



Attention School Board Meeting
Attendees,

Signs and display materials are not permitted inside the CVS boardroom during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

March 03, 2025
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
 - Dakota High School Best Buddies Presentation
 - Fielding International Presentation
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on February 03, 2025
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve Resolution for Chippewa Valley Schools Reading Month-March 2025 Mr. Roberts
 - 2. Approve 2024-2025 MSBO Bus Purchasing Program Mr. Roberts
 - 3. Approve School Bus Purchase Mr. Roberts
 - 4. Approve Designation of AHERA (Asbestos Hazard Emergency Response Act of 1986) Mr. Roberts
 - 5. Approve Change Order Summary Report – January/February 2025 Mr. Roberts
 - 6. Approve District-Wide Purchase of Air Filters Mr. Roberts

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

March 03, 2025
6:30 p.m.

Continued...

- H. Union Communications
- I. Curriculum Updates
 - Middle School Exploratory Restructuring
- J. Administrative Reports
- K. From the Community
- L. Of and By Board Members
- M. Adjournment

Future Meetings

March 03, 2025	5:15 p.m.	Board Photo Re-Take
March 03, 2025	5:30 p.m.	Curriculum Sub-Committee Meeting
March 03, 2025	6:00 p.m.	Building & Site Sub-Committee Meeting
March 03, 2025	6:30 p.m.	Regular Meeting
April 07, 2025	6:30 p.m.	Regular Meeting
April 28, 2025	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- Dakota High School Best Buddies Presentation
- Fielding International Presentation

- E.
 1. General Consent Agenda
 - a. Approve minutes of:
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**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
February 03, 2025**

President Pearl called the Regular meeting to order at 6:35 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, Kuntz, Mahome, Pearl, Radyko and Wojtowicz
Absent: None
Also, Present: Mr. Roberts, Mr. Sederlund, Dr. Brosky, Dr. Blanchard, Mr. Sibley,
Dr. Langlands, Mr. Atkins, Ms. Blain, Mr. Kava,
Mr. Horne and Ms. Adlam

Roll Call taken.

MOTION #02/01/25 – Moved by Member Gura and supported by Member Mahome to approve the agenda. **Yes all, motion carried.**

Presentations/Recognitions

- Superintendent Ron Roberts provided a presentation to the Board of Education entitled, “Facility Use and Master Planning”. The presentation included a proposed timeline for decisions related to the district’s future needs.

MOTION #02/02/25 – Moved by Member Gura and supported by Member Aquino to approve the General Consent Agenda to:

- Approve minutes of Organizational Meeting Minutes held on January 13, 2025.
- Approve minutes of Regular Meeting Minutes held on January 13, 2025.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics.
- Check Register in the amount of \$3,617,143.14.
- Approve 2018 Building and Site Check Register in the amount of \$155,609.51.
- Approve Building Activity Check Register in the amount of \$158,249.56.
- Approve Personnel Transactions.
- Approve Reinstatement of Student CV1.

Motion passes 6-1 with Member Wojtowicz voting against.

Old Business – None

MOTION #02/03/25 – Moved by Member Gura and supported by Member Kuntz that the Chippewa Valley Schools Board of Education adopt a resolution recognizing the week of February 3rd through February 7th, 2025, as School Counseling Appreciation Week.

SCHOOL COUNSELING WEEK

February 3 – 7, 2025

PROCLAMATION

WHEREAS, school counselors are employed in public schools to help students reach their full potential; and

WHEREAS, school counselors are actively committed to helping students explore their abilities, strengths, interests, and talents as these traits relate to career awareness and development; and

WHEREAS, school counselors help parents focus on ways to further the educational, personal and social growth of their children; and

WHEREAS, school counselors work with teachers and other educators to help students explore their potential and set realistic goals for themselves; and

WHEREAS, school counselors seek to identify and utilize community resources that can enhance and complement comprehensive school counseling programs and help students become productive members of society; and

WHEREAS, comprehensive developmental school counseling programs are considered an integral part of the educational process that enables all students to achieve success in school.

For these reasons during this week we are recognizing, School Counseling Week.

Yes all, motion carried

MOTION #02/04/25 – Moved by Member Aquino and supported by Member Kuntz that the Chippewa Valley Schools Board of Education approve the addition of the following high school courses:

1. 12th Grade English Semester Courses (These replace the year-long English 12 Course)

Yes all, motion carried.

MOTION #02/05/25 – Moved by Member Gura and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the Intergovernmental Agreement between Chippewa Valley Schools and the Charter Township of Clinton and the Township of Macomb for the collection of the 2025 summer taxes on the Clinton Township and Macomb Township parcels; authorize the cost to be pro-rated between the general fund and debt fund; authorize Board of Education Officers, Superintendent and Assistant Superintendent for Business and Operations to execute agreements as appropriate; and waive the reading of agreements.

Yes all, motion carried.

MOTION #02/06/25 – Moved by Member Aquino and supported by Member Mahome that the Chippewa Valley Schools Board of Education approve Allcourt, Inc. for a three-year service contract, plus three possible annual extensions, for gym floor refinishing services at \$0.38 per square foot for the Maintenance Department. **Yes all, motion carried.**

MOTION #02/07/25 – Moved by Member Aquino and supported by Member Gura that the Chippewa Valley Schools Board of Education approve Lafontaine Chrysler Dodge Jeep Ram for the purchase and delivery of one cargo van for the Maintenance Department in the amount of \$45,164.00. **Yes all, motion carried.**

MOTION #02/08/25 – Moved by Member Aquino and supported by Member Mahome that the Chippewa Valley Schools Board of Education pre-approve the attendance and expenses for members of the Board of Education to attend the Michigan Association of School Boards (MASB) 2025 Annual Spring Institute, May 2nd through May 4th, 2025 on Mackinac Island, Michigan. Estimated costs including registration, certified board member award (CBA) classes, lodging, and mileage are approximately \$2,000 per attendee. **Yes all, motion carried.**

Union Communications – None

Curriculum Updates - None

Administrative Reports – None

From the Community

- Public Comments/audience participation

Of and By Board Members

- Member Radyko addressed the following:
 - Requested the Board of Education receive an update on a student matter.
- Member Wojtowicz addressed the following:
 - Asked for an update regarding a student matter.
 - Encouraged everyone to go see the Dakota production of “Newsies”.

- Member Gura addressed the following:
 - Recommended Dakota’s production of “Newsies”.
 - Commended a student for addressing the Board of Education.
 - Commended Superintendent Roberts for his facility use planning presentation.

MOTION #02/09/25 - Moved by Member Gura and supported by Member Kuntz to adjourn the meeting. **Yes all, motion carried.**

The meeting was adjourned at 7:42 p.m.

Respectfully submitted,

Denise Aquino, Secretary
Chippewa Valley Schools

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 03/31/2025

Mr. Sederlund

CHECK REGISTERS

Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS
(includes payroll)

Mr. Sederlund

Checks dated 02/04/2025	68,092.58
Checks dated 02/11/2025	<u>766,194.04</u>
Checks dated 02/18/2025	<u>128,566.99</u>
Checks dated 02/25/2025	<u>2,032,489.88</u>
	<u>\$ 2,995,343.49</u>

2. WIRE TRANSFERS, ACH AND PAYMENTS REPORT

Mr. Sederlund

Total General Fund ACH for Janaury 2025	<u>\$ 10,719,407.57</u>
	<u>\$ 10,719,407.57</u>

3. 2018 BUILDING & SITE

Mr. Sederlund

Checks dated 2/25/2025	<u>\$ 92,036.37</u>
	<u>\$ 92,036.37</u>

4. BUILDING ACTIVITY

Mr. Sederlund

Checks dated 02/05//2025	<u>47,774.97</u>
Checks dated 02/12/2025	<u>55,195.06</u>
Checks dated 02/26/2025	<u>45,550.13</u>
	<u>\$ 148,520.16</u>

REGULAR MEETING
6:30 PM

March 3, 2025
Adam Blanchard

E.1.c. PERSONNEL TRANSACTIONS

NEW HIRES

Nathan Berno
Amber Markel
Shelly Romo

POSITION

Custodian-CVHS
Special Ed Aide
Hallmonitor-Algonquin

EFFECTIVE

2/3/25
2/5/25
2/24/25

RESIGNATIONS

Joseph Davis
David Stone
Annette Novak

POSITION

Skilled Maintenance/Plumber
Custodian-Clinton Valley
Preschool Aide

EFFECTIVE

2/10/25
2/26/25
2/28/25

PROMOTIONS

Cindy Cipriano

From: Food Service Helper
To: Lead Server-Huron
Ms. Cipriano was promoted due to the promotion of an employee.

2/7/25

Jennifer Hamilton

From: Food Service Helper-Shawnee
To: Lead Server-Shawnee
Ms. Hamilton was promoted due to the promotion of an employee.

2/24/25

RETIREMENTS

Hilda Trupiano
Dorothy Hodges
Amy Sederlund
Judy Pyszk

POSITION

English Learner Paraeducator-Ojibwa
Culinary Arts Assistant-Dakota
Teacher-Mohawk
Pupil Services Coordinator

EFFECTIVE

3/1/25
6/19/25
6/30/25
12/31/25

RESOLUTION

WHEREAS: **Hilda Trupiano** has served the Chippewa Valley School District faithfully and diligently for a period of 20 years as a Parapro.

WHEREAS: **Hilda Trupiano** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Hilda Trupiano**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Hilda Trupiano** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **3rd day of March 2025** be made a permanent part of the records of this School District and a copy sent to **Hilda Trupiano** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Dorothy Hodges** has served the Chippewa Valley School District faithfully and diligently for a period of 8 years as a Culinary Arts Assistant.

WHEREAS: **Dorothy Hodges** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Dorothy Hodges**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Dorothy Hodges** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **3rd day of March 2025** be made a permanent part of the records of this School District and a copy sent to **Dorothy Hodges** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Amy Sederlund** has served the Chippewa Valley School District faithfully and diligently for a period of 16 years as a Teacher.

WHEREAS: **Amy Sederlund** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Amy Sederlund**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Amy Sederlund** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **3rd day of March 2025** be made a permanent part of the records of this School District and a copy sent to **Amy Sederlund** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Judy Pyszk** has served the Chippewa Valley School District faithfully and diligently for a period of 23 years in the Clerical Unit and as Pupil Services Coordinator.

WHEREAS: **Judy Pyszk** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Judy Pyszk**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Judy Pyszk** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **3rd day of March 2025** be made a permanent part of the records of this School District and a copy sent to **Judy Pyszk** as an expression of our appreciation.

F. Old Business

G. New Business

- | | |
|--|-------------|
| 1. Approve Resolution for Chippewa Valley Schools Reading Month-March 2025 | Mr. Roberts |
| 2. Approve 2024-2025 MSBO Bus Purchasing Program | Mr. Roberts |
| 3. Approve School Bus Purchase | Mr. Roberts |
| 4. Approve Designation of AHERA (Asbestos Hazard Emergency Response Act of 1986) | Mr. Roberts |
| 5. Approve Change Order Summary Report – January/February 2025 | Mr. Roberts |
| 6. Approve District-Wide Purchase of Air Filters | Mr. Roberts |

REGULAR MEETING

March 03, 2025
6:30 p.m.

MEMORANDUM

**G.1 Approve Resolution for Chippewa Valley Schools Reading Month –
March 2025**

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education adopt a resolution recognizing the Month of March 2025 as Reading Month at Chippewa Valley Schools.”

RATIONALE: Adopting this resolution signifies the importance that Chippewa Valley Schools places on one’s ability to read and communicate. It reinforces our efforts to educate students to be successful in life.



CHIPPEWA VALLEY SCHOOLS CELEBRATING READING MARCH 2025

- WHEREAS** The ability to read, write and communicate is empowering;
- WHEREAS** Communication provides a connection to who we are and how we live together and interact with the world;
- WHEREAS** People who are literate can read for many purposes and participate in society by interacting with various forms of communication;
- WHEREAS** Through reading, individuals cultivate deeper understanding, empathy and respect for others by expanding their horizons and connecting to diverse cultures, experiences and perspectives; and
- WHEREAS** Literacy achievements and the growth of knowledge and critical thought, as supported by educators and parents, are worthy of notice and celebration.

NOW, THEREFORE BE IT KNOWN THAT

We, the Chippewa Valley Schools Board of Education, and district administration proclaim the month of March 2025 as

READING MONTH

Adopted this 3rd Day of March 2025.



REGULAR MEETING

March 03, 2025
6:30 p.m.

MEMORANDUM

G.2 Approve 2024-2025 MSBO Bus Purchasing Program

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the attached resolution to adopt the 2024-2025 Michigan School Business Officials (MSBO) Bus Purchasing Program and that the reading of resolution be waived.”

RATIONALE: By adopting this resolution, the Board of Education indicates its intent to participate in the MSBO purchasing program. School boards are required to approve the resolution to purchase buses from the state bid.

BOARD OF EDUCATION RESOLUTION

2024-2025 MSBO Bus Purchase Program

Chippewa Valley Schools
19120 Cass Ave.
Clinton Township MI 48038

At a regular meeting of the Board of Education of Chippewa Valley Schools, Macomb County, Michigan held at the Chippewa Valley Schools Administration Building at 19120 Cass Ave., Clinton Township, Michigan 48038, on the 3rd day of March, 2025, at 6:30 p.m.

PRESENT: MEMBERS: _____

ABSENT: MEMBERS: _____

The following preamble and resolution were offered by Member _____ and supported by Member _____.

WHEREAS, the School District desires to participate in the 2024-2025 Michigan School Business Officials (MSBO) Bus Purchase Program, and

WHEREAS, the Board of Education has reviewed the Bus Purchase Program Vendor Invitation To Bid, the Vendors' Responses to the Invitation To Bid, the Base Bus Specifications, the Bus Specification Options, the School District's Purchase Order and the School District's Bid Comparison Spreadsheet (collectively "Bid Documents"); and

WHEREAS, the School District understands that it is subject to all of the terms and conditions contained in the Bid Documents and any Bus Purchase Program procedures currently in place, or as may be implemented in the future by the MSBO; and

WHEREAS, the Board of Education understands that the sole responsibility of MSBO in the Bus Purchase Program is to solicit bids from Vendors, inform the Districts of the bid results and coordinate the aggregate purchase of buses; and

WHEREAS, the Board of Education understands that the School District must have at least one (1) fully paid membership in MSBO in order to participate in the Bus Purchase Program; and

WHEREAS, the Board of Education understands that any contracts for the purchase of school buses under the Bus Purchase Program will be between the School District and the Bus Vendor directly; and

WHEREAS, the Board of Education has determined that it is in the best interest of the School District to participate in the Bus Purchase Program.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The School District is hereby authorized to participate in the 2024-2025 MSBO Bus Purchase Program and agrees to be bound by all of the terms and conditions contained in the Bid Documents, which Bid Documents are incorporated herein by reference.

2. The President and Secretary of the Board are hereby authorized and directed to execute any and all documents which are necessary for the School District to participate in the Bus Purchase Program upon the terms and conditions contained in the Bid Documents and any of the Bus Purchase Program procedures.

YEAS: MEMBERS: _____

NAYS: MEMBERS: _____

ABSTAIN: MEMBERS: _____

RESOLUTION DECLARED ADOPTED

I hereby certify that the foregoing constitutes a true and complete copy of a resolution duly adopted by the Board of Education of Chippewa Valley Schools, County of Macomb, Michigan, at a Chippewa Valley Schools Administration Building at 19120 Cass Ave., Clinton Township Michigan 48038, held on the 3rd day of March, 2025, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meeting Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Kenneth Pearl
President, Board of Education

Denise Aquino
Secretary, Board of Education

MEMORANDUM

G.3 Approve School Bus Purchase

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the purchase of seven (7) total school buses from Hoekstra Transportation Inc., as follows:”

From Hoekstra Transportation, Grand Rapids, Michigan:

- Six (6) Thomas 77-passenger school buses with integrated child restraint seats and additional cameras at \$148,125.00 each
- One (1) Thomas 65-passenger school bus with integrated child restraint seats, wheelchair lift, additional cameras at \$153,698.00 each

The total for this purchase would be \$1,042,448.00

RATIONALE: The Director of Pupil Transportation has compared the specifications of the offerings from each of the three (3) manufacturers represented in the purchasing program and has made the determination that the recommended bus models will best serve the district at this point based on the performance of our latest purchases and other comparative factors. Funding will come from the 2018 Bond Fund for this purchase.



Chippewa Valley Schools

Transportation Department
19120 Cass Avenue
Clinton Township, MI 48038
(586) 723-2160
Email: tchapman@cvs.k12.mi.us



To: Scott Sederlund, Assistant Superintendent

Date: February 19, 2025

From: Tracy Chapman, Director

Re: 2025 Bus Purchase

To maintain a quality bus replacement program and purchase, there are many factors to take into consideration.

We currently have seven (7) buses that are a 2012-year model. Those buses are over twelve years old and past due on replacement. They have high mileage that exceeds normal wear and tear for school buses. The underbody of these buses is rusting, and they have very high corrosion on the outside and inside of the buses. The mechanical parts are beginning to fail which leads to costly repairs.

To maintain a proper replacement cycle, we are recommending the following configurations:

- (6) 77-passenger diesel conventional buses (\$888,750.00)
- (1) 65-passenger wheel-chair conventional buses (\$153,698.00)

The following features are add-ons for the new buses:

1. Safety feature – Warning System Driver ALERT LED sign. This safety feature cost \$466.00 per unit.
2. Hard wired for Zonar GPS system. This feature cost \$476.00 per unit This price does not include installation.
3. Provision camera system. This feature cost \$4,895.00 per unit which does include installation.
4. Electrocomm two-way radio. This feature cost \$1,176.00 per unit which does include installation.
5. Corrosion protection option to prevent rust outside, inside and the fuel tanks. This feature cost \$619.00 per unit.
6. Child Restraint Seating (8) total for built-in Star Seating for our ECSE students. The feature cost \$1,148.00 per unit.

From the attached pricing comparisons, Thomas Buses from Hoekstra is the lowest cost for our bus configuration compared to the next closest, Holland.

In the past decade, Chippewa Valley has purchased Thomas buses for several reasons. We have phenomenal support from the Hoekstra representatives and the dealership. We always receive exceptional professional service.

I am recommending continuing to use Hoekstra and purchasing seven new buses – Six (6) general education 77-passenger buses and one (1) 65-passenger wheelchair special needs bus. The performance and support we have received validates our decision to continue the Chippewa Valley business relationship with Hoekstra.

Specifications and quotes are provided by the M.S.B.O. Cooperative Bus Purchasing Program. The program provides the highest standards and competitive pricing.

Thank you for your consideration in this matter.

Michigan Bus Purchasing

Price Comparison Report - Spec #23778

Feb 13, 2025 12:50 PM

Buying Organization: Chippewa Valley Schools

Notes: Chippewa Valley Schools - 77-Passenger Conventional

Product Category: Conventional (2024-25 Phase 1)

Product: 77 Passenger

Quantity: 6

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price			\$135,139.00	\$132,190.00	\$143,685.00
Chassis Options					
Air Dryer	C101		N/C	(\$231.00)	N/A
Bendix AD-IP dryer w/spin-on filter					
Alternator	C123		\$140.00	S/E	\$149.00
240-amp, Leece-Neville					
Axle, Front: minimum load	C142		\$159.00	S/E	N/A
12,000 lbs.					
Axle, Rear: minimum load	C153		\$623.00	S/E	\$181.00
23,000 lbs.					
Batteries					
3 12-volt, 950-CCA each	C163		S/E	S/E	\$240.00
Brake Dust Shield	C170		S/E	S/E	S/E
Brake dust shield on all wheels					
Brakes, ESC	C172		S/E	S/E	S/E
Electronic Stability Control for Air Brakes					
Brakes, Parking	C182		S/E	N/A	N/C
Manual push-pull pneumatic parking brake for air brakes					
Brakes, Traction Control	C184		S/E	S/E	S/E
For air brakes					
Engine	C204		S/E	\$1,192.00	N/C
Cummins ISB 220hp, 600 torque, PTS2500 trans					
Engine Hood	C230		S/E	N/A	S/E
Soft Close Hood Support					
Fan Drive	C195		\$98.00	S/E	S/E
Electromagnetic On/Off Type					
Fuel Tank	C252		N/A	\$375.00	N/A
Increase to 100-gallon gasoline tank					
Full Instrumentation Package (Engine)	C260		S/E	S/E	S/E
Low Coolant indicator with audible alarm					
Headlights	C266		S/E	S/E	\$616.00
LED Headlamps					
Idle Management Control	C280		S/E	N/C	S/E
Programmable					
Motor, Starting	C290		S/E	S/E	S/E
Thermal overcrank protection					

Paint, Wheels					
Wheels finish coated black inside and out	C300	S/E	N/C		(\$46.00)
Pedals, Adjustable					
Adjustable brake and accelerator pedals	C310	\$917.00	\$912.00	\$500.00	
Rust Proofing					
Rust proofing fuel tank anticorrosion spray coating	C315	\$478.00	\$192.00	\$203.00	
Steering					
Telescoping steering wheel	C320	S/E	S/E	N/C	
Switches, Ignition					
Keyed alike	C350	N/C	\$5.00	\$22.00	
Warranty, Extended					
3 year/unlimited miles	C451	S/E	\$1,425.00	N/A	

Body Options

Aisle Strips					
Stainless steel	B151	\$90.00	\$340.00	N/A	
All Light Monitor System					
Add all light monitor system	B160	S/E	S/E	S/E	
Antenna					
Flexible rubber radio antenna	B170	S/E	S/E	N/A	
Battery Cut Off Switch					
Add battery cut off switch	B190	S/E	S/E	\$80.00	
Color, Interior					
Walls gray	B232	S/E	N/A	\$122.00	
Exit, Emergency Window					
Increase from 2 to 4	B290	S/E	\$25.00	S/E	
Exit, Evacuation Step					
Step & handle at rear door	B310	\$225.00	S/E	\$108.00	
Fuel Filler Door					
Latching	B392	S/E	S/E	S/E	
Heater, Mid-body Rear					
80,000 BTU	B431	\$372.00	\$474.00	\$332.00	
Heater, Shut-Off Valve					
Locate valve on engine block	B440	S/E	S/E	S/E	
Light Visor					
Overhead flasher light visor	B455	S/E	S/E	S/E	
Light, Exterior					
Light check system	B460	S/E	S/E	S/E	
Lights, Interior					
LED Interior Dome Lights	B465	S/E	\$441.00	S/E	
Mirror System					
Lever-lock adjustable 6" x 30"	B521	S/E	\$64.00	\$86.00	
Mirror, Timer					
Timer for heated mirror	B525	S/E	S/E	S/E	
Mirrors, Crossview					
Rosco, Eye-Max LP, heated	B537	N/C	S/E	N/A	
Mirrors, Crossview, Arms					

B555	Stainless steel arms	S/E	\$38.00	\$50.00
Mirrors, Rearview				
B575	Rosco Open View ES, remote, heated, split view	\$178.00	\$265.00	\$123.00
Mirrors, Rearview, Arms				
B590	Stainless steel arms	S/E	\$38.00	\$50.00
Noise Reduction System				
B595	Perforated ceiling, full bus	S/E	\$641.00	S/E
Paint, Roof				
B605	White, polyurethane	\$355.00	\$220.00	\$350.00
Power Source				
B615	12-volt power source in driver's area	S/E	S/E	S/E
Radio & amp; Public Address System				
B622	AM/FM radio, PA system inside	\$511.00	\$544.00	\$235.00
Rust Proofing				
B645	All interior doors	S/E	S/E	S/E
Rust Proofing, Bumper				
B649	Anti-corrosion spray coating, inside & outside.	\$291.00	\$305.00	\$467.00
Seat, Driver's				
B664	National, air ride w/1 arm rest	\$137.00	\$225.00	\$35.00
Seats, Child Restraint				
B677.2	IMMI SafeGuard, floor mount (per seat) (Qty: 4)	---	---	\$1,684.00
B699	Sabre, 39" floor mount (per seat) (Qty: 4)	\$1,148.00	N/A	N/A
B677.14	IMMI 39"-Child Restraint (Qty: 4)	---	\$1,868.00	---
Seats, Fire Block				
B703	Delete fire block	(\$551.00)	(\$350.00)	(\$874.00)
Seats, Passenger: Color				
B712	Blue/light blue	N/C	N/C	N/C
Severe Service Package				
B740	Must meet Colorado Racking Test	S/E	S/E	S/E
Step Tread				
B752	Pebble tread w/non-metal backing	\$27.00	\$305.00	S/E
Stop Arm Signals				
B763	Transpec 7000, electric, LED lights, front only	(\$287.00)	(\$201.00)	(\$202.00)
Storage Compartment Driver's Area				
B781	Over drivers sash window	S/E	\$125.00	\$159.00
Storage Pouch				
B782	Mounted on barrier behind driver	\$21.00	\$16.00	\$47.00
Warning System-Driver Alert				
B805	Transpec Driver Alert Model 7500	\$466.00	\$440.00	\$413.00
Window, Rear				
B870	Tempered, 28% tinted	\$15.00	\$50.00	N/C
Configured Price			\$140,552.00	\$141,933.00
Dealer Options				\$148,815.00
	Corashield Underbody Undercoating, in lieu of standard	\$619.00		
	Stainless Steel Radiator Plumbing	\$240.00		

B763 Transpec Stop Arm, Front Only is the 2-Light Double Pulsing Strobing LED model	\$0.00		
Set Gov Speed to 70 MPH - No Charge	\$0.00		
Zonar V4 Essential GPS Unit	\$455.00		
External Charging Schrader Valve	\$21.00		
LED Lights: Aft of Entrance Door, Lower Stepwell, License Plate (Standard)	\$0.00		
Cummins Single Stage Exhaust Brake - No Charge	\$0.00		
Camera System Allowance	\$4,895.00	\$4,895.00	
Camera System Allowance			\$4,895.00
Camera System Allowance	\$1,176.00	\$1,176.00	
Mobile Radio Allowance			\$1,176.00
Mobile Radio Allowance			\$1,176.00
Mobile Radio Allowance			\$1,176.00
Zonar V4 Essential GPS Unit	\$455.00	\$455.00	
Zonar V4 Essential GPS Unit			\$455.00
Stainless Steel Manifold Plumbing	\$167.00		
Unit Price	\$148,125.00	\$148,459.00	\$155,341.00
Total Price	\$888,750.00	\$890,754.00	\$932,046.00
Grand Total	\$888,750.00	\$890,754.00	\$932,046.00

Michigan Bus Purchasing

Price Comparison Report - Spec #23715

Feb 13, 2025 3:01 PM

Buying Organization: Chippewa Valley Schools

Notes: Rear Lift STARS-Equipped Special Needs

Product Category: Special Needs (2024-25 Phase 1)

Product: 65 Passenger

Quantity: 1

Option	Option SKU	Buyer Comments	Hoekstra	Holland	Midwest Transit
Product Base Price					
			\$137,323.00	\$135,199.00	\$149,441.00
Chassis Options					
Air Dryer	C101		N/C	(\$231.00)	N/A
Bendix AD-IP dryer w/spin-on filter					
Alternator	C123		\$140.00	S/E	\$149.00
240-amp, Leece-Neville					
Axle, Rear: minimum load	C150		S/E	S/E	S/E
19,000 lbs.					
Batteries	C163		S/E	S/E	\$240.00
3 12-volt, 950-CCA each					
Brake Dust Shield	C170		S/E	S/E	S/E
Brake dust shield on all wheels					
Brakes, ESC	C172		S/E	S/E	S/E
Electronic Stability Control for Air Brakes					
Brakes, Traction Control	C184		S/E	S/E	S/E
For air brakes					
Brakes, Parking	C182		S/E	N/A	N/C
Manual push-pull pneumatic for air brakes					
Engine	C204		S/E	\$1,192.00	N/C
Cummins ISB 220hp, 600 torque, PTS2500 trans					
Fan Drive	C195		\$98.00	S/E	S/E
Electromagnetic On/Off Type					
Full Instrumentation Package (Engine)	C260		S/E	S/E	S/E
Low Coolant indicator with audible alarm					
Headlights	C266		S/E	S/E	\$616.00
LED Headlamps					
Idle Management Control	C280		S/E	S/E	S/E
Programmable					
Motor, Starting	C290		S/E	S/E	S/E
Thermal overcrank protection					
Paint, Wheels	C300		S/E	N/C	(\$46.00)
Wheels finish coated black inside and out					
Pedals, Adjustable	C310		\$917.00	\$912.00	\$500.00
Adjustable brake and accelerator pedals					
Rust Proofing	C315		\$478.00	\$192.00	\$203.00
Rust proofing, fuel tank anticorrosion spray coating					

Steering					
Telescoping steering wheel	C320	S/E	S/E	N/C	
Switches, Ignition					
Keyed alike	C350	N/C	\$5.00	\$22.00	
Warranty, Extended					
3 year/unlimited miles	C451	S/E	\$1,425.00	N/A	
Body Options					
Aisle Strips					
Stainless steel	B151	\$75.00	\$340.00	N/A	
All Light Monitor System					
Add all light monitor system	B160	S/E	S/E	S/E	
Antenna					
Flexible rubber radio antenna	B170	S/E	S/E	N/A	
Battery Cut Off Switch					
Add battery cut off switch	B190	S/E	S/E	\$80.00	
Color, Interior					
Walls gray	B232	S/E	N/A	\$122.00	
Exit, Evacuation Step					
Step & handle at rear door	B310	\$225.00	S/E	\$108.00	
Fuel Filler Door					
Latching	B392	S/E	S/E	S/E	
Heater, Mid-body Rear					
80,000 BTU	B431	N/A	\$474.00	\$332.00	
Heater, Shut-Off Valve					
Locate valve on engine block	B440	S/E	S/E	S/E	
Light Visor					
Overhead flasher light visor	B455	S/E	S/E	S/E	
Lights, Interior					
LED Interior Dome Lights	B465	S/E	\$441.00	S/E	
Mirror System					
Lever-lock adjustable 6" x 30"	B521	S/E	\$64.00	\$86.00	
Mirror, Timer					
Timer for heated mirror	B525	S/E	S/E	S/E	
Mirrors, Crossview					
Rosco Hawk Eye, heated	B543	S/E	\$30.00	S/E	
Mirrors, Crossview, Arms					
Stainless steel arms	B555	S/E	\$38.00	\$50.00	
Mirrors, Rearview					
Rosco Open View ES, remote, heated, split view	B575	\$178.00	\$265.00	\$123.00	
Mirrors, Rearview, Arms					
Stainless steel arms	B590	S/E	\$38.00	\$50.00	
Noise Reduction System					
Perforated ceiling, full bus	B595	S/E	\$641.00	S/E	
Paint, Roof					
White, polyurethane	B605	\$303.00	\$220.00	\$350.00	
Power Source					

	B615	S/E	S/E	S/E
12-volt power source in driver's area				
Radio & amp; Public Address System				
AM/FM radio, PA system inside	B622	\$511.00	\$544.00	\$235.00
Rust Proofing, Stepwell				
Anti-corrosion spray coating, inside & outside	B647	\$244.00	\$348.00	(\$950.00)
Seat, Driver's				
National, air ride w/1 arm rest	B664	\$137.00	\$225.00	\$35.00
Seats, Child Restraint				
IMMI SafeGuard, track mount (per seat) (Qty: 4)	B677.1	---	---	\$1,784.00
Sabre, 39" track mount (per seat) (Qty: 4)	B700	\$1,712.00	N/A	N/A
IMMI 39"-Child Restraint (Qty: 4)	B677.14	---	\$1,868.00	---
Seats, Fire Block				
Delete fire block	B703	(\$276.00)	(\$350.00)	(\$394.00)
Seats, Passenger: Color				
Blue/light blue	B712	N/C	N/C	N/C
Severe Service Package				
Must meet Colorado Racking Test	B740	S/E	S/E	S/E
Step Tread				
Pebble tread w/non-metal backing	B752	\$27.00	\$305.00	S/E
Stop Arm Signals				
Transpec 7000, electric, LED lights, front only	B763	(\$287.00)	(\$201.00)	(\$202.00)
Storage Compartment Driver's Area				
Over drivers sash window	B781	S/E	\$125.00	\$159.00
Storage Pouch				
Mounted on barrier behind driver	B782	\$21.00	\$16.00	\$47.00
Warning System-Driver Alert				
Transpec Driver Alert Model 7500	B805	\$466.00	\$440.00	\$413.00
Wheelchair Securements (L-Track)				
Q-Straint Q-8300-A1QRT (each) (Qty: 4)	B854	\$3,704.00	\$1,976.00	\$2,500.00
Window, Rear				
Tempered, 28% tinted	B870	\$15.00	\$50.00	N/C
Configured Price		\$146,011.00	\$146,591.00	\$156,053.00

Dealer Options

Deduct (36) Seat Belts from (12) 39" Seats	(\$432.00)
Stainless Steel Manifold Plumbing Lines	\$167.00
Zonar V4 Essential GPS Unit	\$455.00
Set Gov Speed to 70 MPH - No Charge	\$0.00
B763 Transpec Stop Arm, Front Only is the 2-Light Double Pulsing Strobing LED model	\$0.00
Corashield Underbody Undercoating	\$570.00
Stainless Steel Radiator Piping	\$240.00
15x50+ Cam Front Brakes, in lieu of standard 15x40+	\$37.00
External Charging Schrader Valve	\$21.00
Camera Allowance	\$4,895.00
Camera Allowance	\$4,895.00

Camera Allowance				\$4,895.00
Mobile Radio Allowance	\$1,176.00			
Mobile Radio Allowance		\$1,176.00		
Mobile Radio Allowance			\$1,176.00	
Zonar V4 Essential GPS Unit		\$455.00		
Zonar V4 Essential GPS Unit			\$455.00	
STARS-Equipped Seating to include (5) Slide 'N' Click Wheelchair Locations in lieu of Full 4-Row L Track, 4-39" ICS & 8-39" Wall-mt Restraining Seats, 8-39" STARS-mt Seats (4) Phantom Seat Hardware at (2) open wheelchair locations	\$0.00			
	\$558.00			
Unit Price	\$153,698.00	\$153,117.00	\$153,117.00	\$162,579.00
Total Price	\$153,698.00	\$153,117.00	\$153,117.00	\$162,579.00
Grand Total	\$153,698.00	\$153,117.00	\$153,117.00	\$162,579.00

MEMORANDUM

G.4 Approve Designation of AHERA (Asbestos Hazard Emergency Response Act of 1986) Position Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the designation of the Executive Director of Auxiliary Services to ensure that the requirements of the Asbestos Hazard Emergency Response Act of 1986 (AHERA) regulations are properly implemented and that the reading of the resolution be waived.”

RATIONALE: AHERA requires the district to designate a position in the district to ensure that the requirements of the AHERA regulations are met.

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue, Clinton Township, MI 8038
Macomb County, Michigan

BOARD OF EDUCATION RESOLUTION

Asbestos Hazard Emergency Response Act of 1986 (AHERA)

At a Regular meeting of the Board of Education of Chippewa Valley Schools, Macomb County, Michigan, held at the Chippewa Valley Schools Administration Building, located at 19120 Cass Avenue, Clinton Township, MI 48038, on the 3rd Day of March 2025, at 6:30 p.m.

The meeting was called to order by _____, President.

PRESENT: Members

ABSENT: Members

The following preamble and resolution were offered by Member _____
and supported by Member _____/

WHEREAS, Congress has enacted the Asbestos Hazard Emergency Response Act of 1986 (AHERA) and the Environmental Protection Agency has promulgated final regulations requiring the district to inspect and reinspect buildings, take and analyze samples of suspected asbestos-containing material, perform assessments, submit a management plan to the designated state agency, and perform various other tasks (40 CFR 763), and

WHEREAS, the district is required to designate a person(s) to ensure that the requirements of the regulations are properly implemented (40 CFR 763.84 (g) (1)}, and

WHEREAS, the Board of Education believes that it is in the best interest of the district to provide the designed person(s) with protection against liability arising out of efforts to comply with AHERA.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Superintendent and his designee are hereby designated to ensure that the requirements of the regulations promulgated under AHERA are met:

2. The Board of Education shall indemnify the Superintendent and/or Director of Maintenance and Operations and such individual shall be entitled, without further action their part, to indemnify from the Board of Education for all expenses, included the cost of investigation and defense, amounts of Judgements, and amounts of reasonable settlements incurred by either of them in connection with or arising out of any claim, action, suit or proceeding in which either of them may be involved by reason of their acting as such designated person on behalf of the Chippewa Valley Schools. This indemnity shall include all acts of such individuals, even if deemed to be acts of negligence on their part, but shall not include indemnity for acts of willful misfeasance, bad faith, or reckless disregard of duties in the conduct of these designated responsibilities. This right of indemnification shall inure to the benefit of the heirs, executors and administrators of each individual and shall remain in force even though such individual shall no longer be an employee of the Chippewa Valley Schools.
3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby rescinded.

AYES: Members

NAYS: Members

Resolution declared adopted.

Denise Aquino
Secretary, Board of Education

The undersigned, duly qualified and acting Secretary of the Board of Education of the Chippewa Valley Schools, Macomb County, Michigan, hereby certified that the foregoing constitutes a true and complete copy of a resolution adopted by said Board of Education at a Regular meeting held on March 03, 2025, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

Denise Aquino
Secretary, Board of Education

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue, Clinton Township, Michigan 48038

Certification Letter to Initiate
Asbestos Designated Person Responsibilities

I, _____, hereby certify that on _____, I will begin to take on the responsibilities of Chippewa Valley Schools Asbestos Designated Person, in accordance with 40 CFR Part 763.84 of the Environmental Protection Agency's Asbestos Hazard Emergency Response Act (AHERA) regulation.

It is important to note that I shall not be held responsible for any discrepancies or deficiencies regarding compliance with the AHERE regulation prior to the above noted date but shall make every effort to comply with the Designated Person responsibilities from this date forward.

(Print Name)

(Signature)

(Date)

LEA NAME:

SCHOOL NAME:

AMP FORM 3 - DESIGNATED PERSON ASSURANCES

In accordance with 40 CFR § 763.93(i) of the Environmental Protection Agency Asbestos-Containing Material in Schools regulation, the undersigned Local Education Agency (LEA) Designated Person (DP) hereby certifies that the following general responsibilities of the LEA under 40 CFR § 763.84 have been or will be met:

1. Ensure that the activities of any persons who perform inspections, reinspections, and periodic surveillance, develop and update management plans, and develop and implement response actions, including operations and maintenance, are carried out in accordance with Part 763, Subpart E.
2. Ensure that all custodial and maintenance employees are properly trained as required by Part 763, Subpart E and other applicable Federal and/or State regulations (e.g., the Occupational Safety and Health Administration asbestos standard for construction, the EPA worker protection rule, or applicable State regulations).
3. Ensure that workers and building occupants, or their legal guardians, are informed at least once each school year about inspections, response actions, and post-response action activities, including periodic reinspection and surveillance activities that are planned or in progress.
4. Ensure that short-term workers (e.g., telephone repair workers, utility workers, or exterminators) who may come in contact with asbestos in a school are provided information regarding the locations for Asbestos-Containing Building Materials (ACBM) and suspected ACBM assumed to be Asbestos-Containing Materials (ACM).
5. Ensure that warning labels are posted in accordance with § 40 CFR 763.95.
6. Ensure that management plans are available for inspection and notification of such availability has been provided as specified in the management plan under § 40 CFR 763.93(g).
7. Designate a person to ensure that requirements under § 763.84 are properly implemented and ensure that the designated person receives adequate training to perform duties assigned under § 763.84. Such training shall provide, as necessary, basic knowledge of: health effects of asbestos; detection, identification, and assessment of ACM; options for controlling ACBM; asbestos management programs; relevant Federal and State regulations concerning asbestos, including those in Part 763, Subpart E and those of the Occupational Safety and Health Administration, U.S. Department of Transportation and the U.S. Environmental Protection Agency.
8. Consider whether any conflict of interest may arise from the inter-relationship among accredited personnel and whether that should influence the selection of accredited personnel to perform activities under Part 763, Subpart E.

Name of Designated Person:	
Designated Person's Signature:	Date:

Note

The AMP must also include, as required under 40 CFR § 763.93 (e)(7), one of the following statements for the person or persons who inspected for ACBM and who will design or carry out response actions, except for operations and maintenance, with respect to the ACBM: a statement that he/she is accredited under the state accreditation program, or that the LEA has used or will use persons accredited under another state's accreditation program or an EPA-approved course.



ENVIRONMENTAL, INC.

This Certifies That


Jeff Atkins

has successfully completed the

Asbestos Designated Person Training Program

In accordance with 763.84(g)(2) of the Asbestos Hazard Emergency Response Act

Date of Training: October 17, 2024



Instructor - Kary S. Amin

Nova Environmental, Inc. 5300 Plymouth Road, Ann Arbor, Michigan 48105 (734) 930-0995

REGULAR MEETING

March 03, 2025
6:30 p.m.

MEMORANDUM

G.5 Approve Change Order Summary Report – January/February 2025

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the months of January and February 2025.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, March 3, 2025, and funding will come from the 2018 Building and Site Fund.

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #54

January - February 2025

B.P.	PROJECT	CONTRACTOR	DESCRIPTION	AMOUNT
Construction Contingency (design revision, owner request, hidden condition)				
4C	Cheyenne Elementary	FloorCraft Floor Covering	credit for balance of flooring allowance	(\$10,000)
4C	Ojibwa Elementary	FloorCraft Floor Covering	credit for balance of flooring allowance	(\$4,150)
5E	Administration Building	Innovated Energy Controls	overtime cost to accommodate power shut down during the weekend of December 27-December 29	\$6,402
7	Dakota Auditorium	Advanced Lighting & Sound	replace curtain in stage pit	\$2,200
TOTAL AMOUNT OF SUMMARY				(\$5,548)

Bond Program Construction Contingency Budget:	\$3,332,658
Previous Bond Program Construction Contingency Costs:	\$901,696
Current Bond Program Construction Contingency Costs:	(\$5,548)
Transfer to cover BP4 (2022) projects	\$1,400,000
Bond Program Construction Contingency Balance:	\$1,036,510
Bond Program Contingency Balance Remaining:	31.1%
Balance of Bond Projects Remaining to Complete:	3.0%

REGULAR MEETING

March 03, 2025
6:30 p.m.

MEMORANDUM

G.6 Approve District-Wide Purchase of Air Filters

Mr. Roberts

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve Aero Filter for the district-wide purchase of air filters for the Maintenance Department in the amount of \$59,886.3.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFP 14.2425.

This purchase was reviewed and approved by the Maintenance and Purchasing Offices. Funding for this purchase will come from the 2025-2026 General Fund budget.

Bid Tally

Chippewa Valley Schools

District-wide Purchase of Air Filters

RFP #14.2425

Bid Opening: Wednesday, February 12, 2025 at 2:00 p.m.

Bidder Name	Affidavits (3)	Cost Proposal		Notes
		Base Bid: Total Cost	Voluntary Alternate: Total Cost	
Filter King	✓✓✓	\$ 18,273. ⁸⁹	N/A	
Florence Filter	✓✓✓	\$ 121,726. ³¹	N/A	
Filterbay	✓✓✓	\$ 10,770. ⁵²	\$ 46,266. ⁰¹	
Midwest Airfilter	✓✓✓	\$ 69,541. ⁹²	N/A	
Aero Filter	✓✓✓	\$ 89,866. ¹²	\$ 59,886. ⁵³	
Campfil USA	✓✓✓	\$ 105,551. ⁴¹	N/A	

Prepared By: Maize Duff d
Witnessed By: [Signature]

Date: 2/12/2025
Date: 2/12/25

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations
CC: Frank Houston Director of Custodial and Skilled Maintenance

From: Lillian Grayson Purchasing and Risk Management Coordinator

Date: February 25, 2025

Re: **Recommendation for Award of Bid Package Number 14.2425
(District-wide Purchase of Air Filters)**

Please review this recommendation for award of Public Bid Package No. 14.2425 for the district-wide purchase of air filters for an annual filter change of once per year per building. Public bidding requirements were followed according to applicable State of Michigan laws and Board of Education policies. Aggressive bid solicitation included posting to the State of Michigan SIGMA website and direct mailing to companies.

Six proposals were opened on February 12, 2025. Bid specifications include pricing for the air filters and any shipping costs. The two lowest bidders, Filter King and Filterbuy, provided several no bids so we were unable to consider their proposals. Midwest Air Filter was the next lowest base bid price and did not provide any alternate bids.

Aero Filter's proposal was the only bidder that submitted a complete proposal which included both base bid pricing and alternate pricing on each filter item. The alternate pricing proposed was \$59,886.35, which is the lowest bid with no "no bids." Both their base bids and alternate bids proposed maintain industry standards on filtration and MERV ratings while offering competitive pricing. Additionally, the District has used Aero Filters for many years, and they have provided excellent customer service.

Therefore, the bid award is being recommended to the apparent lowest bidder, Aero Filter, for a one-year contract with the option of three annual contract extensions.

This purchase is being funded from the 2025-2026 General Fund budget.

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

K. From the Community

L. Of and By Board Members

M. Adjournment