



Attention School Board Meeting  
Attendees,

Signs and display materials are no longer permitted inside the CVS boardroom/CVHS Auditorium during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

**CHIPPEWA VALLEY SCHOOLS**  
**CHIPPEWA VALLEY HIGH SCHOOL AUDITORIUM**  
**18300 Nineteen Mile Rd.**  
**Clinton Township, MI 48038**  
**586-723-2000**

Regular Meeting

December 09, 2024  
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Appoint Acting Secretary for Tonight’s Meeting
- C. Roll Call
- D. Approve the Agenda
- E. Presentations/Recognitions
  - Dakota High School Show Choir – Mr. Tyler Dargis (Director of Choirs)
- F. 1. General Consent Agenda
  - a. Approve minutes of:
    - Regular Meeting Minutes held on November 11, 2024
    - Special Meeting Minutes held on November 25, 2024
    - Special Meeting Minutes held on November 26, 2024
    - Special Meeting Minutes held on December 5, 2024

**(Minutes are posted on the district website @chippewavalleyschools.org)**
  - b. Approve Financial Reports
  - c. Approve Personnel Transactions
- G. Old Business
- H. New Business
  - 1. Approve Personnel Transaction Promotion of an Administrator –Assistant Principal Wyandot Middle School Mr. Roberts
  - 2. Approve Personnel Transaction Promotion - Executive Secretary, Human Resources Department Mr. Roberts
  - 3. Adopt Revised/New Board Policies-6000-Finance Mr. Sederlund
  - 4. Award Contracts – Summer 2025 Renovations and Sitework Mr. Sederlund
  - 5. Approve Cooperative Purchase of Pocketalk Dr. Brosky
  - 6. Approve BSN Sports Rewards Program Mr. Sederlund
  - 7. Approve Cooperative Purchase of Kubota and Plow Mr. Sederlund
  - 8. Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan Mr. Sederlund
  - 9. Approve Construction Management and Architect Contract Extension Mr. Sederlund
  - 10. Approve Resolution to Continue Summer Tax Collection for 2025 Tax Levy Mr. Sederlund

**CHIPPEWA VALLEY SCHOOLS  
CHIPPEWA VALLEY HIGH SCHOOL AUDITORIUM  
18300 Nineteen Mile Rd.  
Clinton Township, MI 48038  
586-723-2000**

Regular Meeting

December 09, 2024  
6:30 p.m.

***Continued...***

- I. Union Communications
- J. Curriculum Updates
  - Middle School Exploratory Update
- K. Administrative Reports
- L. From the Community
- M. Of and By Board Members
- N. Executive Session – *(8.c. – Negotiations)*
- O. Adjournment

Future Meetings

December 9, 2024	6:00 p.m.	Building & Site Sub-Committee – Chippewa Valley H.S Auditorium
December 9, 2024	6:30 p.m.	Regular Meeting – Chippewa Valley H.S. Auditorium
January 13, 2025	6:15 p.m.	Organizational Meeting
January 13, 2025	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Appoint Acting Secretary for Tonight's Meeting

C. Roll Call

D. Approve the Agenda

## E. Presentations/Recognition

- Dakota High School Show Choir

- F. 1. General Consent Agenda
- a. Approve minutes of:
    - Regular Meeting Minutes held on November 11, 2024
    - Special Meeting Minutes held on November 25, 2024
    - Special Meeting Minutes held on November 26, 2024
    - Special Meeting Minutes held on December 5, 2024

(Minutes are posted on the district website@ [chippewavalleyschools.org](http://chippewavalleyschools.org))
  - b. Approve Financial Reports
  - c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – REGULAR MEETING  
Administration Building  
November 11, 2024**

President Pearl called the meeting to order at 6:34 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, King, Pearl, Sobah, Wade and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Mr. Sibley,  
Ms. Blain, Ms. Licari, Dr. Langlands, Mr. Kava, Ms. Monnier-White  
and Ms. Adlam

Roll Call taken.

**MOTION #11/01/24** – Moved by Member Wade and supported by Member Gura to approve the agenda. **Yes all, motion carried.**

**Presentations/Recognitions**

- Superintendent Roberts recognized American Veterans for their service in our armed forces. He discussed some of the activities taking place in the district and recognized Chippewa Valley Schools employees who are veterans.

To honor and remember our veterans, Dakota High School student, Noah Weller, played taps.

- Ms. Stephanie Lange and Ms. Tivonni Mahaffey (Student, CVHS) presented a Sex Education Advisory Report as required by law, for the 2022-2023 and 2023-2024 school years.

**MOTION #11/02/24** – Moved by Member Aquino and supported by Member Sobah to approve the General Consent Agenda to:

- Approve Regular Meeting Minutes held on November 11, 2024.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics Check Register in the amount of \$3,798,835.98.
- Approve 2018 Building and Site Check Register in the amount of \$624,256.79.
- Approve Building Activity Check Register in the amount of \$187,588.78.
- Approve Personnel Transactions.

**Motion passes 6-1 with Member Wojtowicz voting against.**



**Old Business – None**

**MOTION #11/03/24** – Moved by Member Sobah and supported by Member Wade that the Chippewa Valley Schools Board of Education approve the appointment of Ms. Kristin DeLuca, to the position of Principal, Algonquin Middle School. Ms. DeLuca’s effective start date will be November 18, 2024. **Member Aquino abstained from voting. Motion passes 5-1 with Member Wojtowicz voting against.**

**MOTION #11/04/24** – Moved by Member Sobah and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of October 2024. **Yes all, motion carried.**

**MOTION #11/05/24** – Moved by Member Sobah and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the resolution to enter into a 15-year power purchase agreement for 25% of the district’s annual electricity usage with Michigan Electric Choice Cooperative (MISEC) and that the reading of the resolution be waived. **Yes all, motion carried.**

**MOTION #11/06/24** – Moved by Member Aquino and supported by Member Sobah that the Chippewa Valley Schools Board of Education approve the purchase of one modular classroom from Mobile Modular in the amount not to exceed \$185,600. **Yes all, motion carried.**

**Union Communications – None**

**Curriculum Updates - None**

## Administrative Reports – None

### From the Community

- Public Comments/audience participation

### Of and By Board Members

Member Gura addressed the following:

- Thank you to veterans past and present for their service.
- Congratulations to Mr. Shannon King and Mr. Bruce Wade for their newly elected positions of Clinton Township Trustees.
- Congratulations to Ms. Radyko and Mr. Kuntz for winning the election and welcome them to the Board of Education.
- Enjoyed the CVHS production of Cinderella. He commended staff and students involved.

Member Wojtowicz addressed the following:

- Congratulations to Dakota Varsity Football team for winning the MAC Red championship.
- Congratulations to Mr. Shannon King and Mr. Bruce Wade for getting elected to Clinton Township Trustee positions and to Mr. Kuntz and Ms. Radyko for getting elected to the board of education.

Member Sobah addressed the following:

- Congratulations to the new board members and thank you to our veterans for serving our country.

Member Aquino addressed the following:

- Congratulated Mr. Shannon King and Mr. Bruce Wade on winning the election and moving on to Clinton Township Trustee positions.
- Congratulated Ms. Radyko and Mr. Kuntz for being elected to board of education seats.
- Congratulations to Dakota Varsity Football for continuing to move on in the football playoffs.

Member Wade addressed the following:

- Acknowledged veterans and what they did for our country.
- Will be submitting a letter to the district, effective next week, to resign from his Board of Education position. Indicated this a great school district because there are truly great people here. Thanked Mr. Pearl for doing a great job as Board President and thanked Superintendent Roberts for all he does for the district.

Member King addressed the following:

- Indicated he will be stepping down from his position on the Chippewa Valley Schools Board of Education. He will miss Chippewa because he feels this district has a deep commitment to strong schools. The strength of this district is the result of the time and commitment of so many people. People should focus on this and uplift the district. He looks forward to continuing to work with the district in his new role.

Member Pearl addressed the following:

- Congratulations to the newly elected board of education members, Mr. Donald Kuntz and Ms. Monica Radyko, and is looking forward to working together to make this a better district.
- Wishes good luck to Mr. Shannon King and Mr. Bruce Wade and knows they will both do a great job as Clinton Township Trustees.

**MOTION #11/06/24** - Moved by Member Gura and supported by Member King that the meeting be adjourned into Executive Session (*8.b. – Student Expulsion Hearing - 1*).

**A roll call vote was taken. Member Gura, yes; Member Wojtowicz, yes; Member Sobah, yes; Member Wade, yes; Member King, yes; Member Aquino, yes and Member Pearl, yes.**

**Motion carried.**

Meeting adjourned into Executive Session at 8:17 p.m.

The meeting reconvened into Open Session at 9:11 p.m.

**MOTION #11/07/24** - Moved by Member Gura and supported by Member Wade that the Chippewa Valley Schools Board of Education conducted a hearing on November 11, 2024, in a closed session concerning the Administration's recommended expulsion of Student, 11/11/2024-CVHS02.

The Student and the Student's parents were advised, in writing, of the charges against the Student, the Administration's recommendation of permanent expulsion and all other due process rights required by the law and District policy.

The Board of Education, based on evidence introduced at the hearing, concluded Student 11/11/2024-CVHS02 violated Sections IV of the Student Code of Conduct, entitled, IV.28, *"Physically Assaulting a Staff Member/Student/Person Associated with the District."* The Board of Education also considered the following factors and concluded the Administration had rebutted the presumption against long-term suspension or expulsion: the Student's age; the Student's disciplinary history; whether the Student is disabled; the seriousness of the Student's misconduct; whether the Student's misconduct threatened the safety of any other student or staff member; whether restorative practices will be used to address the Student's misconduct; and, whether a lesser intervention would properly address the Student misconduct.

THEREFORE, IT IS RESOLVED: Student 11/11/2024-CVHS02 is permanently expelled from the Chippewa Valley School District and is prohibited from entering any premises owned, operated, or controlled by the district or attending any District-related function.

**Yes all, motion carried.**

Meeting adjourned into Executive Session at 9:20 p.m.

The meeting reconvened into Open Session at 10:12 p.m.

**MOTION #11/08/24** - Moved by Member Gura and supported by Member Wade that the Chippewa Valley Schools Board of Education conducted a hearing on November 11, 2024, in a closed session concerning the Administration's recommended expulsion of Student, 11/11/2024-CVHS01.

The Student and the Student's parents were advised, in writing, of the charges against the Student, the Administration's recommendation of permanent expulsion and all other due process rights required by the law and District policy.

The Board of Education, based on evidence introduced at the hearing, concluded Student 11/11/2024-CVHS01 violated Sections IV of the Student Code of Conduct, entitled, IV.28, *“Physically Assaulting a Staff Member/Student/Person Associated with the District.”* The Board of Education also considered the following factors and concluded the Administration had rebutted the presumption against long-term suspension or expulsion: the Student’s age; the Student’s disciplinary history; whether the Student is disabled; the seriousness of the Student’s misconduct; whether the Student’s misconduct threatened the safety of any other student or staff member; whether restorative practices will be used to address the Student’s misconduct; and, whether a lesser intervention would properly address the Student misconduct.

THEREFORE, IT IS RESOLVED: Student 11/11/2024-CVHS01 is permanently expelled from the Chippewa Valley School District and is prohibited from entering any premises owned, operated, or controlled by the district or attending any District-related function.

**Yes all, motion carried.**

**MOTION #11/09/24** - Moved by Member Sobah and supported by Member King that the meeting be adjourned into Executive Session (*8.c. – Negotiations*).

**A roll call vote was taken. Member Gura, yes; Member Sobah, yes; Member Wojtowicz, yes; Member Wade, yes; Member King, yes; Member Aquino, yes and Member Pearl, yes.**

**Motion carried.**

The meeting reconvened into Open Session at 10:16 p.m.

**MOTION #11/10/24** - Moved by Member Aquino and supported by Member Wade to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 11:20 p.m.

Respectfully submitted,

Shannon King, Secretary  
Chippewa Valley Schools

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – SPECIAL MEETING  
Administration Building  
November 25, 2024**

President Pearl called the SPECIAL meeting to order at 6:37 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, Pearl and Wojtowicz  
Absent: Member Sobah (Excused)  
Also, Present: Mr. Roberts, Dr. Brosky, Mr. Kava, Ms. Monnier-White  
and Ms. Adlam

Roll Call taken.

**MOTION #11/11/24** – Moved by Member Aquino and supported by Member Pearl to appoint an Acting Secretary for tonight’s meeting. **Yes all, motion carried.**

Member Christopher Gura appointed Acting Secretary, Board of Education.

**MOTION #11/12/24** – Moved by Member Gura and supported by Member Aquino to approve the agenda. **Yes all, motion carried.**

Board of Education Vacancy (1) – Board Discussion – Application Review:

- Mr. Kenneth Pearl (Board President) explained the selection process for the interim Board of Education vacancy. The names of all qualified candidates were read aloud. The process for narrowing down the 22 candidates to six was explained by Mr. Pearl.
- Each Board member indicated their top candidates. Support of a quorum of board members was needed for the candidate to be interviewed. This resulted in identifying the six candidates: Mr. Jeffrey Machesky, Ms. Talitha Mahome, Mr. Terry Prince, Ms. Shannon Scheloske, Ms. Jill Thomas-Little and Mr. Derek Wilczynski.
- Board President, Mr. Pearl discussed the interview process for Tuesday, November 26, 2024.
- All Board Members agreed to the questions to be asked.
- Discussion followed regarding the interview process.
- Board President Pearl thanked all candidates for their interest in the vacant Board of Education position and expressed satisfaction with the quality of the questionnaires submitted.

**MOTION #11/13/24** – Moved by Member Gura and supported by Member Aquino to interview the identified six candidates. **Yes all, motion carried.**

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member Gura commented on the following:
  - On his behalf, he has not had any conversations with anyone on the board of education or the superintendent regarding candidates.
  - Thanked all the candidates for showing interest in wanting to be on the Chippewa Valley Schools Board of Education.
- Member Aquino commented on the following:
  - Mr. Roberts had not talked to any on the board members regarding those who applied. All board members were given the information to review over the weekend. The board is looking for candidates who have been involved with the district, in PTO's, etc.
- Member Wojtowicz commented on the following:
  - Expressed not having had communication with anyone regarding the candidates. Suggested interviewing those candidates that ran during the November election.
- Member Pearl thanked all the individuals who expressed interest in this interim board vacancy. He also thanked the Board of Education for meeting to help with the process of selecting a candidate.

**MOTION #11/14/24** - Moved by Member Aquino and supported by Member Gura to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Christopher Gura, Acting Secretary  
Chippewa Valley Schools

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – SPECIAL MEETING  
Administration Building  
November 26, 2024**

President Pearl called the SPECIAL meeting to order at 6:36 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, Pearl, Sobah and Wojtowicz  
Absent: None  
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Blanchard, Dr. Brosky, Mr. Kava, Mr. Sibley, Ms. Licari, Mr. Atkins, Ms. Monnier-White and Ms. Adlam

**MOTION #11/15/24** – Moved by Member Sobah and supported by Member Aquino to appoint an Acting Secretary for tonight’s meeting. **Yes all, motion carried.**

Mr. Christopher Gura appointed Acting Secretary, Board of Education

Roll Call taken.

**MOTION #11/16/24** – Moved by Member Gura and supported by Member Aquino to approve the agenda. **Yes all, motion carried.**

From the Community - None

Board of Education Vacancy (1) – Board Vacancy Interviews

- Board President Pearl welcomed all the candidates for interim board vacancy (1) and explained the interviewing process.
- Mr. Pearl explained the process regarding the oath of office.
- All six candidates were interviewed by the Board of Education using pre-approved questions and rotating the order the questions were asked.

Board of Education Vacancy (1) – Board of Education Appointment

- The Board of Education discussed amongst each other and came to the consensus that they were ready to appoint one of the six candidates to the interim Board of Education Vacancy (1).
- Board of Education members commented on the following:
  - Member Aquino indicated all six people did a great job interviewing and had great qualifications. Ms. Aquino indicated she supports diversity and therefore, Ms. Talitha Mahome is who she selects.
  - Member Sobah agrees these qualified candidates were great and after reviewing all the applications and going through the interviews, his decision is to select Ms. Talitha Mahome.
  - Member Wojtowicz thanked everyone that applied and felt the top candidates should be the top two vote getters during the November election. Mr. Wojtowicz selects Mr. Terry Prince.



- Member Gura indicated it was not an easy process and having to appear before the Board of Education panel for interviewing was difficult and felt all the candidates did a great job. Mr. Gura supported Ms. Talitha Mahome. Mr. Pearl appreciate the efforts of those that applied.
- Mr. Pearl felt these were six terrific candidates, and he supports Ms. Talitha Mahome.

After discussion by the Board of Education, by a majority of the votes, Ms. Talitha Mahome will be appointed to fill the interim Board of Education vacancy (1).

Mr. Pearl encouraged all applicants to stay involved with the community.

**MOTION #11/17/24** – Moved by Member Pearl and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the appointment of Ms. Talitha Mahome to fill this Board of Education vacancy until the November 3, 2026 election has been held and certified, and a newly elected individual has been sworn in to fill the remainder of the position term.

Roll Call taken.

**A roll call vote was taken. Member Wojtowicz, yes; Member Aquino, yes; Member Sobah, yes; Member Pearl, yes and Member Gura, yes.**

**Motion carried.**

Board of Education Vacancy (2) – Appoint Committee to Review Candidate Resume and Questionnaires submitted for Board of Education Vacancy (2)

- Discussion by Board of Education about interim Board of Vacancy (2) and the process to fill the vacancy.
- Letters of intent are due back to the district by December 4, 2024 at 4:00 p.m.
- Board will have a SPECIAL Board of Education meeting on December 5, 2024 to determine which candidates will be selected for an interview.

Of and By Board Members

- Member Gura thanked everyone again for submitting their names and showing interest in being a part of Chippewa Valley Schools Board of Education.
- Member Pearl thanked everyone who applied and attending the meeting.

**MOTION #11/18/24** – Moved by Member Gura and supported by Member Sobah to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,

Christopher Gura, Acting Secretary  
Chippewa Valley Schools

**CHIPPEWA VALLEY SCHOOLS  
BOARD OF EDUCATION – SPECIAL MEETING  
Administration Building  
December 05, 2024**

President Pearl called the SPECIAL meeting to order at 6:39 p.m. and the Pledge of Allegiance was given.

Present: Members Gura, Mahome, Pearl and Wojtowicz  
Absent: Member Sobah (Excused)  
Also, Present: Dr. Brosky, Mr. Kava, Ms. Monnier-White and Ms. Adlam

**MOTION #12/01/24** – Moved by Member Mahome and supported by Member Pearl to appoint an Acting Secretary for tonight’s meeting. **Yes all, motion carried.**

Member Christopher Gura appointed Acting Secretary, Board of Education.

Roll Call taken.

**MOTION #12/02/24** – Moved by Member Gura and supported by Member Mahome to approve the agenda. **Yes all, motion carried.**

Board of Education Vacancy (2) – Board Discussion – Application Review:

- Mr. Kenneth Pearl (Board President) explained the selection process for the interim Board of Education vacancy (2). The process for narrowing down the 19 candidates to six was explained by Mr. Pearl.
- Each Board member indicated their top candidates. Support of a quorum of board members was needed for the candidate to be interviewed. This resulted in identifying the six candidates: Ms. Denise Aquino, Ms. Tiffany Jones, Mr. Terry Prince, Ms. Shannon Scheloske, Ms. Jill Thomas-Little and Mr. Derek Wilczynski.
- Board President, Mr. Pearl discussed a proposed interview date of Monday, December 16, 2024. This will be set once a confirmation from board members is received.
- Discussion followed regarding the interview process.

**MOTION #12/03/24** – Moved by Member Gura and supported by Member Mahome to interview the following six candidates: Ms. Denise Aquino, Ms. Tiffany Jones, Mr. Terry Prince, Ms. Shannon Scheloske, Ms. Jill Thomas-Little and Mr. Derek Wilczynski.

**Motion passes 3-1 with Member Wojtowicz voting against.**

From the Community - None

Of and By Board Members - None

**MOTION #12/04/24** - Moved by Member Gura and supported by Member Mahome to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 6:54 p.m.

Respectfully submitted,

Christopher Gura, Acting Secretary  
Chippewa Valley Schools

## MEMORANDUM

## F.1.b FINANCIAL REPORTS for period ending 12/31/2024

Mr. Sederlund

## CHECK REGISTERS

Mr. Sederlund

## 1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS

Mr. Sederlund

(includes payroll)

Checks dated 11/12/2024	169,640.49
	<hr/>
Checks dated 11/19/2024	2,027,474.04
	<hr/>
Checks dated 11/26/2024	26,158.80
	<hr/>
Checks dated 12/03/2024	1,134,016.58
	<hr/>
	\$ 3,357,289.91
	<hr/> <hr/>

## 2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for October 2024	\$ 8,850,144.94
	<hr/> <hr/>

## 3. 2018 BUILDING &amp; SITE

Mr. Sederlund

Checks dated 12/3/2024	\$ 27,557.94
	<hr/>
	\$ 27,557.94
	<hr/> <hr/>

## 4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 11/13/2024	74,560.95
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Checks dated 11/20/2024	91,706.65
	<hr/>
Checks dated 12/04/2024	74,788.27
	<hr/>
	\$ 241,055.87
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REGULAR MEETING  
6:30 PM

December 9, 2024  
Adam Blanchard

F.1.c. PERSONNEL TRANSACTIONS

**NEW HIRES**

**POSITION**

**EFFECTIVE**

Barb Kunter	Media Clerk-Canton Valley	11/11/24
Ruth Caragay	Special Ed Aide-Iroquois	11/18/24
Stacey Brown	Crossing Guard-Fox	11/20/24
Joseph Davis	Maintenance-Plumber	11/25/24
Radhika Thotakura	Special Ed Aide-Cheyenne	12/9/24

**RESIGNATIONS**

**POSITION**

**EFFECTIVE**

Julia Crnovrsanin-Garrido	Special Ed Aide	11/11/24
Jumanah Rabadi	Special Ed Aide	11/15/24
Jenny Sanchez-Jones	Special Ed Aide	11/15/24
Ursula Fleece	Lunchmonitor	11/19/24
Kerrie Whalen	CLP Teacher	12/3/24

**PROMOTION**

**POSITION**

**EFFECTIVE**

Kelly Gill	FROM: Receptionist TO: Bookkeeper-Dakota	TBD
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**RETIREMENTS**

**POSITION**

**EFFECTIVE**

Dona Ervin	Preschool Aide	12/20/24
Maureen Sturza	Teacher-CVHS	June 30, 2025
Melanie Allen	Teacher-Erie	June 30, 2025
Timothy Brittain	Teacher-Shawnee	June 30, 2025
Cari Carson	Teacher-Cheyenne	June 30, 2025

## RESOLUTION

**WHEREAS:** **Dona Ervin** has served the Chippewa Valley School District faithfully and diligently for a period of 11 years in the Parapro unit.

**WHEREAS:** **Dona Ervin** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Dona Ervin**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Dona Ervin** will be missed by all her school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of December 2024** be made a permanent part of the records of this School District and a copy sent to **Dona Ervin** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Maureen Sturza** has served the Chippewa Valley School District faithfully and diligently for a period of 14 years as a Teacher.

**WHEREAS:** **Maureen Sturza** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Maureen Sturza**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Maureen Sturza** will be missed by all her school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of December 2024** be made a permanent part of the records of this School District and a copy sent to **Maureen Sturza** as an expression of our appreciation.



## RESOLUTION

**WHEREAS:** **Melanie Allen** has served the Chippewa Valley School District faithfully and diligently for a period of 21 years as a Teacher.

**WHEREAS:** **Melanie Allen** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Melanie Allen**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Melanie Allen** will be missed by all her school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of December 2024** be made a permanent part of the records of this School District and a copy sent to **Melanie Allen** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Timothy Brittain** has served the Chippewa Valley School District faithfully and diligently for a period of 24 years as a Teacher.

**WHEREAS:** **Timothy Brittain**, through his leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Timothy Brittain**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Timothy Brittain**, will be missed by all his school colleagues,

**NOW, THEREFORE,**

**BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER**

**RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of December 2024** be made a permanent part of the records of this School District and a copy sent to **Timothy Brittain** as an expression of our appreciation.

## RESOLUTION

**WHEREAS:** **Cari Carson** has served the Chippewa Valley School District faithfully and diligently for a period of 28 years as a Teacher.

**WHEREAS:** **Cari Carson** through her leadership, has had a positive impact on the staff, students and the community.

**WHEREAS:** **Cari Carson**, a conscientious, loyal, hardworking employee has elected to retire; and

**WHEREAS:** **Cari Carson** will be missed by all her school colleagues,

**NOW, THEREFORE,  
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER  
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **9th day of December 2024** be made a permanent part of the records of this School District and a copy sent to **Cari Carson** as an expression of our appreciation.

G. Old Business

H. New Business

1. Approve Personnel Transaction Promotion of an Administrator –Assistant Principal  
Wyandot Middle School Mr. Roberts
2. Approve Personnel Transaction Promotion - Executive Secretary, Human Resources  
Department Mr. Roberts
3. Adopt Revised/New Board Policies-6000-Finance Mr. Sederlund
4. Award Contracts – Summer 2025 Renovations and Sitework Mr. Sederlund
5. Approve Cooperative Purchase of Pocketalk Dr. Brosky
6. Approve BSN Sports Rewards Program Mr. Sederlund
7. Approve Cooperative Purchase of Kubota and Plow Mr. Sederlund
8. Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan Mr. Sederlund
9. Approve Construction Management and Architect Contract Extension Mr. Sederlund
10. Approve Resolution to Continue Summer Tax Collection for 2025 Tax Levy Mr. Sederlund

REGULAR MEETING

December 09, 2024  
6:30 p.m.

**MEMORANDUM**

**H.1 Approve Personnel Transaction-Hire of an Administrator-Assistant Principal,  
Wyandot Middle School Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the hire of Mr. Joseph Jelsone, to the position of Assistant Principal, Wyandot Middle School. Mr. Jelsone’s effective start date is to be determined.”

RATIONALE: Mr. Jelsone is being hired to fill a position created by a promotion and he meets all the qualifications.

REGULAR MEETING

December 09, 2024  
6:30 p.m.

**MEMORANDUM**

**H.2 Approve Personnel Transaction – Promotion to Executive Secretary**

**Mr. Roberts**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the promotion of Ms. Kathy Fast to the position of Executive Secretary, Human Resources Department. Effective start date will be January 2, 2025.”

RATIONALE: Ms. Fast is being promoted to fill a vacancy created by a retirement and she meets all the qualifications listed on the posting.

**MEMORANDUM**

**H.3 Adopt Revised/New Board Policies – 6000 - Finance**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt the following Board Policies and that the reading of these polices be waived.”

Policy Number	Policy Name	Revised/New
6107	Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures	New
6108	Authorization to Use Electronic Fund Transfers and Automated Clearing House Arrangements	New
6110	Grant Funds	Revised
6111	Internal Controls	New
6112	Cash Management of Grants	New
6114	EDGAR/UGG - Cost Principals - Spending Federal Funds	New
6116	Time and Effort Reporting	New
6144	Investments	Revised
6146	Post-Issuance Compliance for Tax-Exempt and Tax-Advantaged Obligations	New
6152	Student Fees, Fines and Supplies	Revised
6320	Purchasing	Revised
6321	New School Construction, Renovation	Revised
6325	EDGAR/UGG - Procurement - Federal Grants/Funds	Revised
6350	Prevailing Wage	New
6470	Payment of Claims	Revised
6510	Payroll Authorization	Revised
6520	Payroll Deductions	Revised
6605	Crowdfunding	New
6700	Fair Labor Standards Act (FLSA)	Revised
6850	Public Disclosure and Reporting	New

RATIONALE: The adoption of these new and revised policies is recommended by NEOLA. These policies have been reviewed by the appropriate district departments, legal counsel, and the Board Finance Sub-Committee.

**MEMORANDUM**

**H.4 Award Contracts – Summer 2025 Renovations and Sitework Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education award contracts totaling \$2,352,454.00 to the following contractors for the summer 2025 renovation and sitework projects at various buildings throughout the district.”

<b>Bid Category</b>	<b>Contractor</b>	<b>Total</b>
Roofing Work	Versatile Commercial Flat Roofing	\$1,148,454
Skylights	Hewett Company	\$195,000
Electrical Work	Great Lakes Power and Lighting	\$209,000
Audio Visual	Advance Lighting and Sound	\$457,000
Site Work	Asphalt Specialists	\$343,000
		<b>\$2,352,454</b>

RATIONALE: This project will consist of renovations and/or sitework at Clinton Valley, Mohawk, Sequoyah, Seneca, Wyandot, DHS, and both high school auditoriums.

Funding will come from the 2018 Bond budget and additional interest income for the 2018 Bond. These projects are scheduled to start in early 2025 and completed by the end of fall 2025.

This information was reviewed with the Building & Site Sub-Committee on Monday, November 11, 2024.



# Chippewa School Bond Bid Pack 7 Bid Results

Bid Package Roofing 07 5000	Seneca	Ere	Fox	Mohawk	Base Bid	Alternates	Voluntary Alternates
	\$ 313,388.00	\$ 796,313.00		\$ 3,500.00	\$ 1,113,201.00	\$ 35,253.00	N/A
Versatile Commercial Flat Roofing							
Bid Package Skylights 08000	Ere	Elementry	Mohawk	Elementry	Base Bid	Alternates	Voluntary Alternates
			\$ 195,000.00		\$ 195,000.00	N/A	N/A
Hewett Company							
Bid Package Electrical 26 0000	Wyandot Middle School	CVHS	Dakota High School	Base Bid	Alternates	Voluntary Alternates	
	\$ 157,000.00	\$ 13,000.00	\$ 23,000.00	\$ 193,000.00	\$ 16,000.00	N/A	
Great Lakes Power & Lighting							
Bid Package Sitework 32 0000	Dakota High School	Clinton Valley	Base Bid	Alternates	Voluntary Alternates		
	\$ 251,000.00		\$ 251,000.00	N/A	N/A		
Asphalt Specialist							
T&M Asphalt Paving	Dakota High School	CVHS	Base Bid	Alternates	Voluntary Alternates		
	\$ 92,000.00	\$ 92,000.00	\$ 92,000.00	N/A	N/A		
T&M Asphalt Paving							
Bid Package Audio Visual 270000	Dakota High School	CVHS	Base Bid	Alternates	Voluntary Alternates		
	\$ 244,000.00	\$ 213,000.00	\$ 457,000.00				
Advance Lighting and Sound							
<b>Total</b>					<b>\$ 2,301,201.00</b>	<b>\$ 51,253.00</b>	

Contracts Including alternates	\$ 2,352,454.00
10% Contingency and GC's	\$ 230,245.00
Total Bond Bid Pack	\$ 2,582,699.00

**Roofing 07 5000 Alternate- Contractor to upgrade warranty to a 20 year instead of the base bid 15 year**

**Electrical 26 0000 Alternate- Contractor to upgrade to Natural Gas instead of the base bid diesel fuel**

**BMB recommend is recommending 10% for contingency and GC's. This does not include the Architect or CM Fee**





November 11, 2024

Mr. Scott Sederlund  
Assistant Superintendent of Business and Operations  
Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, Michigan 48038  
Email: [ssederlund@cvs.k12.mi.us](mailto:ssederlund@cvs.k12.mi.us)

Subject: Chippewa Valley Schools  
Bid Package No.7 - 2025 Renovation Construction Projects  
Award Recommendation

Dear Mr. Sederlund,

Representatives from Barton Malow and Wakely Associates evaluated the bid proposals for Bid Package 7 - 2025 Construction Projects and everything was found to be in order. Therefore, it is the recommended motion that the Chippewa Valley Schools Board of Education awards the following contracts as presented:

<b>Bid Category</b>	<b>Contractor</b>	<b>Amount</b>
07 5000 Roofing	Versatile Commercial Flat Roofing	\$1,113,201
Alternate:	Contractor to supply 20yr warranty in lieu of 15 year	<u>\$35,253</u>
	Roof Total:	\$1,148,454
08 8000 Skylights	Hewett company (Mohawk Elementary)	\$195,000
26 0000 Electrical	Great Lakes Power and Lighting	\$193,000
Alternate:	To supply natural gas instead of diesel (Wyandot)	<u>\$16,000</u>
	Electrical Total:	\$209,000
27 0000 Audio- Visual	Advanced Lighting & Sound (H.S. auditoriums)	\$457,000
32 0000 Site-Paving	T&M Asphalt Paving (Clinton Valley)	\$92,000
32 0000 Site-Paving	Asphalt Specialist (Dakota High School)	\$251,000
	<b>Total Award:</b>	<b>\$2,352,454</b>

This project was advertised in the local paper, State website, and posted online on Building Connected during the month of October 2024. Multiple bids were received on 11/4/2024 and 11/8/2024. The above contractors are the low, qualified bidder. The project consists of the replacement of partial parking lots, audio-visual, generator, roofing, and skylights. flooring, roofing, seating, elevator, mechanical equipment, and paving. This work will take place at Chippewa Valley High School, Dakota High School, Seneca, Sequoyah, Wyandot, Mohawk, and Clinton Valley. The project will begin in Spring of 2025 and be completed in Fall 2025. The project will be funded from the 2018 bond program. A budget summary and bid tabulation are attached for review.

Please feel free to contact me at 947-517-2062 or [David.schulz@bartonmalow.com](mailto:David.schulz@bartonmalow.com) if you have any questions or comments regarding this award recommendation.

  
David Schulz-Project Manager  
**BARTON MALOW BUILDERS**

copy: Jeff Atkins, Chippewa Valley Schools  
Brian Smilnak, Wakely Associates

**MEMORANDUM**

**H.5 Approve Cooperative Purchase of Pocketalk**

**Dr. Brosky**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Pocketalk for the purchase of 200 translation devices for \$53,800.00 for the Grants Department.”

RATIONALE: Aggressive pricing was obtained through the TIPS cooperative purchasing contract #230807. The devices provide instant image and two-way voice translation that will invite every student to the conversation, from lessons to discussions, and enable enhanced connections between staff and families without a language barrier.

The proposal was reviewed and approved by the Grants and Purchasing Departments. Funding will come from the At-Risk Grant Fund for this purchase.



445 Sherman Ave, STE 120  
 Palo Alto, CA 94306  
 Phone: 650 665 7828  
**Quotation For:**

# Quotation

**DATE** 11/15/24  
**Quotation #** 20241115.2  
**Customer ID** PKTCVS

*Quotation valid until:* 12/15/24  
*Prepared by:* SZB

Chippewa Valley Schools  
 Heather Blanzly  
 19120 Cass Avenue  
 Clinton Township, MI 48038  
 Phone: 586-723-2225  
**TIPS Contract # 230807**

**Taxes will be charged on the sale unless a tax certificate is provided by purchasing entity**

SALESPERSON	P.O. NUMBER	SHIP DATE	SHIP VIA	F.O.B. POINT	TERMS
Sandra	TBD	TBD	Common Ground	Shipping	Net 30

QUANTITY	DESCRIPTION	Color	UNIT PRICE	TAXABLE?	AMOUNT
200	Pocketalk Plus w/ 2yr unlimited data		\$ 239.00		\$ 47,800.00
200	Pocketalk Plus Screen Protector		\$ 15.00		\$ 3,000.00
200	Pocketalk Plus Protective Case		\$ 15.00		\$ 3,000.00
	Free Shipping				

SUBTOTAL	\$ 53,800.00
TAX RATE	
SALES TAX	\$ -
OTHER	\$ -
<b>TOTAL</b>	<b>\$ 53,800.00</b>

If you have any questions concerning this quotation, contact Sandra at  
[sandra.zarate-blomqvist@pocketalk.com](mailto:sandra.zarate-blomqvist@pocketalk.com)  
 The services or products described in this quotation are provided subject to the  
 following:  
 Pocketalk S Series Terms of Use  
 Ventana Terms of Use and Privacy Policy established by POCKETALK

Please send Purchase Orders to [po@pocketalk.com](mailto:po@pocketalk.com)

**THANK YOU FOR YOUR BUSINESS!**

REGULAR MEETING

December 09, 2024  
6:30 p.m.

**MEMORANDUM**

**H.6 Approve BSN Sports Rewards Program**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve BSN Sports for a three-year term for Dakota High School’s Athletic Department to participate in the BSN Sports Rewards Program.”

RATIONALE: Participation in the program offers additional rebates and incentives at no costs each year, further supplementing the athletic budget.

The rewards program was reviewed and approved by the Business and Dakota Athletics Departments. Funding will come from the Dakota High School Athletic budget.

**CHIPPEWA VALLEY SCHOOLS  
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Lillian Grayson Purchasing and Risk Management Coordinator

CC: Shane Finney Athletic Director, Dakota High School  
Danielle Jacobs Director of Business Services

Date: November 25, 2024

Re: **Recommendation for BSN Sports Rewards Program**

Please review this recommendation for Dakota High School to participate in the BSN Sports Rewards Program for a three-year agreement. BSN Sports is already an established vendor that provides athletic apparel and equipment for our District. BSN is also the leading supplier for all things sports related. Dakota High School's Athletic Department would like to take advantage of this opportunity to maximize the value and benefits offered with the Rewards Program. By participating in the program, Dakota would receive deeply discounted items on Nike team apparel and footwear, BSN products, BSN catalog branded products, incentive dollars, and rebates.

In addition to the product discounts, Dakota will also receive Nike Coupon Credits of \$12,000 at the beginning of each year during the three-year term and Nike Displacement/Switchover dollars each year for all varsity sports that switch over to Nike apparel. These Switchover dollars can be valued at up to \$22,000 per year and are redeemed as Nike Comp products.

Furthermore, by participating in the BSN Rewards Program, Dakota will receive product rebates on all apparel and equipment purchased. The annual rebates are tiered and range from 3-5% depending on the annual spend amount. If Dakota had participated in the program during the 2023-24 school year, they would have been eligible to receive a 3% annual rebate based on total purchases of approximately \$70,284. The annual estimated rebate would have equated to about \$2,109 which could have been used towards future purchases.

Lastly, an additional advantage to participate in the program is the complementary Identity Branding that is being offered at no cost. This includes a collaborative design of Dakota's logo and mascot. With this branding, it will result in one logo for Dakota that is uniformed across the school instead of the multiple variations of logos that we currently see.

Alternatively, should Dakota decide during the term they no longer wish to participate in such program, they have the right to terminate the agreement without penalty of any kind with proper notice to BSN.

After careful review and meeting with BSN, it is my recommendation for Dakota High School to participate in the BSN Sports Rewards Program for a three-year term. Product discounts, Nike Coupon Credit, Switchover dollars, and product rebates all translate to further supplementing the athletic budget. Orders that would generally be purchased from BSN can work towards an even greater goal of incentives and rebates.



**BSN SPORTS REWARD PROGRAM**  
**FOR**  
**Dakota High School**

**BSN SPORTS** ("BSN") is pleased to offer **Dakota High School** the **BSN SPORTS REWARDS PROGRAM** for the purchase and supply of athletic apparel and equipment for use by the school and its interscholastic programs.

**BSN SPORTS Product Pricing:** The school shall be able to purchase products at the following discounts:

- |                                    |                       |
|------------------------------------|-----------------------|
| • Nike Team Apparel/Stock Uniforms | 40% off Retail Price  |
| • Nike Team Footwear               | 30% off Retail Price  |
| • BSN Products                     | 15% off Catalog Price |
| • BSN Catalog Branded Products     | 10% off Catalog Price |

All Custom Uniforms and Footwear will be priced separately. Custom apparel, decorated apparel and footwear from any other manufacturers offered by BSN SPORTS will be at team discount pricing.

Decoration charges are not included in the above discounts.

BSN SPORTS Products are identified in our catalog with a black star icon next to the product code. BSN SPORTS catalog branded products are products distributed by BSN from a manufacturer such as Wilson, Spalding, Rawlings, etc.

**My Team Shop:** BSN SPORTS' online player pay site is required to be used by all varsity programs. Other programs including club sports and organizations will be encouraged to participate. My Team Shop products will be priced at 20-25% off retail. All My Team Shop sales including club and organizations will count towards rebate goals.

**Varsity Sports:** All Varsity sports will remain in Nike or switch over to Nike if Nike offers that particular line for that sport.

**Shipping:** The Customer will pay freight charges on all orders.

**Product Rebate:** Subject to the terms below, the Customer will receive a Product Rebate selected from a list of products, inclusive of applicable freight charges, provided by BSN SPORTS subject to availability at the time of order. Product Rebates are available after the requirements below are met.

**Additional Incentives:** Dakota High School will receive a Nike Coupon Credit of \$12,000 in years 1-3 of the agreement at the beginning of every year of the 3 years. Plus, Nike Displacement/Switchover dollars in years 1-3 for all varsity sports that qualify every year. The credit must be redeemed in Nike Comp products at retail price. And value up to \$22,000 per year. A list of amounts per sport will be provided to you.

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK&FIELD  
STRENGTH&  
FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES&BLEACHERS  
COACHING  
AQUATICS





BSN will provide Athletic Director a quarterly product rebate breakdown report to show current spending. Product Rebates per High School must be redeemed in May and June. A Product Rebate balance does not carry over from year to year. BSN will provide final product rebate breakdown report by April 30 each year to allow Athletic Director sufficient time to spend annual rebate. **Rebates only apply to orders placed under the terms and conditions of this agreement-including pricing.**

<b>Annual Spending Level</b> <b>\$100,000+</b>	<b>Annual Rebate Amount:</b> 5% of annual spend in Nike, BSN branded apparel or BSN equipment at catalog price.
<b>\$75,000+</b>	<b>Annual Rebate Amount:</b> 4% of annual spend in Nike, BSN branded apparel or BSN equipment at catalog price.
<b>\$50,000+</b>	<b>Annual Rebate Amount:</b> 3% of annual spend in Nike, BSN branded apparel or BSN equipment at catalog price.

Maximum annual product rebate will be the amount above, inclusive of any manufacturer incentives. Rebates are excluded on orders with discounts greater than stated above.

Any decoration or customization to rebate product is paid for by the Customer.

**Terms and Conditions:**

1. All purchases will be made through BSN SPORTS. Only products purchased through BSN will be eligible for the Product Rebate. Customer must be current on receivables to BSN SPORTS to receive Product Rebate.
2. **Term:** The duration of this agreement is three (3) years from **July 1, 2024 to June 30, 2027** ("Term"). This agreement will automatically renew for successive two-year terms unless customer or BSN gives the other party notice of termination at least 90 days prior to the end of the then current term. 3.
3. **Cancellation:**
  - a. At any time, BSN and District have the right to terminate the Agreement under material breach, change in circumstances, insolvency, convenience, and mutual agreement. To terminate the Agreement, the terminating party, with or without cause, must provide not less than 90 days' written notice to the other party. Such termination shall be without penalty or other fee payable by the terminating party.
  - b. If terminating party is the District, District understands that cancellation of the BSN SPORTS Rewards Program during the Term will result in forfeiture of annual rebates and any product discounts associated with such program,

FOOTBALL  
BASKETBALL  
VOLLEYBALL  
SOCCER  
BASEBALL  
LACROSSE  
TENNIS  
SOFTBALL  
UNIFORMS  
TRACK&FIELD  
STRENGTH&  
FITNESS  
WRESTLING  
SPORTS MED  
SPEED  
AGILITY  
SCOREBOARDS  
BENCHES&BLEACHERS  
COACHING  
AQUATICS



including Nike Coupon Credit and/or any and all credits/rebates received prior to notification of cancellation that have not yet been redeemed. Such cancellation will not obligate the District to reimburse BSN for credits/rebates already redeemed nor require payment of any kind.

4. **PO Ordering Process:** No order shall be submitted for processing by BSN without the issuance of a signed purchase order. Purchase Orders will reflect the quotes provided by BSN and be in accordance with the Product Pricing herein. If Nike credit or other incentive dollars is applied to such order, the quote must clearly indicate that any and all incentive credits are being utilized.

5. **Invoicing:**

- a. Invoices must reference the Purchase Order numbers and be sent to the Athletic Director for review and payment processing. Invoices shall reflect Net 30 payment terms at minimum. BSN shall be paid on the basis of invoices submitted, upon approval by an authorized district official, and upon satisfactory completion of delivery. Payments will be mailed to BSN according to District's Accounts Payable Schedule after approved at the next normally scheduled Board meeting date.
- b. District reserves the right to withhold any and all payments or portions thereof for BSN's failure to perform in accordance with the provisions of the order form or any modifications thereto, or due to BSN's inability to invoice correctly. This shall be without penalty. Any recurrence in invoicing errors that result in overcharges could result in termination of the order.

Acknowledged and Agreed to:

**Dakota High School**

**BSN SPORTS**

\_\_\_\_\_  
Shane Finney  
Athletic Director

\_\_\_\_\_  
Paul Brunelle  
Vice President

\_\_\_\_\_  
Purchasing & Risk Management Coordinator  
Lillian Grayson

FOOTBALL  
 BASKETBALL  
 VOLLEYBALL  
 SOCCER  
 BASEBALL  
 LACROSSE  
 TENNIS  
 SOFTBALL  
 UNIFORMS  
 TRACK&FIELD  
 STRENGTH&  
 FITNESS  
 WRESTLING  
 SPORTS MED  
 SPEED  
 AGILITY  
 SCOREBOARDS  
 BENCHES&BLEACHERS  
 COACHING  
 AQUATICS

**MEMORANDUM**

**H.7 Approve Cooperative Purchase of Kubota and Plow**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Weingartz for the purchase of two (2) Kubota utility vehicles and two (2) plow blade crates for \$55,869.48 for the Maintenance Department.”

RATIONALE: Aggressive pricing was obtained through the Sourcewell cooperative purchasing contract #031121. The new equipment will be used at each high school for snow removal and will replace the existing equipment as they are beyond their useful life.

The proposal was reviewed and approved by the Maintenance and Purchasing Departments. Funding will come from the 2018 Building & Site Fund.



Ground Maintenance, C.E. Utility  
Tractors, Mowers, RTV's - 031121  
Utility Vehicles 122220  
NJA Arkansas 4600041718  
NJA Delaware 655-17673  
Nebraska 14777 (DC)  
Mississippi 8200067336

RTV-X1100CRL-H WEB QUOTE #2828272

Date: 11/18/2024 8:07:59 AM

-- Customer Information --

Plotzke, Mike  
1989

Chippewa Valley Schools  
lharrinton@cvs.k12.mi.us  
5869071291

Quote Provided By  
WEINGARTZ SUPPLY CO.  
Steve Strnad  
46061 VAN DYKE AVE.  
UTICA, MI 48317  
email: sstrnad@weingartz.com  
phone: 5862550758

-- Standard Features --

-- Custom Options --



**Kubota**

V Series

RTV-X1100CRL-H

\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

**DIESEL ENGINE**

Model Kubota D1105  
3 Cyl. 68.5 cu in  
+24.8 Gross Eng HP  
75 Amp Alternator

**TRANSMISSION**

VHT-X  
Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 15 mph  
High 0 - 25 mph  
Reverse 0 - 17 mph  
Limited-slip Front Differential  
Rear differential lock

**HYDRAULICS**

Hydrostatic Power Steering  
with manual till-feature  
Hydraulic Cargo Dump  
Hydraulic Oil Cooler

**FLUID CAPACITY**

Fuel Tank 7.9 gal  
Cooling 8.3 qts  
Engine Oil 4.3 qts  
Transmission Oil 1.8 gal  
Brake Fluid 0.4 qts

**CARGO BOX**

Width 57.7in  
Length 40.5 in  
Depth 11.2 in  
Load Capacity 1102 lbs  
Vol. Capacity 15.2 cu ft

+ Manufacturer Estimate

**KEY FEATURES**

Factory Cab with A/C, Heater,  
Defroster  
Digital Multi-meter  
Fully-opening roll-down side  
windows  
Pre-wired w/ speakers/antenna for  
stereo  
Front Independent Adjustable  
Suspension  
Rear Independent Adjustable  
Suspension  
Brakes - Front/Rear Wet Disc  
Rear Brake Lights / Front  
Headlights  
2" Hitch Receiver, Front and Rear  
Deluxe 60/40 split bench seats  
with driver's side seat adjustment  
Underseat Storage Compartments  
Deluxe Front Guard  
(radiator guard, bumper, and lens  
guard)

**DIMENSIONS**

Width 63.2 in  
Height 79.5 in  
Length 120.3 in  
Wheelbase 80.5 in  
Tow Capacity 1300 lbs  
Ground Clearance 10.4 in  
Suspension Travel 8 in  
Turning Radius 13.1 ft

**SAFETY EQUIPMENT**

SAE J2194 & OSHA 1928 ROPS  
Horn  
Dash-mounted Parking Brake  
Spark Arrestor Muffler  
Retractable 2-point Seat Belts

Factory Spray-on Bedliner

"L" Models Only

**TIRES AND WHEELS**

Heavy Duty Worksite 25 x 10 - 12, 6 ply

RTV-X1100CRL-H Base Price: \$27,499.00

(1) LED FRONT WORK LIGHTS KIT (2) \$179.99  
77700-11811-LED FRONT WORK LIGHTS KIT (2)

(1) LED REAR WORK LIGHT KIT (1) \$93.85  
77700-11812-LED REAR WORK LIGHT KIT (1)

**Configured Price: \$27,772.84**

Sourcewell Discount: (\$6,110.02)

**SUBTOTAL: \$21,662.82**

Dealer Assembly: \$91.67

Freight Cost: \$881.25

PDI: \$400.00

Total Unit Price: \$23,035.74

Quantity Ordered: 1

Final Sales Price: \$23,035.74

**Purchase Order Must Reflect Final Sales Price.**

To order, place your Purchase Order directly with the quoting dealer

\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price. All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

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# - WEINGARTZ -

EVERYTHING FROM LAWN TO SNOW

46061 Van Dyke Ave  
 Utica, MI 48317  
 (586) 731-7240 Fax: (586) 731-9319  
 info@weingartz.com  
 www.weingartz.com

## ORDER ACKNOWLEDGEMENT

<i>Inside Rep</i>	<i>Ack Date</i>	<i>Order #</i>
587	11/18/24	10980335-00
<i>Outside Rep</i>	<i>PO #</i>	<i>Page #</i>
HSE	Sourcewell	1
<i>Taken By</i>	<i>Instructions</i>	
587		

*Bill To:* 14210  
 CHIPPEWA VALLEY HIGH SCHOOL  
 ATTN: LARRY M.  
 18300 NINETEEN MILE ROAD  
 CLINTON TWP., MI 48038

*Ship To:*  
 CHIPPEWA VALLEY HIGH SCHOOL  
 ATTN: LARRY M.  
 18300 NINETEEN MILE ROAD  
 CLINTON TWP., MI 48038

<i>Terms</i>	<i>Ship Point</i>	<i>Ship Via</i>	<i>Shipped</i>
Net 10th	Weingartz - Utica		

<i>Line #</i>	<i>Product And Description</i>	<i>Quantity Ordered</i>	<i>Quantity B/O</i>	<i>Quantity Shipped</i>	<i>Qty U/M</i>	<i>Unit Price</i>	<i>Ext. Price</i>
1	bomsc12480 6'6" Utv V Plow Blade Crate	1		1	each	4500.00	4500.00
2	bomsc12060 Boss Plow Box 6'6" Utv V	1		1	each	0.00	0.00
3	bomsc09601 Handheld Controller V-Blade	1		1	each	0.00	0.00
4	bolta12549 UC/UTV Kubota RTV '14+	1		1	EACH	0.00	0.00
5	bomsc13099 Snow Deflector - 6'6 UTV V XT	1		1	each	258.00	258.00
6	bomsc25007 Wiring Kit, UTV-Full Size	1		1	EACH	0.00	0.00
7	bomsc13171 Power/Ground Ext Kit 90" 4-Gauge	1		1	each	141.00	141.00
7	<i>Lines Total</i>			<i>Qty Shipped Total</i>	7	<i>Total Invoice Total</i>	4899.00

REGULAR MEETING

December 09, 2024  
6:30 p.m.

**MEMORANDUM**

**H.8 Approve Amendment to the Chippewa Valley Schools Section 125 Cafeteria Plan Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve an update and amendment to the “Chippewa Valley Schools Section 125 Plan Document” and that the reading of the resolution be waived.”

RATIONALE: With the district adding a high deductible health insurance plan (HDHP) as an option to its health care coverage beginning January 1, 2025, the Section 125 plan document needs to be updated to incorporate the addition of a health savings account (HSA) option for employees.

## **EXECUTION**

IN WITNESS WHEREOF, the Employer hereby agrees to: (i) adopt this "MESSA OptionALL Plan" for the benefit of its eligible employees and their covered dependents, (ii) become a participating employer, and (iii) have this agreement be executed by its duly authorized officer this 9th day of December 2024, to be effective as of the 1<sup>st</sup> day of January 2025.

Chippewa Valley Schools

By: \_\_\_\_\_

Its: \_\_\_\_\_

REGULAR MEETING

December 09, 2024  
6:30 p.m.

**MEMORANDUM**

**H.9 Approve Construction Management and Architect Contract Extension**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve an extension of the Construction Management and Architect Contracts originally approved February 25, 2019.”

RATIONALE: The contract extensions are the result of the added projects beyond the original scope for the 2018 Bond Issue. Funding will come from the 2018 Bond Fund. The contract extension was reviewed by the Building & Site Sub-Committee on December 9, 2024.





November 18, 2024

Mr. Scott Sederlund  
Assistant Superintendent of Business and Operations  
Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, Michigan 48038  
e-mail: [ssederlund@cvs.k12.mi.us](mailto:ssederlund@cvs.k12.mi.us)

Subject: Proposal for Contract Extension  
2025 Projects

Mr. Sederlund:

Barton Malow is pleased to present our proposal to extend our construction management services for the 2025 projects. This extension covers Bid Package 7A-D, including roofing, glazing, mechanical, electrical, audio/visual, and paving work. We highly value our ongoing partnership with Chippewa Valley Schools and are eager to continue contributing to the success of your bond program.

Our proposed construction management cost is \$184,800. A detailed cost summary is attached, outlining project specifics, staffing plans, and associated fees. Please note that the percentages reflected in this proposal remain consistent with those approved in our previous submissions.

If this proposal meets your approval, we kindly ask for endorsement following the School Board's review. Should you have any questions or require further clarification, please feel free to reach out to me at (810) 420-2002 or [daryl.dombrow@bartonmalow.com](mailto:daryl.dombrow@bartonmalow.com).

Thank you for considering this proposal and for the opportunity to continue serving Chippewa Valley Schools.

Respectfully Submitted,  
**Barton Malow Builders**

Accepted By,  
**Chippewa Valley Schools**

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Daryl Dombrow  
Project Executive

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Scott Sederlund  
Assistant Superintendent

CC: Mike Stobak, Barton Malow  
Jeff Atkins, Chippewa Valley Schools

CHIPPEWA VALLEY SCHOOLS CONSTRUCTION MANAGEMENT SERVICES 2025 PROJECT EXTENSION		BARTON MALOW BUILDERS 11/18/24				Construction Total: \$3,000,000										
	2025												Estimated Hours	Billing Rate	Estimated Cost	Notes
	J	F	M	A	M	J	J	A	S	O	N	D				
Project Exec/Mgr													52	\$ 120.00	\$ 6,200	
Project Engineering													416	\$ 60.00	\$ 24,900	
Superintendent													1,386	\$ 74.70	\$ 103,500	
Accountant													104	\$ 65.00	\$ 6,800	
Safety Manager													13	\$ 95.00	\$ 1,200	
<b>Construction Staff Subtotal</b>													<b>1,970</b>		<b>\$ 142,600</b>	
C.M. Field Office Costs													12	\$ 350.00	\$ 4,200	
Overhead & Profit														1.90%	\$ 38,000	
<b>C.M. Subtotal</b>															<b>\$ 184,800</b>	6.16%



**Wakely Associates Inc./Architects**

30500 Van Dyke Avenue, Suite 209

Warren, MI 48093

Ph: 586-573-4100 Fx: 586-573-0822 Wb: [www.wakelyaia.com](http://www.wakelyaia.com)

November 11, 2024

Mr. Scott Sederlund  
Chippewa Valley Schools  
19120 Cass Avenue  
Clinton Township, MI 48038

Re: 2018 Bond-Summer 2025  
Bid Pack 7 Construction Projects

WA Project: 245457

Dear Mr. Sederlund:

This letter is in response to your request for an architectural/engineering services proposal for the proposed 2018 Bond-Summer 2025, Bid Pack 7 Construction Projects.

The scope of work includes; roofing, mechanical, electrical, audio/visual, and paving projects. The total construction value is estimated at \$3,000,000.

Wakely Associates Inc. will provide architectural/engineering services and construction management services including: bidding, contractor interviews, contract award recommendation, contract preparation, construction administration and project closeout for a fixed fee of 5.0% of the total project construction cost. Any third party testing for concrete materials as required by the bid specifications is not included in the fee structure above and will be paid by Wakely Associates, Inc. and then submitted to CVS for reimbursement.

Please do not hesitate to contact me to discuss this proposal in greater detail.

Sincerely,

*Brian J. Smilnak*

Brian J. Smilnak, AIA  
BJS/amd

**MEMORANDUM**

**H.10 Approve Resolution to Continue Summer Tax Collection for 2025 Tax Levy**

**Mr. Sederlund**

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education continue the collection of 100% of levied property taxes with the summer tax levy for the 2025 tax levy and that the reading of the resolution be waived.”

RATIONALE: Even though a resolution was adopted by the Chippewa Valley Schools Board of Education in 1994 to institute a summer tax levy of 100% beginning with the 1995 tax levy and continuing until specifically revoked by Board of Education action, State of Michigan law requires that the district reaffirm that decision each year by adopting a resolution to continue the summer tax levy for the next tax year. This action is required to be taken prior to January 1 of the year the summer tax levy is to be continued. Adoption of the resolution initiates other actions required by law including requesting the local unit of government to collect the taxes on behalf of the district and negotiating the cost.

**ANNUAL SUMMER TAX RESOLUTION**  
**CHIPPEWA VALLEY SCHOOLS**

A regular meeting of the Board of Education of Chippewa Valley School District was held in the Administration Building on the 9<sup>th</sup> day of December 9, 2024, at 6:30 p.m.

The meeting was called to order at \_\_\_\_\_ p.m., by \_\_\_\_\_.

Present: Members

Absent: None

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, this Board of Education by resolution of December 5, 1994 determined to impose a summer property tax levy to collect all of school property taxes, including debt services, upon property located within the school district, beginning with 1995, and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1979 PA 451, as amended, hereby invokes for 2025 its previously adopted ongoing resolution imposing a summer tax levy of all of school property taxes, including debt service, beginning with 1995, and continuing from year to year until specifically revoked by this Board of Education, and requests each city and /or township in which this district is located to collect those summer taxes.
  
2. The Superintendent, Assistant Superintendent of Business, or his/her designee is authorized and directed to forward to the governing body of each city and/or township in which this district is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2025 in the amount specified in this resolution. Said resolutions and the request to collect the summer tax levy shall be forwarded so that they are received by the appropriate governing bodies before January 1, 2025.

3. The Superintendent, Assistant Superintendent for Business, or his/her designee is authorized and directed to negotiate on behalf of this District with the governing body of each city and/or township in which the District is located for the reasonable expenses for collection of the District's summer tax levy that the city and/or township may bill under MCL 380.1611 or MCL 380.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.

4. All resolutions and part of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Ayes: Members

Nays: Members

Resolution declared adopted.

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Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of Chippewa Valley Schools, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a Regular meeting held on December 9, 2024 the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (1976 PA 267, as amended).

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Secretary, Board of Education

Chippewa Valley Schools, Macomb County, Michigan

A regular meeting of the Board of Education of said school district was held in the Administration Building, in said district on the 5<sup>th</sup> day of December, 1994 at 7:30 o'clock, p.m.

The meeting was called to order by James D'Angelo, President.

Present: Members Brown, Buccellato, Chirco, D'Angelo, Kolos, Mach, Truax

Absent: Members None

The following preamble and resolution were offered by Member Brown and supported by Member Chirco.

**WHEREAS**, Act 333 Public Acts of Michigan, 1982, provides that a school district may determine by resolution to impose a summer property tax levy, including debt service, which resolution shall be applicable until revoked by the Board of Education; and

**WHEREAS**, for each year such a resolution applies the school district or intermediate school district must request, before January 1, each city and township in which it is located to agree to collect the summer tax levy in that year of either the total or one-half (1/2) of school property taxes, including debt service; and

**WHEREAS**, this Board of Education has determined that it would be in the best interest of this school district to impose a summer property tax levy to collect all (100%) of school property taxes, including debt service; and

**WHEREAS**, said Act 333 provides for certain procedural steps to be taken by this Board of Education in connection with the imposition of a summer property tax levy and also provides for the manner in which such summer property tax levy shall be collected:

**NOW THEREFORE, BE IT RESOLVED THAT:**

1. This Board of Education pursuant to 1982 PA 333, hereby imposes a summer property tax levy of all (100%) of school property taxes, including debt service upon property located within the school district, beginning with 1995 and continuing from year to year until specifically revoked by this Board of Education.

I. Union Communications

- J. Curriculum Updates
- Middle School Exploratory Update



K. Administrative Reports

L. From the Community

M. Of and By Board Members

N. Executive Session (*8.c. – Negotiations*)

O. Adjournment