supported by Member King to approve the Consent Agenda, as follows:

Appointments

General Counsel legal service will be provided by the law firm of York, Dolan and Tomlinson.

Bond counsel and Business/Property legal service will be provided by Miller Canfield.

Labor/employment legal services will be provided by O'Reilly Rancillio, P.C.

Special Education, student matters, and labor/employment legal services will be provided by Miller Johnson PLC, and Educators Legal Services

Employee benefits and general counsel legal service will be provided by Clark Hill.

Workers Compensation legal service will be provided by the firm of Lacey & Jones

Financial Consultant - Recommend that the Board appoint the firm of PFM for Bond Issues and refunding's.

Insurance Agent – Recommend Set-Seg be appointed as agent of record for Property, Liability, Umbrella, Commercial Package, Errors and Omissions, and Fleet Insurance.

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION: 07/03/24: Moved by Member Sobah and supported by Member Gura to approve the Designation of Accounts, as follows:

Designating Signatories

The signatures for the commercial accounts should be designated. Any two (2) board member signatures are designated to sign the following accounts:

- 2005 Building and Site Funds Checking Accounts
- Debt Fund Checking Accounts
- 2018 Building and Site Funds Series 1 and Series 2 Checking Accounts
- 2010 Building and Site Funds

For the following accounts authorized signatories are listed below. All accounts require two (2) signatures except for Adult & Community Education Accounts which require one (1) signature for checks less than \$1,000.00.

General Fund, Payroll, Food Service, SACC, Building Activities, 2005 Building and Site Money Market, Debt Funds Money Market

Superintendent & any one board member

Adult and Community Education, CTE Resale

Assistant Superintendent of Business & Operations, Assistant Superintendent of Educational Services

Flex Spending (Basic 125)

Superintendent & Assistant Superintendent of Business and Operations

All debt issues, refunds and school bond loans have been consolidated into one disbursing account.

Designating Depositories:

- JP Morgan Chase
- Citizens Bank
- Comerica
- Credit Union One
- Fifth Third
- Flagstar Bank
- Bank of New York Mellon (Bond Paying Agent)
- PNC Bank
- Huntington Bank
- Michigan Schools & Government Credit Union
- PFM - Michigan Liquid Asset Fund (MILAF)
- Bank of America
- U.S. Bank
- UMB Bank (Bond Paying Agent)

Designating District Newspaper

The Macomb Daily and C&G Newspapers have been the officially designated newspaper. The paper which is designated by the Board as the official newspaper is the one, which must carry the legal notices of activities relating to our district - i.e., election, notices, bids, etc. The designated newspaper, by law, must be published weekly.

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION: 07/04/24: Moved by Member Gura and supported by Member Wade to approve the Designation of Investments, as follows:

- Recommend that the Board of Education delegate the responsibility for the investment of District Funds in compliance with Board of Education Policy 6144 and the State of Michigan Statutes to the Assistant Superintendent of Business and Operations.

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION: 07/05/24: Moved by Member Wojtowicz and supported by Member Sobah to approve the meetings, memberships and conferences, as follows:

In the past, Board Meetings have been held as follows:

- Regular Meetings as scheduled. (Minimally, *one meeting will be scheduled per month*)
- General Meetings, Special Meetings or Policy Meetings are to be called as needed.
- Not only the dates, but also the place and time of meetings should be designated.

Board of Education Meeting Schedule for 2024/2025 is attached.

Association Membership

The Board of Education may maintain membership in the National School Board Association (NSBA)
Note: Currently, the district does not have a membership with NSBA, Michigan Association of School Boards (MASB), and other institutional memberships they find to be of benefit to the District.

The Board of Education recognizes the value of membership and attendance at conferences, meetings, and continuing education classes and approves all related costs (registration, travel, lodging, meals, and mileage) subject to the provisions outlined in the Board of Education By-Laws.

Yes all, motion carried.

MOTION: 07/06/24: Moved by Member Gura and supported by Member Sobah that the meeting be adjourned. **Yes all, motion carried.**

Meeting adjourned at 6:26 p.m.

Respectfully submitted,

Shannon King, Secretary
Board of Education



CHIPPEWA VALLEY SCHOOLS BOARD OF EDUCATION MEETING SCHEDULE FOR 2024/2025

Meetings are to be held in the boardroom of the Administration Building located at 19120 Cass Avenue, Clinton Township, MI 48038; 586-723-2000. Meetings may be scheduled elsewhere in the district should the need arise and will be posted accordingly. Upon request to the Superintendent's Office, the District shall make reasonable accommodations for a disabled person to be able to participate in this meeting. Minutes are posted on the district website @ chippewavalleyschools.org

July	15	6:15 p.m.	Organizational Meeting
July	15	6:30 p.m.	Regular Meeting
August	12	6:30 p.m.	Regular Meeting
September	9	6:30 p.m.	Regular Meeting
September	30	6:30 p.m.	Regular Meeting
October	21	6:30 p.m.	Regular Meeting
November	11	6:30 p.m.	Regular Meeting
December	9	6:30 p.m.	Regular Meeting
January 2025	13	6:15 p.m.	Organizational Meeting
January	13	6:30 p.m.	Regular Meeting
February	3	6:30 p.m.	Regular Meeting
March	3	6:30 p.m.	Regular Meeting
April	7	6:30 p.m.	Regular Meeting
April	28	6:30 p.m.	Regular Meeting
May	19	6:30 p.m.	Regular Meeting
June	9	6:30 p.m.	Regular Meeting

NOTE: General meetings, special meetings or policy meetings are to be called as needed.

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
July 15, 2024**

President Pearl called the meeting to order at 6:35 p.m. and the Pledge of Allegiance was given.

Present: Members Gura, King, Pearl, Sobah, Wade and Wojtowicz
Absent: Member Aquino (Excused)
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Ms. Blain, Dr. Langlands, Ms. Licari, Mr. Kava, Ms. Monnier-White and Ms. Adlam

Roll Call taken.

MOTION #07/07/24 – Moved by Member Gura and supported by Member Sobah to approve the agenda. **Yes all, motion carried.**

Presentations/Recognitions - None

MOTION #07/08/24 – Moved by Member Sobah and supported by Member Gura to approve the General Consent Agenda to:

- Approve Regular Meeting Minutes held on June 17, 2024.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$3,585,485.66.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$10,721,203.49.
- Approve 2018 Building and Site Check Register in the amount of \$19,677.74.
- Approve Building Activity Check Register in the amount of \$119,524.06.
- Approve Personnel Transactions.

Motion passes 5-1 with Member Wojtowicz voting against.

Old Business – None

MOTION #07/09/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the promotion of Ms. Allison Sadowski to the position of Elementary Assistant Principal, building to be determined. Ms. Sadowski’s effective start date is August 12, 2024. **Yes all, motion carried.**

MOTION #07/10/24 – Moved by Member Wojtowich and supported by Member Wade that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of June 2024. **Yes all, motion carried.**

MOTION #07/11/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the Preliminary School Loan Revolving Fund Application and Resolution and that the reading of the application and resolution be waived.

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION #07/12/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve CDW-G for a 12-month software subscription totaling \$69,250.05 for Microsoft Windows and Office software licenses, upgrades and software assurance.

Motion passes 6-1 with Member Wojtowicz voting against.

MOTION #07/13/24 – Moved by Member Gura and supported by Member Wade that the Chippewa Valley Schools Board of Education approve ClassLink for a 12-month software license and support renewal contract totaling \$50,229.40 for the Technology Department. **Yes all, motion carried.**

MOTION #07/14/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve The Math Learning Center for the purchase of \$51,107.76 worth of elementary level math workbooks for the Educational Services Department.

Yes all, motion carried.

MOTION #07/15/24 – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve Booksource for the purchase of \$60,389.26 worth of high school literature and composition novels.

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION #07/16/24 – Moved by Member Gura and supported by Member Wade that the Chippewa Valley Schools Board of Education approve the vendors below for the purchase of \$146,723.00 worth of textbooks for the Educational and Special Services Departments.

VENDOR	AMOUNT
McGraw Hill	\$ 51,083.40
Voyager Sopris Learning	95,639.60
TOTAL COST	\$ 146,723.00

Motion passes 5-1 with Member Wojtowicz voting against.

MOTION #07/17/24 – Moved by Member Sobah and supported by Member King that the Chippewa Valley Schools Board of Education approve ExploreLearning for the purchase of a two-year contract of middle school science licenses and professional development totaling \$60,460.28 for the Educational Services and Grants Department. **Yes all, motion carried.**

MOTION #07/18/24 – Moved by Member Sobah and supported by Member King that the Chippewa Valley Schools Board of Education approve The Positivity Project for the purchase of a one-year partnership of elementary school positivity resources totaling \$37,950.00 for the Educational Services and Grants Department. **Motion passes 5-1 with Member Wojtowicz voting against.**

Union Communications – None

Curriculum Updates - None

Administrative Reports

- Superintendent Ron Roberts presented an updated Strategic Plan for 2024 for Chippewa Valley Schools for the Board of Education to consider.

Superintendent Ron Roberts read and discussed guidelines and protocols when addressing the Board of Education during *From the Community* portion of the agenda.

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member Wojtowicz:
 - Concerns with the Millage renewal mailings and the cost to mail.
 - Questioned the cost of having an attorney at board meetings.
- Member Wade:
 - Addressed community member regarding book review policy.
 - Asked district to look into banning student cell phones in schools during instructional hours.

MOTION #07/19/24 - Moved by Member Gura and supported by Member Sobah to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Shannon King, Secretary
Chippewa Valley Schools

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 08/31/2024

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS
(includes payroll)

Mr. Sederlund

Checks dated 07/16/2024	500,250.73
Checks dated 07/23/2024	<u>1,707,448.15</u>
Checks dated 07/23/2024	<u>5,000.00</u>
Checks dated 07/30/2024	<u>990,575.61</u>
Checks dated 07/31/2024	<u>7,151.95</u>
Checks dated 08/06/2024	<u>304,579.42</u>
	<u>\$ 3,515,005.86</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for July 2024	<u>\$ 8,273,798.52</u>
	<u>\$ 8,273,798.52</u>

3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 7/23/2024	<u>22,743.20</u>
Checks dated 8/6/2024	<u>65,498.38</u>
	<u>\$ 88,241.58</u>

4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 07/24/2024	<u>15,800.74</u>
Checks dated 08/07/2024	<u>53,602.83</u>
	<u>\$ 69,403.57</u>

REGULAR MEETING
6:30 PM

August 12, 2024
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Cedric Herring	2 nd Shift Custodian-Ottawa	8/6/24
Holly Gryniwicz	Special Ed Aide ECSE-Clinton Valley	9/3/24

<u>RESIGNATIONS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Laura Grake	Parapro	7/15/24
Lisa Bailey	Lunchmonitor	7/16/24
Keiniya Brown	Floating Parapro	7/19/24
Lina Abuna	Food Service Helper	7/26/24
Shannon Mooney	Teacher-Shawnee	7/29/24
Robert Laurence	Bus Driver	7/30/24
Lauren Wehrli	Teacher	8/2/24
Mechelle Reid	Clerk-IAM	8/2/24
Trevor Lancaster	Bus Driver	8/20/24

<u>RETIREMENTS</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Crystal Fedolak	Parapro	July 15, 2024

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date/s for these teachers is 8/26/24. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Katrina Schultz	1.0 Science Teacher-Algonquin	Replacement	8/26/24
Alicia Coleman	1.0 RR Teacher-TBD	Growth	8/26/24
Rhandi Fowler	1.0 RR Teacher-TBD	Growth	8/26/24
Celina Holfelder	1.0 Teacher-Cherokee-5 th	Replacement	8/26/24

RESOLUTION

WHEREAS: **Crystal Fedolak** has served the Chippewa Valley School District faithfully and diligently for a period of 18 years as a Food Service Helper and Parapro.

WHEREAS: **Crystal Fedolak** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Crystal Fedolak**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Crystal Fedolak** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **12th day of August 2024** be made a permanent part of the records of this School District and a copy sent to **Crystal Fedolak** as an expression of our appreciation.

F. Old Business

G. New Business

- | | |
|--|---------------|
| 1. Approve Change Order Summary Report – July 2024 | Mr. Sederlund |
| 2. Approve Community Support Groups for 2024/2025 | Mr. Sederlund |
| 3. Approve Cooperative Bid Award for Kitchen Equipment | Mr. Sederlund |
| 4. Approve the District's Strategic Plan | Mr. Roberts |
| 5. Adopt Revised/New Board Policies | Mr. Roberts |

MEMORANDUM

G.1 Approve Change Order Summary Report – July 2024

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of July 2024.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, August 12, 2024, and funding will come from the 2018 Building and Site Fund and Safety Grant.

**CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program**

CHANGE ORDER SUMMARY #49

July 2024

B.P.	PROJECT	CONTRACTOR	DESCRIPTION	AMOUNT
Construction Contingency (design revision, owner request, hidden condition)				
A	4C Ojibwa Elementary	FloorCraft Floor Covering	replace old vinyl corridor flooring outside gym	\$18,771
	4C Cheyenne Elementary	FloorCraft Floor Covering	credit for balance of flooring allowance	(\$10,000)
	4C Ojibwa Elementary	FloorCraft Floor Covering	credit for balance of flooring allowance	(\$4,150)
	5 Chippewa Valley High School	DeHondt Electric	dis/reconnect electrical wiring for replaced chiller at pool	\$5,551
	5 Administration Building	Curb Appeal	upgrade lighting inside site sign to LED	\$550
	6 Clinton Valley Elementary	DeHondt Electric	add (7) outlets to replace outlets removed due to replacement of classroom mechanical units	\$5,485
	6 Fox Elementary	BJ Construction	demo existing riser/platform in science room during flooring replacement	\$600
	6 Fox Elementary	BJ Construction	install drywall at the location of removed wood paneling	\$2,250
	6 Fox Elementary	FloorCraft Floor Covering	install new walk-off carpet at main entry vestibule	\$900
B	6 Chippewa Valley High School	Contrast Mechanical	replace urinals and toilet seats in toilet rooms	\$9,222
B	6 Chippewa Valley High School	DeHondt Electric	add new hand dryers, upgrade lights to LED, and upgrade plugs to GFCI outlets in toilet rooms	\$4,750
	6 Chippewa Valley High School	Contrast Mechanical	replace supply & return air dampers in ductwork at auto shop (mechanical unit is being replaced this summer)	\$3,221
	6 Dakota High School	Contrast Mechanical	VOID change order from previous summary report to replace sinks in two art rooms (4 Total) - work by others	(\$6,564)
	6 Dakota High School	DeHondt Electric	modify existing wiring for replacement seat lighting in auditorium	\$4,125
	6 Dakota High School	Dynamic Sports	credit for demo of existing indoor running track surface, overlay new surface	(\$47,000)
	6 Administration Building	BJ Construction	swap out ceiling tiles in board room damaged due to roof leaks	\$2,400
	6 Administration Building	BJ Construction	add corner guards to drywall partitions in board room	\$775
Construction Contingency Subtotal:				(\$9,114)
Safety-Security Grant				
6B	Sequoyah/Shawnee	Construction Solutions	change door swing for door from new main office location to corridor	\$2,600
Safety-Security Subtotal:				\$2,600
TOTAL AMOUNT OF SUMMARY				(\$6,514)

Bond Program Construction Contingency Budget:	\$3,332,658
Previous Bond Program Construction Contingency Costs:	\$901,696
Current Bond Program Construction Contingency Costs:	(\$9,114)
Transfer to cover BP4 (2022) projects	\$1,400,000
Bond Program Construction Contingency Balance:	\$1,040,076
Bond Program Contingency Balance Remaining:	31.2%
Balance of Bond Projects Remaining to Complete:	7.0%

Notes

**Estimated Amount*

FloorCraft Ottawa kitchen floor replacement change order amount is \$4,724, not \$4,742 as listed on previous summary

MEMORANDUM (A)

BARTON MALOW

DATE August 5, 2024

TO Scott Sederlund, Chippewa Valley Schools

FROM Jeff Atkins, Barton Malow Builders

RE Chippewa Valley Schools
Bid Pack 4C – Summer 2024 Construction
Ojibwa Elementary Corridor Flooring Replacement

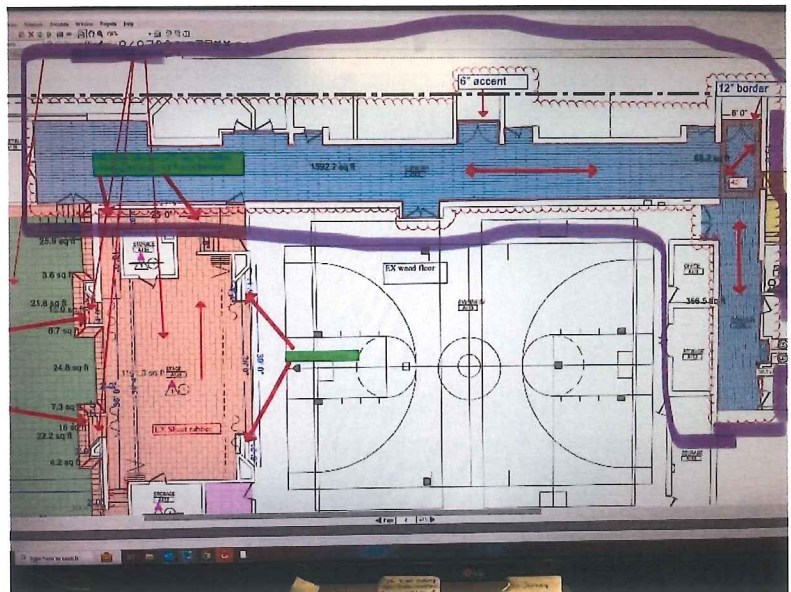
Barton Malow has reviewed the proposal from the contractor listed below to replace the corridor flooring around the gym at Ojibwa Elementary School. The cost for this work is in line with the original cost per square foot bid pricing. Therefore, it is the recommended motion that the Board of Education approves a change order to the existing contract as presented.

Bid Category	Contractor	Amount
096000-Flooring	Floorcraft Floor Covering	\$18,771

This flooring is over 20 years old. All the other flooring in the building is being replaced this summer. This additional work will be funded from the bond program contingency budget.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332 if you should have any questions or comments regarding this recommendation.

COPY: Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakely Associates
Cris Tollis, Barton Malow
File



MEMORANDUM (B)

BARTON MALOW

DATE August 5, 2024

TO Scott Sederlund, Chippewa Valley Schools

FROM Jeff Atkins, Barton Malow Builders

RE Chippewa Valley Schools
Bid Pack 6 – Summer 2024 Construction
Chippewa Valley High School Toilet Room Renovations

Barton Malow has reviewed the proposal from the contractors listed below for modifications of a set of toilet rooms at Chippewa Valley High School. Everything was found to be in order. Therefore, it is recommended that the Board of Education approves change orders to the existing contracts as presented.

Bid Category	Contractor	Amount
230000-Mechanical	Contrast Mechanical	\$9,222
260000-Electrical	DeHondt Electric	<u>\$4,750</u>
	Total:	\$13,972

This work includes replacing urinals, toilet seats, outlets, lighting, and adding electric hand dryers at the toilet rooms at CVHS outside the gymnasium (across from the cafeteria). The costs reflected above are in addition to the previously approved additional masonry work for Arisco amounting to \$10,000, additional carpentry work for BJ Construction amounting to \$10,076, and additional plumbing work for Contrast Mechanical amounting to \$28,550. In total, the cost for all additional change orders for these modifications totals \$62,598. This additional work will be funded from the bond program contingency budget.

Please feel free to contact me at jeff.atkins@bartonmalow.com or 586-615-1332 if you should have any questions or comments regarding this recommendation.

COPY: Ken Hauer, Chippewa Valley Schools
Brian Smilnak, Wakely Associates
Cris Tollis, Barton Malow
File

MEMORANDUM

G.2 Approve Community Support Groups for 2024/2025

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the following Community Support Groups for the 2024/2025 school year:”

Algonquin Middle School PTO	Renewal
Cherokee Elementary School PTO	Renewal
Cheyenne Elementary School PTO	Renewal
Clinton Valley Elementary School PTO	Renewal
Erie Elementary School PTO	Renewal
Fox Elementary School PTO	Renewal
Huron Elementary School PTO	Renewal
International Academy of Macomb PCC	Renewal
Miami Elementary School PTO	Renewal
Mohawk Elementary School PTO	Renewal
Ojibwa Elementary School PTO	Renewal
Ottawa Elementary School PTO	Renewal
Sequoyah Elementary School PTO	Renewal
Shawnee Elementary School PTO	Renewal
Chippewa Valley High School Athletic Boosters	Renewal
Chippewa Valley High School Band Boosters	Renewal
Chippewa Valley High School Choir Boosters	Renewal
Dakota High School Boosters	Renewal
Dakota Wrestling Club	Renewal

RATIONALE: Board Policy 9211 adopted September 8, 2003, states, “Any community members desiring to establish a non-student school organization known as a *School Community Support Group* or an independent organization, known as an *Independent Community Support Group*, for the purpose of supporting school operations and program improvements shall submit an application to the Office of the Superintendent by June 15th. Existing *Community Support Groups* will be required to submit a renewal application each year.

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Algonquin MS PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: TO financially support the school + staff
throughout the school year.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: *Cheryl Muscott*
Printed Name: Cheryl Muscott

On this date: 5/3/24
Phone number: [REDACTED]
Email: cheryl [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: Recommend denial: _____
Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____ Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Cherokee PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To have more involvement by parents to ensure successful education of our children. To raise funds. To promote and organize parent/teacher/student activities. To provide programs that support/enhance the Curriculum.
Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Monica Radyko
Printed Name: Monica Radyko

On this date: 5-29-24
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval:
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Cheyenne Parent Teacher Org

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) _____ (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To create a fun school year for the students, teachers and families and to bring the community together with the school.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Erin Dettloff

On this date: 5-31-24

Printed Name: Erin Dettloff

Phone number: [REDACTED]

Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval:

Recommend denial: _____

Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Clinton Valley Elementary PTO


Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: raise money to continue to help enrich lives of students.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: 
Printed Name: Erita Beadle

On this date: 5/15/24

Phone number: 

Email: 

Business Office/District Auditor Recommendations/Comments:

Recommended approval:
Recommend approval with conditions:

Recommend denial:

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Erie PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) 38-2471816 (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To organize fun activities for students & their families. To raise funds to purchase supplemental learning materials that will benefit teachers and students and enhance the classroom experience

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: [Signature]
Printed Name: Jennifer Von Litter

On this date: 6/3/24
Phone number: [Redacted]
Email: [Redacted]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval:
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Fox Elementary PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Bring our school community together by
working together to raise money to provide needs for our teachers and
students.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: JoAnne Sloat
Printed Name: JoAnne Sloat

On this date: May 24, 2024
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval:
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

RECEIVED

MAY 29 2024

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Huron Elementary PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To create support and activities for students and staff of Huron Elementary

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: mg On this date: 05/28/2024
Printed Name: Baranne Zetke Stano Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: Recommend denial: _____
Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____ Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: IAM PCL

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) None (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: IAM PCL continues to support the mission of IAM by connecting parents and the administration, supporting teachers, clubs, activities and school needs that are not able to be funded by the school budget.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Maria Wilson
Printed Name: Maria Wilson

On this date: 5/31/2024
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: Recommend denial: _____
Recommend approval with conditions: _____
Board of Education Reply
Application approved: _____ Application denied: _____

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Miami PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: parent involvement, fundraising, student enrichment

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Tina Miller

On this date: 6/3/24

Printed Name: Tina L Miller

Phone number: [REDACTED]

Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval:

Recommend denial:

Recommend approval with conditions:

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Mohawk Elementary PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) 38-6034009 (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Promote fundraisers to ensure a fruitful budget for the 24-25 school year to supplement the students' education with many fun and memorable activities.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: [Signature]
Printed Name: Ashleigh Balsamo

On this date: 5-22-24
Phone number: [Redacted]
Email: [Redacted]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: ✓ Recommend denial: _____
Recommend approval with conditions: _____

Board of Education Reply
Application approved: _____ Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: ojibwa pto

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Continue providing memorable experiences for all ojibwa students and staff.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Francesca Pace
Printed Name: Francesca Pace

On this date: 5/24/2024
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval:
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Ottawa Elementary PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Raise funds for more school improvement.
Have better PBIS rewards, more family fun events.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Erica Dutur
Printed Name: Erica Piotrowski

On this date: 5/20/2024
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval:
Recommend approval with conditions:

Recommend denial:

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Sequoyah PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) _____ (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To plan in school events/activities along with after school events for students and families. To fundraise and provide finances where needed to help the school and for events. To bring the community together

Please attach a copy of your current bylaws and minutes from most recent Board meeting

Submitted by: Megan German
Printed Name: Megan German

On this date: 5/22/24

Phone number: _____

Email: _____

Business Office/District Auditor Recommendations/Comments:

Recommended approval:

Recommend denial: _____

Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Shawnee PTO

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: fundraising to buy music instruments
art material; Science equip to enhance students
Learning. Grade Level Shirts, binders & Agendas for the school
(All Grades)

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Raquel Holden
Printed Name: Raquel Holden

On this date: 6-10-24
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval: _____
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Chippewa Valley Booster Clud

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: To make as much money as we can for the Booster Club and re-invest back into the athletes.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Bill Piscopink

On this date: 7/12/24

Printed Name: _____

Phone number: [REDACTED]

Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments: _____

Recommended approval:

Recommend denial: _____

Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Chippewa Valley High School Band Boosters

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) 38-2499166 (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: 1 To develop + maintain interest in the Instrumental Music Department at CVHS, 2 lend support to the department, 3 Work with CVS District to follow & improve established policies, 4 Maintain & grow an organization dedicated to supporting the music department

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: [Signature] On this date: 6/6/24
Printed Name: Jeremy Sydam Phone number: [Redacted]
Email: [Redacted]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: Recommend denial: _____
Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____ Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: CUTS Chow Booster

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Support musical programs (decor, concessions, rehearsals), Support Choir Concerts, Chorale and Chivaliers performances that are remote, annual Solo + Ensemble, fundraising and any additional activities such as Summer Camp.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Alana Zayed
Printed Name: Alana Zayed

On this date: 5/30/24
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval: Recommend denial: _____
Recommend approval with conditions: _____

Board of Education Reply

Application approved: _____ Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Dakota Boosters

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: The goal of the booster group is to provide financial and logistical support for the Dakota student body, ensuring that all clubs/groups have access to necessary resources and opportunities for growth.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Michelle Steinhebel
Printed Name: Michelle Steinhebel

On this date: May 29, 24
Phone number: [REDACTED]
Email: [REDACTED]

Business Office/District Auditor Recommendations/Comments:

Recommended approval:
Recommend approval with conditions: _____

Recommend denial: _____

Board of Education Reply

Application approved: _____

Application denied: _____

CHIPPEWA VALLEY SCHOOLS

PTO - COMMUNITY SUPPORT GROUP ANNUAL APPLICATION

Submit to: Chippewa Valley Schools
Office of the Superintendent
C/O Laurie Stevenson - Business Office
19120 Cass Avenue Clinton Township, MI 48038

Applications Due Date: June 03, 2024

School Year: 2024-2025

Refer to Board Policy 9211 for additional information about Board of Education approved Community Support Groups.

Name of Organization: Dakota Wrestling Club

Type of Application: Initial Renewal

Federal Employee Identification Number (EIN) (number used on bank accounts-only if independent)

Group electing to report under the District's Umbrella or remain Independent (check one)

Goals for upcoming school year: Continue to train and develop elementary and middle school athlete within the Dakota H.S. District at a high level so that the Dakota High School Wrestling Program can continue to be the premier D1 High School team in Macomb County.

Please attach a copy of your current bylaws and minutes from most recent Board meeting.

Submitted by: Daniel Guerrero

On this date: 06/02/2024

Printed Name: Danny Guerrero

Phone number: [Redacted]

Email: [Redacted]

Business Office/District Auditor Recommendations/Comments:

Recommended approval:

Recommend denial:

Recommend approval with conditions:

Board of Education Reply

Application approved: _____

Application denied: _____

MEMORANDUM

G.3 Approve Cooperative Bid Award for Kitchen Equipment Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve a food service equipment contract award utilizing the Hospital Purchasing Services (HPS) cooperative program for two convection ovens and a milk cooler for Cherokee, Huron and Miami Elementary Schools in the amount of \$33,745.47.”

RATIONALE: Aggressive pricing was obtained through the HPS cooperative program, of which Chippewa Valley Schools is a member. The ovens and milk cooler will replace the current equipment that is beyond its useful life. Funding will come from the Food Service Fund as part of the mandatory fund balance spenddown requirement.

Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



07/19/2024

AH130382

Quote

To: Chippewa Valley Schools #1655
 Dan Connors
 19120 Cass Ave.
 Clinton Twp., MI 48038
 586-723-2110 (Contact)
 dconnors@cvs.k12.mi.us
 586-719-1840 (Cell)

From: HPS
 Anna Hutchinson
 3275 N M-37 Hwy PO Box 247
 Middleville, MI 49333-0247
 (800)632-4572 (Contact)
 ahutchinson@hpsnet.com

Project: Cherokee Elementary

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, ELECTRIC Blodgett (Middleby) MARK V-100 SGL Convection Oven, electric, single-deck, standard depth, capacity (5) 18" x 26" pans, (SSD) solid state digital controls, 2-speed fan, interior light, simultaneous operated doors with glass, stainless steel front, sides & top, 25" stainless steel legs, 11.0kW, 1/3 hp, cETLus, CE, NSF, ENERGY STAR®	\$12,577.92	\$12,577.92
	1 ea	3 year parts, 2 year labor and 2 additional year door warranty (parts only), standard		
	1 ea	208v/60/3-ph, 11.0 kW, 31.0 amps, direct, standard <i>Verify voltage and phase required before placing an order. Request a new quote if 480-volt is required (available at extra cost).</i>		
	1 ea	SSD Solid State digital with Pulse Plus® and Cook & Hold, standard		
	1 st	25" legs, adjustable, stainless steel (set), standard		
	1 ea	6" stem casters	\$395.20	\$395.20
	1 ea	NOTE: DO NOT deduct cost of standard legs		
	1 ea	Estimated Freight Charges to ship to installer's warehouse	\$444.53	\$444.53
			Extended Total:	\$13,417.65
2	1 ea	INSTALLATION DDS Fulfillment & Installations INSTALL DDS to receive, inspect, deliver (1) Single Deck Convection Oven & set-in place to easy access ground level location. Hook up to existing connections only. Remove and dispose of existing similar size single convection oven. No utility modifications. No after hour, weekend or holiday hours. Work to be done M - F, 8am - 5pm.	\$1,025.00	\$1,025.00
			Extended Total:	\$1,025.00
			Total	\$14,442.65

Prices Good Until: 08/02/2024

This quote does not include architectural stamped drawings, fees, licenses, health department

submissions, structural alterations, insulated hood systems, electrical connections, anchoring, flashing, plumbing, or roofing, unless specified.

Pricing does not include freight charges unless otherwise noted.

FREIGHT ESTIMATES MUST BE CONSIDERED APPROXIMATE GUIDELINES ONLY AND DO NOT INCLUDE ANY NON-COMMERCIAL, LIMITED ACCESS, LIFTGATE FEES & FUEL OR REDELIVERY SURCHARGES THAT MAY APPLY.

Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order.

Request a new quote for any changes.

Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

This quote reflects HPS Member pricing only and can only be purchased by current HPS Members.

HPS is a dealer for many different manufacturers. HPS does not solicit bids for this type of product.

Invoices paid with credit card are subject to a 3% processing fee.

PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list. Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increase cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

Important Information about your Delivery!

You are responsible for:

- Removing the shipment from the truck
- Bringing it into your location
- Writing notes about damaged or missing items on the carrier's delivery receipt in the driver's presence *before* signing to accept the delivery

Upon inspection, if any piece of the shipment is damaged or missing:

- Note issues clearly in writing on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep ALL packing materials including any pallets/skids for inspection
- Take pictures of the damaged items and packaging

If you do not make note of these issues in writing on the delivery receipt before signing for acceptance, we *cannot* guarantee any compensation for damaged or missing items. By signing your name on the delivery receipt without declaring exceptions, you are stating that you have received your shipment in acceptable condition.

CAREFULLY INSPECT YOUR SHIPMENT. ENSURE ALL ITEMS ARE ACCOUNTED FOR AND HAVE NO DAMAGE. When your shipment arrives, it is very important to inspect the packaging and product thoroughly before anyone signs the delivery receipt. Freight damage is rare, however any shortage or damage must be written in detail on the delivery receipt in the presence of the driver, before signing for acceptance or there will be no recourse through the freight company for a claim. Do not let

HPS

07/19/2024

anyone, even the driver, rush you through your inspections. In the event that there is freight damage, it is crucial that this be noted on the delivery receipt, or any resultant claim will be denied.

Thank you for the opportunity to provide this quote to you. Please contact me if you need more information or would like to place an order.

Thanks again,

Anna
HPS Customer Service

Acceptance: _____ Date: _____

Printed Name: _____

Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



Partnered with *Great Lakes*
FOOD SERVICE EQUIPMENT SPECIALISTS

07/19/2024


AH130608

Quote

To: Chippewa Valley Schools #1655
Dan Connors
19120 Cass Ave.
Clinton Twp., MI 48038
586-723-2110 (Contact)
dconnors@cvs.k12.mi.us
586-719-1840 (Cell)

From: HPS
Anna Hutchinson
3275 N M-37 Hwy PO Box 247
Middleville, MI 49333-0247
(800)632-4572 (Contact)
ahutchinson@hpsnet.com

Project: Huron Elementary
15800 Terra Bella
Clinton Twp, MI 48038

Item	Qty	Description	Sell	Sell Total
1	1 ea	MILK COOLER True Mfg. - General Foodservice TMC-49-S-DS-SS-HC Mobile Milk Cooler, forced-air, (12) 13" x 13" x 11-1/8" crate capacity, dual sided stainless steel drop front/hold-open flip-up lids with locks, 33 - 38°F temperature range, (3) heavy-duty floor racks, digital thermometer, stainless exterior, stainless steel interior & floor, 4" castors, R290 Hydrocarbon refrigerant, 1/5 HP, 115v/60/1-ph, 2.7 amps, NEMA 5-15P, cULus, UL EPH Classified, Made in USA, ENERGY STAR® 	\$4,835.17	\$4,835.17
	1 ea	7 year compressor warranty, 7 years parts warranty, 7 year labor warranty, standard. Visit www.truemfg.com for specifics.		
	1 ea	Self-contained refrigeration standard		
	1 ea	4" Castors, standard		
2	1 ea	SPECIAL True Mfg. - General Foodservice FREIGHT Manufacturer Special: Free freight (does not include lift gate delivery)		
	1 ea	* ADD for lift gate delivery	\$100.00	\$100.00
Total				\$4,935.17

Prices Good Until: 08/02/2024

This quote does not include architectural stamped drawings, fees, licenses, health department submissions, structural alterations, insulated hood systems, electrical connections, anchoring, flashing, plumbing, or roofing, unless specified.

Free freight, dock to dock delivery only.

Request a freight estimate if lift gate delivery is required (available at extra cost).

Please verify all Dimensions and any Voltage & Phase types before placing an order.

Request a new quote for any changes.

Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

This quote reflects HPS Member pricing only and can only be purchased by current HPS Members.

HPS is a dealer for many different manufacturers. HPS does not solicit bids for this type of product.

Invoices paid with credit card are subject to a 3% processing fee.

PRICE INCREASES / AVAILABILITY / LEAD TIMES

This quote is based upon the manufacturer's current published price list. Freight delays and/or periodic shortages of raw materials and parts due to the worldwide pandemic may result in extended lead times and increase cost after your order is placed, which is out of our control.

HPS cannot be held responsible for any manufacturer cost increases or production delays to orders. We will communicate with you as soon as we are notified should any changes occur.

Important Information about your Delivery!

You are responsible for:

- Removing the shipment from the truck
- Bringing it into your location
- Writing notes about damaged or missing items on the carrier's delivery receipt in the driver's presence *before* signing to accept the delivery

Upon inspection, if any piece of the shipment is damaged or missing:

- Note issues clearly in writing on the delivery receipt before signing (ie - "missing 3 pieces", "holes in packaging", "multiple dents on table", etc).
- Keep your copy of the delivery receipt
- Contact us within 1 business day
- Keep ALL packing materials including any pallets/skids for inspection
- Take pictures of the damaged items and packaging

If you do not make note of these issues in writing on the delivery receipt before signing for acceptance, we *cannot* guarantee any compensation for damaged or missing items. By signing your name on the delivery receipt without declaring exceptions, you are stating that you have received your shipment in acceptable condition.

CAREFULLY INSPECT YOUR SHIPMENT. ENSURE ALL ITEMS ARE ACCOUNTED FOR AND HAVE NO DAMAGE. When your shipment arrives, it is very important to inspect the packaging and product thoroughly before anyone signs the delivery receipt. Freight damage is rare, however any shortage or damage must be written in detail on the delivery receipt in the presence of the driver, before signing for acceptance or there will be no recourse through the freight company for a claim. Do not let anyone, even the driver, rush you through your inspections. In the event that there is freight damage, it is crucial that this be noted on the delivery receipt, or any resultant claim will be denied.

Dan,

Thank you for the opportunity to provide this quote to you. Please contact me if you need more information or would like to place an order.

Thanks again,

Anna
HPS Customer Service

Acceptance: _____ Date: _____

Printed Name: _____

Food Service Equipment

Phone: (800) 632-4572 | Fax: (269) 795-1189



07/19/2024

AH130378

Quote

<p>To: Chippewa Valley Schools #1655 Dan Connors 19120 Cass Ave. Clinton Twp., MI 48038 586-723-2110 (Contact) dconnors@cvs.k12.mi.us 586-719-1840 (Cell)</p>	<p>From: HPS Anna Hutchinson 3275 N M-37 Hwy PO Box 247 Middleville, MI 49333-0247 (800)632-4572 (Contact) ahutchinson@hpsnet.com</p>
---	--

Project: Miami Elementary

Item	Qty	Description	Sell	Sell Total
1	1 ea	CONVECTION OVEN, ELECTRIC Blodgett (Middleby) MARK V-100 SGL Convection Oven, electric, single-deck, standard depth, capacity (5) 18" x 26" pans, (SSD) solid state digital controls, 2-speed fan, interior light, simultaneous operated doors with glass, stainless steel front, sides & top, 25" stainless steel legs, 11.0kW, 1/3 hp, cETLus, CE, NSF, ENERGY STAR®	\$12,577.92	\$12,577.92
	1 ea	3 year parts, 2 year labor and 2 additional year door warranty (parts only), standard		
	1 ea	208v/60/3-ph, 11.0 kW, 31.0 amps, direct, standard <i>Verify voltage and phase required before placing an order. Request a new quote if 480-volt is required (available at extra cost).</i>		
	1 ea	SSD Solid State digital with Pulse Plus® and Cook & Hold, standard		
	1 st	25" legs, adjustable, stainless steel (set), standard		
	1 ea	6" stem casters	\$395.20	\$395.20
	1 ea	NOTE: DO NOT deduct cost of standard legs		
	1 ea	Estimated Freight Charges to ship to installer's warehouse	\$444.53	\$444.53
			Extended Total:	\$13,417.65
2	1 ea	INSTALLATION DDS Fulfillment & Installations INSTALL DDS to receive, inspect, deliver (1) Single Deck Convection Oven & set-in place to easy access ground level location. Hook up to existing connections only. No removal/disposal of existing equipment. No utility modifications. No after hour, weekend or holiday hours. Work to be done M - F, 8am - 5pm.	\$950.00	\$950.00
			Extended Total:	\$950.00
			Total	\$14,367.65

Prices Good Until: 08/02/2024

This quote does not include architectural stamped drawings, fees, licenses, health department submissions, structural alterations, insulated hood systems, electrical connections, anchoring, flashing,

plumbing, or roofing, unless specified.

Pricing does not include freight charges unless otherwise noted.

FREIGHT ESTIMATES MUST BE CONSIDERED APPROXIMATE GUIDELINES ONLY AND DO NOT INCLUDE ANY NON-COMMERCIAL, LIMITED ACCESS, LIFTGATE FEES & FUEL OR REDELIVERY SURCHARGES THAT MAY APPLY.

Please verify all Dimensions and any Voltage & Phase or Gas types before placing an order.

Request a new quote for any changes.

Verify equipment will fit through all doorways and sufficient turning room exists at all points along route to final destination inside building.

This quote reflects HPS Member pricing only and can only be purchased by current HPS Members.

HPS is a dealer for many different manufacturers. HPS does not solicit bids for this type of product.

Invoices paid with credit card are subject to a 3% processing fee.

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HPS

07/19/2024

be noted on the delivery receipt, or any resultant claim will be denied.

Thank you for the opportunity to provide this quote to you. Please contact me if you need more information or would like to place an order.

Thanks again,

Anna
HPS Customer Service

Acceptance: _____ Date: _____
Printed Name: _____

BLODGETT

MARK V-100

Full-Size Standard Depth
Electric Convection Oven



Shown with optional casters

OPTIONS AND ACCESSORIES (AT ADDITIONAL CHARGE)

- **Control options**
 - SSI-M - Solid state infinite control w/manual timer
 - SimpleTouch - NEW touchscreen control with ability to store and group recipes. Includes rack timing, Cook&Hold, Fan Delay, Fan Pulse, and HAACP storage capability
- **Legs, casters & stands**
 - 6" (152mm) seismic legs
 - 6" (152mm) casters
 - 4-1/4" (108mm) low profile casters (double only)
 - 25" (635mm) stainless steel stand w/rack guides
 - 29" (737mm) stainless steel, fully welded, open stand with pan supports
- VLF ventless hood
- Stainless steel oven liner
- Extra oven racks
- Solid stainless steel back
- 440 volt, 3 phase
- 480 volt, 3 phase
- Prison package (includes security control panel and stainless steel back)
- Vent connector

OPTIONS AND ACCESSORIES (AT NO ADDITIONAL CHARGE)

- Solid stainless steel doors

Project _____

Item No. _____

Quantity _____

Standard depth baking compartment - accepts five 18" x 26" standard full-size baking pans in left-to-right positions. All data is shown per oven section, unless otherwise indicated.

Refer to operator manual specification chart for listed model names.

EXTERIOR CONSTRUCTION

- Full angle-iron frame
- Stainless steel front, top and sides
- Dual pane thermal glass windows encased in stainless steel door frames
- Powder coated door handle with simultaneous door operation
- Triple-mounted pressure lock door design with turnbuckle assembly
- Modular slide out front control panel for easy access
- Solid mineral fiber insulation at top, back, sides and bottom

INTERIOR CONSTRUCTION

- Double-sided porcelainized baking compartment liner (14 gauge) for easy cleaning
- Aluminized blower wheel
- Five chrome-plated racks, eleven rack positions with a minimum of 1-5/8" (41mm) spacing
- Interior halogen lights

OPERATION

- Three tubular heaters
- Solid state thermostat with temperature control range of 200°F (93°C) to 500°F (260°C)
- Two speed fan motor
- 1/2 horsepower blower motor with automatic thermal overload protection
- Control area cooling fan
- Two halogen oven lamps

STANDARD FEATURES

- SSD - Solid state digital control with LED display, Cook & Hold and Pulse Plus®
- 25" (635mm) adjustable stainless steel legs (for single units)
- 6" (152mm) adjustable stainless steel legs (for double sections)
- Three year parts and two year labor warranty
- Five year limited oven door warranty*

* For all international markets, contact your local distributor.

NOTE: The company reserves the right to make substitutions of components without prior notice



MARK V-100

www.blodgett.com

42 Allen Martin Drive, Essex Junction, VT 05452
Phone: (802) 658-6600 | Fax: (802) 864-0183



TRUE MANUFACTURING CO., INC.
U.S.A. FOODSERVICE DIVISION

2001 East Terra Lane • O'Fallon, Missouri 63366-4434 • (636)240-2400
 Fax (636)272-2408 • Toll Free (800)325-6152 • Intl Fax# (001)636-272-7546
 Parts Dept. (800)424-TRUE • Parts Dept. Fax# (636)272-9471 • www.truemfg.com

Project Name: _____

Location: _____

Item #: _____ Qty: _____

Model #: _____

AIA #

SIS #

Model:
TMC-49-S-DS-HC

Milk Coolers:

Dual Sided, Stainless Steel Exterior/Clear Aluminum Interior with Hydrocarbon Refrigerant



TMC-49-S-DS-HC

- ▶ True's commitment to using the highest quality materials and oversized refrigeration systems provides the user with colder product temperatures, and lower utility costs in an attractive, durable school milk cooler.
- ▶ Dual sided for convenient access to product from both sides of unit.
- ▶ Factory engineered, self-contained, capillary tube system using environmentally friendly R290 hydrocarbon refrigerant that has zero (0) ozone depletion potential (ODP), & 0.02 global warming potential (GWP).
- ▶ High capacity, factory balanced, forced-air refrigeration system maintains milk temperatures of 33°F to 38°F (5°C to 3.3°C). Colder holding temperatures provide better tasting milk, increased sales and less product waste.
- ▶ Exterior - all stainless steel exterior front, sides, back and top.
- ▶ All stainless steel self-service doors feature convenient drop front and "hold-open" flip-up top. Standard with door locks.
- ▶ Interior - attractive, clear coated aluminum liner with reinforced, stainless steel floor.
- ▶ Standard with heavy duty floor racks and convenient clean out drain.
- ▶ Designed to hold Twelve 13"L x 13"D x 11 1/2"H (331 mm x 331 mm x 296 mm) milk crates.
- ▶ Entire cabinet structure is foamed-in-place using a high density, polyurethane insulation that has zero ozone depletion potential (ODP) and zero global warming potential (GWP).

ROUGH-IN DATA

Specifications subject to change without notice.
 Chart dimensions rounded up to the nearest 1/8" (millimeters rounded up to next whole number).

Model	Doors	Capacity Crates	Crate Dimensions (Inches) (mm)			Floor Racks	Cabinet Dimensions (Inches) (mm)			HP	Voltage	Amps	NEMA Config.	Cord Length (total ft.) (total m)	Crated Weight (lbs.) (kg)
			W	D	H		W**	D†	H*						
TMC-49-S-DS-HC	4	12	13 331	13 331	11 1/2 296	3	49 1245	33 839	41 1/2 1058	1/8 N/A	115/60/1	2.7 N/A	5-15P	9 2.74	405 184

** Width does not include 1/8" (4 mm) each side for lid pins.

† Depth does not include 1" (26 mm) for front bumpers. Depth does not include 1" (26 mm) for rear bumpers.

* Height does not include 5/8" (130 mm) for castors.

	APPROVALS:	AVAILABLE AT:
	6/23 Printed in U.S.A.	

MEMORANDUM

G.4 Approve the District's Strategic Plan

Mr. Roberts

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve the district's 3-5 year *Strategic Plan*. Reading of the plan is waived."

**Chippewa Valley Schools
Strategic Plan (3-5 Years)**

Vision:

Chippewa Valley Schools – Setting the Standard for Educational Excellence

Mission:

Inspiring and empowering learners to achieve a lifetime of success.

Beliefs:

- All students will be challenged and supported to reach their full potential.
- All students will learn in a supportive environment that promotes creativity, growth, and individuality.
- All students will receive consistent comprehensive, research-based instruction.
- All students will attend a school that is warm, welcoming, safe, and conducive to learning.
- All students will benefit from data-driven instructional decisions.
- All students will have access to equitable resources.
- All members of the Chippewa Valley community should feel welcomed, engaged and valued.

Goal Areas:

- Curriculum & Instruction
- Climate & Culture
- Technology
- Strategic Facility Planning

RATIONALE: This plan represents a thorough review of the previous plan coupled with engaging the staff and community through a series of open-ended surveys collecting over 3,800 responses. A presentation of the draft plan was made at the July 15th Board of Education meeting.

At Chippewa Valley Schools, we believe that student learning and strong community relationships are essential for success.

- All students will be challenged and supported to reach their full potential.
- All students will learn in a supportive environment that promotes creativity, growth, and individuality.
- All students will receive consistent, comprehensive, research-based instruction.
- All students will attend a school that is warm, welcoming, safe, and conducive to learning.
- All students will benefit from data-driven instructional decisions.
- All students will have access to equitable resources.
- All members of the Chippewa Valley community should feel welcomed, engaged and valued.

Strategic Facility Planning

CVS utilizes a structured planning process to help align the district's educational goals with what facilities and strategic solutions are needed to achieve those objectives. This process addresses both short- and long-term planning to maintain high quality facilities district wide.



Our Vision:

Chippewa Valley Schools -
Setting the Standard for
Educational Excellence

Our Mission:

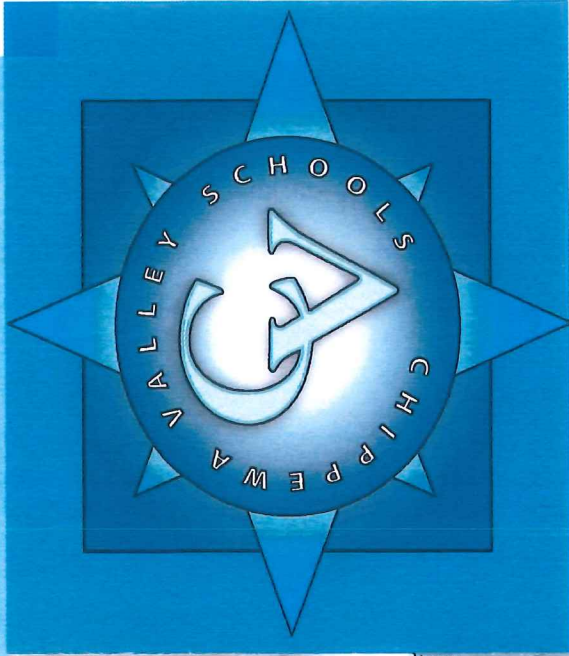
Inspiring and empowering
learners to achieve a lifetime
of success



Chippewa Valley Schools

19120 Cass Avenue
Clinton Township, MI 48038

www.chippewavalleyschools.org



CHIPPEWA VALLEY SCHOOLS STRATEGIC PLAN

CURRICULUM & INSTRUCTION

- Goal 1**
Ensure that the core curriculum is standards-aligned and rigorous and provide opportunities for students to be successful through multi-tiered systems of support.
- Goal 2**
Review, investigate, and implement program options to increase choice and to ensure equity.
- Goal 3**
Investigate and implement evidence-based teaching practices to increase relevancy and critical thinking.
- Goal 4**
Implement student engagement strategies to develop communication and collaboration skills.

CLIMATE & CULTURE

- Goal 1**
Create an atmosphere of transparency and open communication for all stakeholders.
- Goal 2**
Provide a safe and supportive school environment for all students and staff.
- Goal 3**
Actively work to build relationships within our school community to create a culture of respect and understanding.
- Goal 4**
Provide a continuum of social, emotional, and behavioral supports for all students.



Professional learning will be provided to support all three strategic goals.

TECHNOLOGY

- Goal 1**
Create an environment where students use their district laptop to communicate, collaborate, and create in ways that enhance their learning and demonstrate knowledge in a variety of ways.
- Goal 2**
Provide staff and students with ongoing education on positive digital citizenship and cyber safety.
- Goal 3**
Provide systematic training and exceptional support to enhance instruction and ensure success.
- Goal 4**
Utilize technology to educate, engage, and inform our community. Provide families with support to use district technology tools to support their child's education.



MEMORANDUM

G.5 Adopt Revised/New Board Policies

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt the following Board Policies and that the reading of these polices be waived:

PO 1615	Use of Tobacco by Administrators	NEW
PO 3215	Use of Tobacco by Professional Staff	REVISED
PO 4215	Use of Tobacco by Support Staff	REVISED
PO 5512	Use of Tobacco by Students	NEW
PO 7434	Use of Tobacco on School Premises	REVISED
PO 9160	Public Attendance at School Events	REVISED
PO 9700	Relations with Special Interest Groups	REVISED
PO 9700.01	Advertising and Commercial Activities	NEW

RATIONALE: The adoption of these new and revised policies is recommended by NEOLA. These policies have been reviewed by the appropriate district departments, legal counsel, and the Board Operations Sub-Committee.

NEW

Book Policy Manual
Section READY FOR NEOLA
Title USE OF TOBACCO BY ADMINISTRATORS
Code po1615
Status

Vol. 37, No. 2

1615 - USE OF TOBACCO BY ADMINISTRATORS

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use, consumption, display, activation, promotion, sale, or possession of a tobacco product by employees in District buildings, on District property (owned or leased), in District vehicles, and at any District-related event at all times (twenty-four (24) hours a day, seven (7) days a week) within any enclosed facility owned, leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds, athletic facilities, any school-related events on or off District Premises.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah;

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by Chippewa Valley schools as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by Chippewa valley schools, or anyone working on a volunteer basis;

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for Chippewa Valley Schools.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the

substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth

The Superintendent shall require the posting of signs as required.

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, hear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board.

Exceptions

It shall not be considered a violation of this policy:

- A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;
- B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or
- C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.

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Legal

M.C.L. 333.12601 et seq.

M.C.L. 750.473

REVISED

Book Policy Manual
Section READY FOR NEOLA
Title USE OF TOBACCO BY PROFESSIONAL STAFF
Code po3215
Status

Vol. 37, No. 2

3215 - USE OF TOBACCO BY PROFESSIONAL STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use consumption, display, activation, promotion, sale, or possession of a tobacco product by employees in District buildings, on District property (owned or leased), in District vehicles, and at any District-related event at all times (twenty-four (24) hours a day, seven (7) days a week) within any enclosed facility owned, leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds, athletic facilities, any school-related event, on or off Board premises.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah;

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by Chippewa Valley Schools as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by Chippewa Valley Schools, or anyone working on a volunteer basis.

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for Chippewa Valley Schools.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

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1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth.

The Superintendent shall require the posting of signs as required.

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Exceptions

It shall not be considered a violation of this policy:

- A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;
- B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or
- C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.

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Legal

M.C.L. 333.12601 et seq.

M.C.L. 750.473



CURRENT

Book	Policy Manual
Section	3000 Professional Staff
Title	USE OF TOBACCO BY CERTIFIED STAFF
Code	po3215
Status	Active
Adopted	July 1, 2003

3215 - USE OF TOBACCO BY CERTIFIED STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

For purposes of this policy, "use of tobacco" shall mean all uses of tobacco, including a cigar, cigarette, pipe, snuff, or any other matter or substances that contain tobacco.

The Board prohibits the use of tobacco by professional staff members in District buildings, on District buses, and at any District-related event.

Legal	M.C.L.A. 333.12601 et seq.
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Book Policy Manual
Section READY FOR NEOLA
Title USE OF TOBACCO BY SUPPORT STAFF
Code po4215
Status

REVISED

Vol. 37, No. 2

4215 - USE OF TOBACCO BY SUPPORT STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use consumption, display, activation, promotion, sale, or possession of a tobacco product by employees in District buildings, on District property (owned or leased), in District vehicles, and at any District-related event at all times (twenty-four (24) hours a day, seven (7) days a week) within any enclosed facility owned, leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to school grounds, athletic facilities, any school-related event, on or off Board premises.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah;

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "employees" means any person employed by Chippewa Valley Schools as full-time or part-time, or any position contracted for or otherwise employed, with direct or indirect monetary wages or compensation paid by Chippewa Valley Schools, or anyone working on a volunteer basis.

This term includes, but is not limited to, faculty, service personnel, volunteers, chaperones, student teachers, adult classroom or student aides, and other adults working for Chippewa Valley Schools.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the

substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth;

The Superintendent shall require the posting of signs as required.

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school or District-sponsored publications, and at all school or District-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia are not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No employee on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Enforcement

Employees who violate this policy shall be subject to disciplinary action in accordance with the applicable Collective Bargaining Agreement and/or in accordance with policies of the Board.

Exceptions

It shall not be considered a violation of this policy:

- A. for any person to possess or provide to any other person (but not inhale or ingest) traditional tobacco products (excluding electronic smoking devices) as part of an indigenous practice or a lawfully recognized religious, spiritual, or cultural ceremony or practice;
- B. for traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or

- C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.

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M.C.L. 333.12601 et seq.

M.C.L. 750.473



CURRENT

Book	Policy Manual
Section	4000 Support Staff
Title	USE OF TOBACCO BY SUPPORT STAFF
Code	po4215
Status	Active
Adopted	July 1, 2003

4215 - USE OF TOBACCO BY SUPPORT STAFF

The Board of Education recognizes that the use of tobacco presents a health hazard which can have serious consequences both for the user and the nonuser and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

For purposes of this policy, use of tobacco shall mean all uses of tobacco, including a cigar, pipe, cigarette, snuff, or any other matter or substances that contain tobacco.

The Board prohibits the use of tobacco by support staff members in District buildings, on District buses, and at any District-related event.

Legal	M.C.L.A. 333.12601 et seq.
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Book Policy Manual
Section READY FOR NEOLA
Title USE OF TOBACCO BY STUDENTS
Code po5512
Status

NEW

Vol. 37, No. 2

5512 - USE OF TOBACCO BY STUDENTS

The Board of Education recognizes that the use of tobacco products presents a health hazard which can have serious consequences both for the user and the nonuser, including the effects of secondhand smoke and vapor/aerosol exposure, and is, therefore, of concern to the Board.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises, in District vehicles, and in all school buildings owned and/or operated by the District.

The Board prohibits the use, consumption, display, activation, promotion, sale, or possession of tobacco products by students in District buildings, on District property (owned or leased), in District vehicles, and at any District-related event.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah";

Electronic smoking device includes any component, part, or accessory of the device and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or 3) any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes;

Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and

Cosmetic Act.

E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the carrying by a person of a lighted cigar, cigarette, pipe, or other lighted smoking device;
3. the chewing of a tobacco product;
4. the placing of a tobacco product within a person's mouth.

In order to protect students and staff who choose not to use tobacco products from an environment noxious to them, the Board prohibits the possession, consumption, purchase or attempt to purchase, and/or use of tobacco or tobacco substitute products by students at all times (twenty-four (24) hours a day, seven (7) days a week) on Board premises, in Board-owned vehicles, within any indoor facility owned or leased or contracted for by the Board, and/or used to provide education or library services to children, and at all Board-sponsored events.

This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. school grounds,
- B. athletic facilities,
- C. any school-related event, and
- D. on or off Board premises.

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school vehicles, or at school or District-sponsored events.

No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Staff responsible for teaching tobacco-use prevention education shall have adequate pre-service training and participate in ongoing professional development activities to effectively deliver education programming. Preparation and professional development activities shall provide basic knowledge about the effects of tobacco use and the effects of peer pressure on tobacco use combined with effective instructional techniques and strategies and program-specific activities.

Enforcement

Students who violate this policy shall be subject to disciplinary action in accordance with the Student Code of Conduct/Student Discipline Code and in accordance with policies of the Board. A graduated set of

evidence-based, supportive disciplinary practices that promote recovery and reduction of tobacco product addiction and dependence, including information about My Life My Quit, the State of Michigan's teen quit program.

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M.C.L. 333.12601 et seq.

M.C.L. 750.473

Book Policy Manual
Section READY FOR NEOLA
Title USE OF TOBACCO ON SCHOOL PREMISES
Code po7434
Status
Adopted
Revised

REVISED

Vol. 37, No. 2

7434 - USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education believes that the right of persons to use tobacco products must be balanced against the right of those who do not use tobacco products to breathe air untainted by tobacco products, including secondhand smoke and vapor/aerosol exposure.

In order to protect students and employees who choose not to use tobacco products from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of tobacco products on District premises (owned or leased), in District vehicles, at all school-sponsored events, and in all school buildings owned and/or operated by the District.

For purposes of this policy:

- A. "electronic smoking device" means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device including, but not limited to, an e-cigarette (including, but not limited to, "JUUL", "NJOY," "BREEZE," "Puff Bar," etc.), e-cigar, e-pipe, vape pen, or e-hookah;

Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act

- B. "off-campus, schools-sponsored event" means any event sponsored by the school or School District that is not on school property including, but not limited to, sporting events, day camps, field trips, dances, or theatrical productions;
- C. "tobacco industry" means manufacturers, distributors, or wholesalers of tobacco products or tobacco-related devices (e.g., Juul, Altria);

This includes parent companies and subsidiaries.

- D. "tobacco product" means 1) any product containing, made of, or derived from tobacco or nicotine (including synthetic nicotine) that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means including, but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus; 2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; 3) or any component, part, or accessory of 1) or 2) whether or not any of these contains tobacco or nicotine including, but not limited to, filters, rolling papers, blunt or hemp wraps, hookahs, and pipes (Tobacco product does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.);
- E. "use of a tobacco product" means any of the following:

1. inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation (use of a tobacco product includes using an electronic smoking device);
2. the chewing of a tobacco product;
3. the placing of a tobacco product within a person's mouth;

In order to protect students and staff who choose not to use tobacco products from an environment noxious to them, and because the Board does not condone smoking and/or the use of tobacco and tobacco products, the Board prohibits the use, consumption, display, activation, promotion, or sale, or possession, of tobacco products or tobacco substitute products at all times (twenty-four hours a day, seven days a week) within any enclosed facility owned, leased, or contracted for by the Board, and in the areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. This prohibition extends to any Board-owned and/or operated vehicles used to transport students and to all other Board-owned and/or operated vehicles. Such prohibition also applies to:

- A. school grounds,
- B. athletic facilities,
- C. any school-related event,
- D. on or off Board premises,
- E. and in designated areas as defined in statute.

Advertising/Promotion

In accordance with Policy 9700.01, tobacco product advertising is prohibited on school grounds, in all school-sponsored publications, and at all school-sponsored events.

The promotion of tobacco products, including clothing, bags, lighters, gear, technology accessories, signs, structures, vehicles, fliers, other personal articles, or any other product or paraphernalia is not permitted on school grounds, in school or District-owned vehicles, or at school or District-sponsored events.

No one on behalf of the District may solicit or accept any contributions, gifts, or money from the tobacco industry - to include, but not be limited to, donations, monies for sponsorships/scholarships, advertising, promotions, loans or support for equipment, uniforms, and sports and/or training facilities.

Tobacco companies/products may not sponsor any school activity or project.

Enforcement

Violations of this policy may result in removal from school property or from the school activity in accordance with Policy 9150 – School Visitors.

The Superintendent shall designate the individuals and the methods to monitor compliance with this policy.

Exceptions

It shall not be considered a violation of this policy:

- A. for any person to possess or provide to any other person (but not inhale or ingest) Traditional tobacco products (excluding electronic smoking devices) as part of an Indigenous practice or a

lawfully recognized religious, spiritual, or cultural ceremony or practice;

- B. for Traditional tobacco products to be burned (but not inhaled or ingested) as part of an educational experience related to Indigenous tobacco practices, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators; or
- C. for tobacco products to be displayed (but not used, inhaled, or ingested) in an instructional activity related to tobacco product education for employees, administrators, and parents or guardians, but not students, provided that the activity is conducted by an employee or an approved visitor and that it has been pre-approved by administrators.

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M.C.L. 333.12601 et seq.

M.C.L. 380.1170

M.C.L. 750.473

20 U.S.C. 6081 et seq.

MDE Board Policy on 24/7 Tobacco-Free Schools

U.S.D.O.E. Memorandum, 1995



CURRENT

Book	Policy Manual
Section	7000 Property
Title	USE OF TOBACCO ON SCHOOL PREMISES
Code	po7434
Status	Active
Adopted	July 1, 2003
Last Revised	March 16, 2009

7434 - USE OF TOBACCO ON SCHOOL PREMISES

The Board of Education believes that the right of persons to use tobacco must be balanced against the right of those who do not use tobacco to breathe air untainted by tobacco.

In order to protect students and employees who choose not to use tobacco from an environment noxious to them and potentially damaging to their health, the Board prohibits the use of, advertisement or promotion of tobacco at District sponsored events, on District property, in District vehicles, school busses, and in all school buildings owned and/or operated by the District.

For purposes of this policy, "use of tobacco" means a cigar, cigarette, or pipe, or any other matter or substance that contains tobacco.

Tobacco may not be advertised or promoted on school property or at school controlled events. Therefore, signs, clothing, bags, accessories, and other items promoting tobacco or containing tobacco branding are prohibited on school property and at school controlled events.

Tobacco companies/products may not sponsor any school activity or project.

Legal	M.C.L.A. 380.1170
	20 U.S.C. 6081 et seq.
	U.S.D.O.E. Memorandum, 1995
	MDE Board Policy on 24/7 Tobacco-Free Schools

Book Policy Manual
Section READY FOR NEOLA
Title PUBLIC ATTENDANCE AT SCHOOL EVENTS
Code po9160
Status
Adopted

REVISED

Vol. 37, No. 2

9160 - PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools in the District, but the Board also acknowledges its duty to maintain order and preserve the facilities of the District during the conduct of such events. The Board retains the right to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators are expected to call law enforcement officials if a person violates posted regulations or does not leave school property when reasonably requested.

The Board directs that no alcoholic beverage or other controlled substance be possessed, consumed, or distributed, nor any betting occur, at any function sponsored by the District at any function occurring on District premises.

Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

No qualified person with a disability will, because the District's facilities are inaccessible to or unusable by persons with disabilities, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity to which Section 504/ADA applies.

For facilities constructed or altered after June 3, 1977, the District will comply with applicable accessibility standards. For those existing facilities constructed prior to June 3, 1977, the District is committed to operating its programs and activities so that they are readily accessible to persons with disabilities. This includes, but is not limited to, providing accommodations to parents with disabilities who desire access to their child's educational program or meetings pertinent thereto.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

Individuals with disabilities shall have an equal opportunity to purchase tickets for events that have been sanctioned or approved by the Board in accordance with the provisions of the Americans with Disabilities Act, as amended.

Further, in accordance with the provisions of the Americans with Disabilities Act, as amended, the Board shall permit individuals with disabilities to be accompanied by their service animals in all areas of the District's facilities where members of the public, as participants in services, programs, or activities, or as invitees, are allowed to go.

Smoking and/or the use of tobacco products and/or tobacco substitute products is prohibited at any time within any enclosed facility owned, leased, or contracted for by the Board and in areas directly or indirectly under the control of the Board immediately adjacent to locations of ingress or egress to such facilities. For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, or tobacco substitutes, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco or nicotine (including synthetic nicotine) in addition to papers used to roll

cigarettes, and/or smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes, and any other smoking devices for burning tobacco or any other substances (ie Policy 7434).

Such prohibition also applies to:

- A. school grounds;
- B. any school-related event;

The Board is aware of the increasing desire of many parents and other members of an audience to make audio and/or video recordings of school events.

Such recordings can be made by parents or other members of the audience without restriction if the performance is not of copyrighted material. However, if the performance is of copyrighted material, a recording can be made if the appropriate license authorizing such recordings has been secured in advance by the District. If the performance is of copyrighted material and the necessary license has not been secured in advance by the District, the audience shall be advised before the performance begins that audio and/or video recordings that will be re-broadcast or distributed in any way, such as posting on the internet, are prohibited.

The Board authorizes the Superintendent to establish rules and procedures governing the use of nondistrict audio/visual recording equipment at any District-sponsored event or activity. Such rules are to be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to an activity.

Any person or organization seeking to film students or a school activity which is not a public event shall obtain prior permission from the Superintendent.

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28 C.F.R. Part 35



CURRENT

Book	Policy Manual
Section	9000 Relations
Title	PUBLIC ATTENDANCE AT SCHOOL EVENTS
Code	po9160
Status	Active
Adopted	July 1, 2003

9160 - PUBLIC ATTENDANCE AT SCHOOL EVENTS

The Board of Education welcomes the attendance of members of the community at athletic and other public events held by the schools in the District, but the Board also acknowledges its duty to maintain order and preserve the facilities of the District during the conduct of such events.

The Board directs that no alcoholic beverage or other controlled substance be possessed, consumed, or distributed nor any betting occur at any function occurring on District premises.

Raffles and similar forms of fund-raising by District-related organizations may be permitted by the Superintendent in accordance with Policy 9211 - District Support Organizations and Policy 9700 - Relations with Special Interest Groups.

The Board holds the legal authority to bar the attendance of or remove any person whose conduct may constitute a disruption at a school event. School administrators have the authority to call law enforcement officials if a person violates posted regulations or does not leave school property when requested. They are also authorized to use detectors and other devices to better ensure the safety and well-being of participants and visitors.

If a student or adult is asked to leave or is removed from a school event, no admission fees shall be refunded.

Service animals used by persons requiring this type of assistance shall be permitted in all District facilities and at all school events. The person may be asked to provide evidence of the animal's certification for that purpose.

The Board is aware of the increasing desire of many parents and other members of an audience to use "cam-corders" and other audio/visual devices at school events. It has no objection, providing their use neither interferes with the conduct of the particular activity nor impinges on the enjoyment of the event by other members of the audience. The Board authorizes the Superintendent to establish rules and procedures governing the use of nondistrict audio/visual devices and equipment at any District-sponsored event or activity, particularly athletic events, dramatic presentations, and graduation ceremonies. Such rules are to be distributed in such a manner that members of the audience who wish to record the event are aware of the rules early enough to make proper arrangements to obtain their recordings without causing delay or disruption to the activity.

Any person or organization seeking to film students or a school activity which is not a public event shall obtain prior permission from the Superintendent/designee.

The Superintendent shall ensure that all notices, signs, schedules, and other communications about school events contain the following statement:

"Upon request to the Community Relations Department, the District shall make reasonable accommodation for a disabled person to be able to participate in this activity."

Policy Manual

REVISED

Section

READY FOR NEOLA

Title

RELATIONS WITH SPECIAL INTEREST GROUPS

Code

po9700

Status

9700 - RELATIONS WITH SPECIAL INTEREST GROUPS

Any request from civic institutions, charitable organizations, or special interest groups which involve such activities as patriotic functions, contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group.

It is the policy of the Board of Education that students, staff members, and District facilities not be used for advertising or promoting the interests of any non-school agency or organization, public or private, without the approval of the Board or its delegated representative; and any such approval, granted for whatever cause or group, shall not be construed as an endorsement of said cause or group by this Board.

A. Political Interests

All materials or activities proposed by outside political sources for student or staff use or participation shall be reviewed by the Superintendent/Designee on the basis of their educational contribution to part or all of the school program, benefit to students, and no such approval shall have the primary purpose of advancing the name, product, or special interest of the proposing group.

The Board shall not permit the use of any type of educational material, program, or equipment in its curricular, co-curricular, or extra-curricular activities or at any time during the school day if such materials, programs, or equipment contain partisan political messages or are designed to persuade students or staff members to acquire a particular product or service offered by a named individual, company, organization, association, or agency. Professional staff may, however, utilize political materials or those provided by special interest-groups in adopted courses of study with the approval of the principal.

School facilities or equipment may not be used as a means of producing or disseminating to the community any materials that advertise or promote a political party, a political cause, or the candidacy of an individual for public office. Students and employees of the Board shall not be used to distribute campaign literature within the schools or on school grounds.

B. Contests/Exhibits

The Board recognizes that contests, exhibits, and the like may benefit individual students or the District as a whole, but participation in such special activities may not:

1. have the primary effect of advancing a special product, group, or company;
2. make unreasonable demands upon the time and energies of staff or students or upon the resources of the District;
3. interrupt the regular school program;
4. involve any direct cost to the District;

5. cause the participants to leave the School District, unless:
 - a. the Board's Policy 2340 - Field and Other District-Sponsored Trips has been complied with in all aspects;
 - b. the parents of a minor student have granted their permission.

C. Distribution/Posting of Literature

No outside organization or staff member or student representing an outside organization may distribute or post literature on that organization's behalf on District property either during or after school hours without the permission and prior review of the Superintendent/Designee.

The Superintendent shall establish administrative guidelines which ensure that:

1. criteria established in Policy 5722 – School-Sponsored Publications and Productions - are used to make a decision regarding materials that students seek to post or distribute;
2. distribution or posting of materials employees wish to distribute on behalf of an employee organization comply with the terms of negotiated, collectively-bargained agreements;
3. the school mail system is not used by students or staff for distribution of non-school-related materials;
4. no materials from any profit-making organization are distributed for students to take home to their parents unless authorized by the Superintendent/Designee

No student shall be required to take any of the flyers/notices placed in the literature/distribution rack/table, and the rack/table shall contain a clear notice that the Board does not support or endorse any of the organizations and/or activities/events identified in the flyers/notices.

D. Solicitation of Funds

Any outside organization or staff member representing an outside organization desiring to solicit funds on school property must receive permission to do so from the Superintendent/Designee. Permission to solicit funds will be granted only to those organizations, individuals, or staff members who meet the permission criteria established in the District's administrative guidelines. Solicitation must take place at such times and places and in such a manner as specified in the administrative guidelines. In accordance with Board Policy 5830, no District student may participate in the solicitation without the Superintendent's approval.

The Board disclaims all responsibility for the protection of, or accounting for, such funds.

Solicited funds are not to be deposited in any regular or special accounts of the District.

A copy of this policy as well as the relevant administrative guidelines shall be given to any individual granted permission to solicit funds on District property.

This policy does not apply to the raising of funds for District-sponsored or school-sponsored activities.

Use of the name, logo, or any assets of the District, including, but not limited to facilities, technology, or communication networks, is prohibited without the specific permission of the Superintendent /Designee.

Crowdfunding activities aimed at raising funds for a specific classroom or school activity, including extracurricular activity, or to obtain supplemental resources (e.g., supplies or equipment) that are not required to provide a free appropriate public education to any students in the classroom may be permitted, but only with the specific approval of the Superintendent/Designee.

All crowdfunding activities are subject to the procedures/guidelines in AG 6605.

E. Prizes/Scholarships

The Board is appreciative of the generosity of organizations which offer scholarships or prizes to deserving students in this District. But, in accepting the offer of such scholarships or prizes, the Board directs that these guidelines be observed:

1. no information, either academic or personal, shall be released from the student's record for the purpose of selecting a scholarship or prize winner without the permission of the student who is eighteen (18), or the parents of a student who is younger in accordance with the Board's policy on student records.
2. The type of scholarship or prize, the criteria for selection of the winner, and any restrictions upon it shall be approved by the Superintendent/Designee.

F. Sale of School Supplies

In determining the appropriateness of the sale of school supplies by organizations other than the School District, the Board requires that the organization have a purpose which will benefit the School District and its students;

All funds generated by the sale of such school supplies shall be kept separate from other activity funds or other transactions of the Board.

G. Surveys and Questionnaires

Neither District-related nor non-district-related organizations shall be allowed to administer a survey or questionnaire to students or staff unless the instrument and the proposed plan is submitted, in advance, to the Superintendent. If approved, a copy of the results and the proposed manner of their communication are to be provided to him/her for review and approval before they are released.

Students shall not be required to complete surveys to provide marketing information to vendors, or distribute to vendors any personal information of students, including but not limited to names, addresses, and telephone numbers, except as may be required by law. In addition, the District shall not enter into any contract for products or services, including electronic media services, where personal information will be collected from the students by the providers of the services.

See also Policy 2416 and AG 2416



CURRENT

Book	Policy Manual
Section	9000 Relations
Title	RELATIONS WITH SPECIAL INTEREST GROUPS
Code	po9700
Status	Active
Adopted	July 1, 2003

9700 - RELATIONS WITH SPECIAL INTEREST GROUPS

Any request from civic institutions, charitable organizations, or special interest groups which involve such activities as patriotic functions, contests, exhibits, sales of products to and by students, sending promotional materials home with students, graduation prizes, fund raising, and free teaching materials must be carefully reviewed to ensure that such activities promote student interests without advancing the special interests of any particular group.

It is the policy of the Board of Education that students, staff members, and District facilities not be used for advertising or promoting the interests of any nonschool agency or organization, public or private, without the approval of the Board or its delegated representative; and any such approval, granted for whatever cause or group, shall not be construed as an endorsement of said cause or group by this Board.

A. Political/Commercial Interests

All materials or activities proposed by outside political or commercial sources for student or staff use or participation shall be reviewed by the Superintendent/designee on the basis of their educational contribution to part or all of the school program, benefit to students, good taste and no such approval shall have the primary purpose of advancing the name, product, or special interest of the proposing group.

The Board shall not permit the use of any type of educational material, program, or equipment in its curricular, co-curricular, or extra-curricular activities or at any time during the school day if such materials, programs, or equipment contain partisan political or commercial messages or are designed to persuade students or staff members to acquire a particular product or service offered by a named individual, company, organization, association, or agency. Professional staff may, however, utilize political materials or those provided by special interest-groups in adopted courses of study with the approval of the principal.

B. Contests/Exhibits

The Board recognizes that contests, exhibits, and the like may benefit individual students or the District as a whole, but participation in such special activities may not:

1. have the primary effect of advancing a special product, group, or company;
2. make unreasonable demands upon the time and energies of staff or students or upon the resources of the District;
3. interrupt the regular school program;
4. involve any direct cost to the District;

5. cause the participants to leave the School District, unless the Board's Policy 2340 - Field and Other District-Sponsored Trips has been complied with in all aspects; and the parents of a minor student have granted their permission.

C. Distribution/Posting of Literature

No outside organization or staff member or student representing an outside organization may distribute or post literature on that organization's behalf on District property either during or after school hours without the permission and prior review of the Superintendent and/or designee.

The Superintendent shall establish administrative guidelines.

D. Solicitation of Funds

Because the District cannot accommodate every organization that desires to solicit funds for worthy purposes, solicit funds from school personnel shall be limited to professional organizations and the United Foundation. Any additional contributions should be handled personally and should not be charged through the District.

E. Prizes/Scholarships

The Board is appreciative of the generosity of organizations which offer scholarships or prizes to deserving students in this District. But, in accepting the offer of such scholarships or prizes, the Board directs that these guidelines be observed:

1. No information either academic or personal shall be released from the student's record for the purpose of selecting a scholarship or prize winner without the permission of the student who is eighteen (18), or the parents of a student who is younger in accordance with the Board's policy on student records.
2. The type of scholarship or prize, the criteria for selection of the winner, and any restrictions upon it shall be approved by the Superintendent/designee.

NEW

Book Policy Manual
Section READY FOR NEOLA
Title ADVERTISING AND COMMERCIAL ACTIVITIES
Code po9700.01
Status

9700.01 - ADVERTISING AND COMMERCIAL ACTIVITIES

The purpose of this policy is to provide guidelines for the appropriate and inappropriate use of advertising or promoting of commercial products or services to students and parents in the schools.

"Advertising" comes in many different categories and forums and is defined as an oral, written, or graphic statement made by the producer, manufacturer, or seller of products, equipment, or services which calls for the public's attention to arouse a desire to buy, use, or patronize the product, equipment, or services. This includes the visible promotion of product logos for other than identification purposes. Brand names, trademarks, logos, or tags for product or service identification purposes are not considered advertising.

The Board of Education may permit advertising in School District facilities or on School District property in the following categories or forums in accordance with the guidelines set forth herein:

A. Product Sales:

1. product sales benefiting a district, school, or student activity (e.g., the sale of beverages or food within schools);
2. exclusive agreements between the District and businesses that provide the businesses with the exclusive right to sell or promote their products or services in the schools (e.g. pouring rights contracts with soda companies);
3. fundraising activities (e.g., short-term sales of gift wrap, cookies, candy, etc.) to benefit a specific student population, club, or activity where the school receives a share of the profits.

B. Direct Advertising/Appropriation of Space:

1. signage and billboards in schools and school facilities;
2. corporate logos or brand names on school equipment (e.g., marquees, message boards, or score boards);
3. ads, corporate logos, or brand names on book covers, student assignment books, or posters;
4. ads in school publications (newspapers, and-yearbooks, and event programs);
5. media-based electronic advertising (e.g., Channel One or Internet or web-based sponsorship);
6. free samples (e.g., of food or personal hygiene products).

C. Indirect Advertising:

1. corporate-sponsored instructional or educational materials, teacher training, contests, incentives, grants, or gifts;
2. the Board approves the use of instructional materials developed by commercial organizations, such as films and videos, only if the education value of the materials

outweighs their commercial nature.

The films or materials shall be carefully evaluated by the school principal for classroom use to determine whether the films or materials contain undesirable propaganda and are in compliance with the guidelines as set forth above.

It is further the policy of the Board that its name, students, staff members, and District facilities shall not be used for any commercial advertising or otherwise promoting the interests of any commercial, political, nonprofit, or other non-school agency or organization, public or private, without the approval of the Board or its designee.

Any commercial advertising shall be structured in accordance with the General Advertising Guidelines set forth below.

General Advertising Guidelines

The following guidelines shall be followed with respect to any form of advertising on school grounds or school property, including the District's website:

- A. When working together, schools and businesses must protect educational values. All commercial or corporate involvement should be consistent with the District's educational standards and goals.
- B. The Board reserves the right to consider requests for advertising in the schools on a case-by-case basis.
- C. No advertisement shall promote or contain references to alcohol, tobacco, drugs, drug paraphernalia, weapons, or lewd, vulgar, obscene, pornographic, or illegal materials or activities, gambling, violence, hatred, sexual conduct or sexually explicit material, X or R rated movies, or gambling aids.
- D. Advertisements may be rejected by the School District if determined to be inconsistent with the educational objectives of the School District, inappropriate, or inconsistent with the guidelines set forth in this policy.
- E. Advertising will not be permitted on the outside or the inside of school buses.
- F. The Superintendent or designee is responsible for screening all advertising unless it is not feasible to do so, and the advertising is linked to a contract approved by the Board that expressly requires the vendor who is selecting and running the advertisement(s) to comply with these General Advertising Guidelines.
- G. The Superintendent or designee may require that samples of advertising be made available for inspection.
- H. The inclusion of advertisements in School District publications, in School District facilities, or on School District property does not constitute or imply approval and/or endorsement of any product, service, organization, or activity.

Accounting

Advertising revenues must be properly reported and accounted for.

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

- **Purpose and Uses of Data**

K. From the Community

L. Of and By Board Members

M. Adjournment