



Attention School Board Meeting
Attendees,

Signs and display materials are not permitted inside the CVS boardroom during the meeting. We appreciate your cooperation in leaving signs at home or in your vehicle.

We appreciate your attendance tonight.

Thank you!

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

September 08, 2025
6:30 p.m.

- A. Call to Order and Pledge of Allegiance
- B. Roll Call
- C. Approve the Agenda
- D. Presentations/Recognitions
- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on August 11, 2025
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Award Contract for Fire Suppression Services
 - 2. Approve Change Order Summary Report – August 2025

Mr. Sederlund
Mr. Sederlund

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting

September 08, 2025
6:30 p.m.

Continued...

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

- Secondary Testing Schedule – Mr. Paul Sibley (Exec. Dir., Secondary Education)
- Fielding Update – Mr. Jeff Atkins (Exec. Dir., Auxiliary Services)
- Summer Bond Update – Mr. Jeff Atkins (Exec. Dir., Auxiliary Services)

K. From the Community

L. Of and By Board Members

M. Adjournment

Future Meetings

September 08, 2025	6:15 p.m.	Building & Site Sub-Committee Meeting
September 08, 2025	6:30 p.m.	Regular Meeting
September 29, 2025	6:30 p.m.	Regular Meeting
October 20, 2025	6:30 p.m.	Regular Meeting

A. Call to Order and Pledge of Allegiance

B. Roll Call

C. Approve the Agenda

D. Presentations/Recognition

- E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting Minutes held on August 11, 2025
(Minutes are posted on the district website @chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Approve Personnel Transactions

**CHIPPEWA VALLEY SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
Administration Building
August 11, 2025**

Board President Pearl called the Regular meeting to order at 6:34 p.m. and the Pledge of Allegiance was given.

Present: Members Aquino, Gura, Kuntz, Mahome, Pearl, Radyko and Wojtowicz
Absent: None
Also, Present: Mr. Roberts, Dr. Brosky, Dr. Blanchard, Mr. Sibley, Dr. Langlands, Mr. Atkins, Ms. Blain, Ms. Monnier-White and Ms. Adlam

Roll Call taken. All present.

MOTION #08/01/25 – Moved by Member Gura and supported by Member Kuntz to approve the agenda. **Yes all, motion carried.**

Presentations/Recognitions - None

MOTION #08/02/25 – Moved by Member Gura and supported by Member Aquino to approve the General Consent Agenda to:

- Approve minutes of Organizational Meeting Minutes held on July 21, 2025.
- Approve minutes of Regular Meeting Minutes held on July 21, 2025.
- Approve General Fund, Food Service, IAM, Childcare, Camps/Clinics. Check Register in the amount of \$2,233,097.26.
- Approve Wire Transfers, ACH and Payments Report in the amount of \$7,541,700.85.
- Approve 2018 Building and Site Check Register in the amount of \$133,046.40.
- Approve Building Activity Check Register in the amount of \$45,643.94.
- Approve Personnel Transactions.

Motion passes 6-1 with Member Wojtowicz voting against.

Old Business – None

MOTION #08/03/25 – Moved by Member Aquino and supported by Member Gura that the Chippewa Valley Schools Board of Education approve the purchase of a multi-year license from Vista Higher Learning in the amount of \$78,013.56 to support Spanish language instruction at the high school and middle school levels for the Grants Department:

Building	Amount
Algonquin	\$ 10,171.86
Iroquois	14,615.11
Seneca	14,615.11
Wyandot	10,171.86
CVHS	8,967.82
DHS	19,471.80
TOTAL COST	\$ 78,013.56

Yes all, motion carried.

MOTION #08/04/25 – Moved by Member Kuntz and supported by Member Aquino that the Chippewa Valley Schools Board of Education approve the purchase of two (2) electric school buses from Hoekstra Transportation, Inc., as follows:

From Hoekstra Transportation in Grand Rapids, Michigan:

(2) Thomas 77-passenger school buses with integrated child restraint seats and additional cameras at \$397,151.00 each less the EPA Grant award of \$200,000.00 for each bus.

The total for this purchase would be \$394,302.00.

Motion passes 5-2 with Member Radyko and Wojtowicz voting against.

MOTION #08/05/25 – Moved by Member Gura and supported by Member Mahome that the Chippewa Valley Schools Board of Education approve awarding a uniform services contract to Contractors Clothing for the Maintenance, Custodial, and Food Service Departments, for an initial two-year term at an estimated annual cost of between \$50,000 and \$60,000, with the option for three one-year contract extensions. **Yes all, motion carried.**

MOTION #08/06/25 – Moved by Member Aquino and supported by Member Mahome that the Chippewa Valley Schools Board of Education approve the following Community Support Groups for the 2025/2026 school year:

Cherokee Elementary School PTO	Renewal
Cheyenne Elementary School PTO	Renewal
Clinton Valley Elementary School PTO	Renewal
Erie Elementary School PTO	Renewal
Fox Elementary School PTO	Renewal
Huron Elementary School PTO	Renewal
Miami Elementary School PTO	Renewal
Mohawk Elementary School PTO	Renewal
Ojibwa Elementary School PTO	Renewal
Ottawa Elementary School PTO	Renewal
Sequoyah Elementary School PTO	Renewal
Shawnee Elementary School PTO	Renewal
Chippewa Valley High School Athletic Boosters	Renewal
Chippewa Valley High School Band Boosters	Renewal
Chippewa Valley High School Choir Boosters	Renewal
Dakota High School Boosters	Renewal
Dakota Wrestling Club	Renewal

Yes all, motion carried.

MOTION #08/07/25 – Moved by Member Gura and supported by Member Kuntz that the Chippewa Valley Schools Board of Education approve Allied Building Service Company for the purchase of filtered bottle fill stations district-wide for \$904,713.44.

Yes all, motion carried.

Union Communications – None

Curriculum Updates - None

Administrative Reports

- Dr. Donald Brosky (Assistant Superintendent, Educational Services) and Ms. Niyoka Wright (Assessment & Data Analysis Coordinator) presented a report on student performance.

From the Community

- No Public Comments.

Of and By Board Members

- Member Wojtowicz commented on the following:
 - Welcome back administrators.
- Member Mahome commented on the following:
 - Commended Summer School Age Child Care (SACC) program.

MOTION #08/08/25 – Moved by Member Gura and supported by Member Kuntz that the meeting be adjourned into Executive Session- 1 (8.b. – *Student Expulsion Hearing*).

A roll call vote was taken. Member Kuntz, yes; Member Wojtowicz, yes; Member Mahome, yes; Member Pearl, yes; Member Gura, yes; Member Aquino, yes and Member Radyko, yes.

Motion carried.

Meeting adjourned into Executive Session at 7:52 p.m.

Meeting remained in Executive Session through second hearing.

The meeting was reconvened into Open Session at 9:48 p.m.

MOTION #08/09/25 – Moved by Member Gura and supported by Member Kuntz that the Chippewa Valley Schools Board of Education conducted a hearing on August 11, 2025, in a closed session concerning the Administration’s recommended expulsion of Student, 08/11/2025:CVHS-9-01.

The Student and the Student’s parents were advised, in writing, of the charges against the Student, the Administration’s recommendation of permanent expulsion and all other due process rights required by the law and District policy.

The Board of Education, based on evidence introduced at the hearing, concluded Student 08/11/2025-CVHS-9-01 violated Sections IV.28 of the Student Code of Conduct, entitled, “*Physically Assaulting a Staff Member/Student/Person Associated with the District,*” and a violation of MCL 380.1311a(1) and (2). The Board of Education also considered the following factors and concluded the Administration had rebutted the presumption against long-term suspension or expulsion: the Student’s age; the Student’s disciplinary history; whether the Student is disabled; the seriousness of the Student’s misconduct; whether the Student’s misconduct threatened the safety of any other student or staff member; whether restorative practices will be used to address the Student’s misconduct; and, whether a lesser intervention would properly address the Student misconduct.

THEREFORE, IT IS RESOLVED: Student 08/11/2025-CVHS-9-01 is permanently expelled from the Chippewa Valley School District and is prohibited from entering any premises owned, operated or controlled by the District or attending any District-related function.

A roll call vote was taken. Member Gura, yes; Member Kuntz, yes; Member Wojtowicz, yes; Member Mahome, yes; Member Pearl, yes; Member Aquino, yes and Member Radyko, yes.

Motion carried.

MOTION #08/10/25 – Moved by Member Gura and supported by Member Wojtowicz that the Chippewa Valley Schools Board of Education conducted a hearing on August 11, 2025, in a closed session concerning the Administration’s recommended expulsion of Student, 08/11/2025-IRQ01.

The Student and the Student’s parents were advised, in writing, of the charges against the Student, the Administration’s recommendation of permanent expulsion and all other due process rights required by the law and District policy.

The Board of Education, based on evidence introduced at the hearing, concluded Student 08/11/2025-IRQ01 violated Sections IV.28 of the Student Code of Conduct, entitled, *“Physically Assaulting a Staff Member/Student/Person Associated with the District,”* and a violation of MCL 380.1311a(1) and (2). The Board of Education also considered the following factors and concluded the Administration had rebutted the presumption against long-term suspension or expulsion: the Student’s age; the Student’s disciplinary history; whether the Student is disabled; the seriousness of the Student’s misconduct; whether the Student’s misconduct threatened the safety of any other student or staff member; whether restorative practices will be used to address the Student’s misconduct; and, whether a lesser intervention would properly address the Student misconduct.

THEREFORE, IT IS RESOLVED: Student 08/11/2025-IRQ01 is permanently expelled from the Chippewa Valley School District and is prohibited from entering any premises owned, operated or controlled by the District or attending any District-related function.

A roll call vote was taken. Member Gura, yes; Member Kuntz, yes; Member Wojtowicz, yes; Member Mahome, no; Member Pearl, yes; Member Aquino, yes and Member Radyko, yes.

Motion passes 6-1 with Member Mahome voting against.

MOTION #08/11/25 - Moved by Member Gura and supported by Member Mahome to adjourn the meeting. Yes all, motion carried.

The meeting was adjourned at 9:57 p.m.

Respectfully submitted,

Denise Aquino, Secretary
Chippewa Valley Schools
Board of Education

MEMORANDUM

E.1.b FINANCIAL REPORTS for period ending 09/30/2025 Mr. Sederlund

CHECK REGISTERS Mr. Sederlund

1. GENERAL FUND, FOOD SERVICE, IAM, CHILDCARE, CAMPS/CLINICS Mr. Sederlund
(includes payroll)

Checks dated 08/12/2025	<u>\$ 256,676.33</u>
Checks dated 08/19/2025	<u>\$ 524,631.10</u>
Checks dated 08/26/2025	<u>\$ 1,612,107.38</u>
Checks dated 09/02/2025	<u>\$ 173,889.61</u>
	<u><u>\$ 2,567,304.42</u></u>

2. 2018 BUILDING & SITE Mr. Sederlund

Checks dated 9/2/2025	<u>\$ 50,603.63</u>
Checks dated 9/2/2025	<u>\$ 6,495,717.61</u>
	<u><u>\$ 6,546,321.24</u></u>

3. BUILDING ACTIVITY Mr. Sederlund

Checks dated 08/13/2025	<u>\$ 26,377.75</u>
Checks dated 08/20/2025	<u>\$ 28,355.85</u>
Checks dated 08/27/2025	<u>\$ 33,175.49</u>
Checks dated 09/03/2025	<u>\$ 31,305.31</u>
	<u><u>\$ 119,214.40</u></u>

REGULAR MEETING
6:30 PM

September 8, 2025
Adam Blanchard



E.1.c. PERSONNEL TRANSACTIONS

<u>NEW HIRES</u>	<u>POSITION</u>	<u>EFFECTIVE</u>
Jennifer Maciasz	Elementary Clerk II	8/11/25
Samantha Randazzo	Secretary-Huron	8/18/25
Carla Torres	English Learner Paraeducator-Algonquin	8/25/25
Michele Puzdrakiewicz	2 nd Shift Custodian-Dakota	8/25/25
Kristina Jacobsen	Food Service Helper-Wyandot	8/26/25
Deborah Corbin	Food Service Helper-Shawnee	8/26/25
Lillian Amore	Food Service Helper-CVHS	8/26/25
Bilkis Islam	Preschool Aide-Extended Day-Little Turtle	8/27/25
Melissa Bunda	Special Ed Support Aide-Dakota	9/2/25
Moriah Mengele	Lunchmonitor-CVHS	9/2/25
Austin Swink	1:1 Special Ed Aide-Clinton Valley	9/2/25
Annika Vinson	1:1 Special Ed Aide-Cherokee	9/2/25
Fahmida Nishat	Special Ed Aide (CLP)-Sequoayah	9/2/25
Andrea Johnson	Crossing Guard-Shawnee	9/2/25
Heather Slucksin	Special Ed Aide (CLP)-Cheyenne	9/2/25
Ayana Bradley	Lunchmonitor-Dakota	9/2/25
Sushawn Herring	Lunchmonitor-Iroquois	9/2/25
Sushawn Herring	Crossing Guard-Mohawk	9/2/25
Thomas Orr	Lunchmonitor-Wyandot	9/2/25
Thomas Orr	Crossing Guard-Huron	9/2/25
Ethan Daleki	Crossing Guard-Seneca/Dakota	9/2/25
Ethan Daleki	Lunchmonitor-Dakota	9/2/25
Star Jewell	Hallmonitor-CVHS	9/2/25
Sarah Hughes Tolbert	Lunchmonitor-Seneca	9/2/25
Timothy Bacheldor	Lunchmonitor-Dakota	9/2/25
Gerta Kodra	Lunchmonitor-Wyandot	9/2/25
Michelle Laethem	Lunchmonitor-Iroquois	9/2/25
Aiden Kuebler	Special Ed Support Aide-Cheyenne	9/2/25
Rachel Kreiner	Special Ed Aide (CLP)-Huron	9/2/25
Leonora Gjergji	English Learner Paraeducator-Huron	9/2/25
Heather Long	Lunchmonitor-Miami	9/3/25
Valerie Martin	Lunchmonitor-Clinton Valley	9/3/25
Rosemary Neary	Curriculum Paraeducator-Ottawa	9/3/25
NaeJuan Smith	Floating Parapro-District Wide	9/5/25

RESIGNATIONS

Jennifer Hughes
Maryam Hana
Paulette Vultaggio
Shelby Losicki
Rebecca Malerich
Andrew Middleton
Heather Bare
Charnika White
Kimberly Koss
Olivia Patton
Jason Rodriguez
Deborah Adams
Brooke Dobbs
Lisa Peterson
Rick Barkatt
Shelly Romo
Samantha Randazzo
Jaime Leslie

POSITION

Food Service Helper-Seneca
Food Service Helper-Ottawa
Teacher-Clinton Valley
Preschool Aide-GSRP
Food Service Helper-Ojibwa
Teacher-Mohawk
Bus Driver
Bus Driver
Special Ed Aide (CLP)-Erie
Teacher-Sequoyah
Teacher-Cherokee
Food Service Helper-Dakota
1:1 Special Ed Aide-Dakota/DHS9
Special Ed Support Aide-Shawnee
Bus Driver
Hallmonitor-Algonquin
Secretary-Huron
Teacher-Huron

EFFECTIVE

8/12/25
8/13/25
8/14/25
8/14/25
8/14/25
8/15/25
8/15/25
8/17/25
8/18/25
8/18/25
8/21/25
8/21/25
8/21/25
8/22/25
8/25/25
8/26/25
8/26/25
8/28/25

PROMOTIONS

Tina Klucka
Paul Manzella

POSITION

Lead Server-CV9
Head Custodian-Sequoyah

EFFECTIVE

8/26/25
9/2/25

TRANSFERS

Entela Pjetergjokaj
Susanne Music
Laura Coco
Amanda Urbanski
Katy Bullinger
Barbara Taylor

POSITION

Special Ed Support Aide-Cherokee
Study Hall/Detention Monitor-CVHS
1:1 Special Ed Aide-Shawnee
Food Service Helper-Ottawa
Special Ed Support Aide (CBI)-Dakota
1:1 Spec Ed Aide/Crossing Guard-Cherokee

EFFECTIVE

9/2/25
9/2/25
9/2/25
9/2/25
9/15/25
9/2/25

RETIREMENTS

Cynthia Redmond
Gail Witt
Tracy VanDeVelde
Corrine Ziemba
Judith Depew
Mary Verstraete
Valerie Schick
Kristin Wilson

POSITION

Curriculum Paraeducator-Algonquin
Bus Driver
Head Custodian-Iroquois
Special Ed Aide-Dakota
Teacher-IAM
Teacher-Ojibwa
Scheduling Coordinator-CVHS
Teacher-Seneca

EFFECTIVE

7/1/25
8/31/25
10/1/25
10/1/25
12/19/25
12/19/25
12/31/25
1/9/26

CERTIFIED:

RECOMMENDED MOTION: "It is recommended that the Chippewa Valley Board of Education approve the conditional hire of the following person/s to fill certified positions created by additional enrollment, content area growth, retirements/resignations and transfers of other teachers. The effective date/s for these teachers is listed below. The conditional hire of this person/s is subject to the motion as submitted."

<u>Recommended for Hire</u>	<u>Position</u>	<u>Rationale</u>	<u>Effective Date</u>
Caitlyn Venuto	1.0 4 th Grade-Ottawa	New Hire	8/25/25
Holly Wilkinson	1.0 2 nd Grade-Ojibwa	New Hire	8/25/25
Lauren Wickersham	1.0 5 th Grade-Shawnee	New Hire	8/25/25
Alexia Grammatico	1.0 5 th Grade-Erie	Replacement	8/25/25
Karissa Markam	1.0 4 th Grade-Clinton Valley	New Hire	8/25/25
Renee Stapels	1.0 5 th Grade-Sequoyah	New Hire	8/25/25

RESOLUTION

WHEREAS: **Cynthia Redmond** has served the Chippewa Valley School District faithfully and diligently for a period of 34 years in the Parapro Unit.

WHEREAS: **Cynthia Redmond** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Cynthia Redmond**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Cynthia Redmond** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Cynthia Redmond** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Gail Witt** has served the Chippewa Valley School District faithfully and diligently for a period of 26 years as a Bus Driver.

WHEREAS: **Gail Witt** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Gail Witt**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Gail Witt** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

BE IT FURTHER

RESOLVED:

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Gail Witt** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Tracy VanDeVelde** has served the Chippewa Valley School District faithfully and diligently for a period of 22 years as a Custodian.

WHEREAS: **Tracy VanDeVelde** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Tracy VanDeVelde**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Tracy VanDeVelde** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Tracy VanDeVelde** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Corinne Ziemba** has served the Chippewa Valley School District faithfully and diligently for a period of 22 years in the Parapro Unit..

WHEREAS: **Corinne Ziemba** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Corinne Ziemba**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Corinne Ziemba** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Corinne Ziemba** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Judith Depew** has served the Chippewa Valley School District faithfully and diligently for a period of 28 years as a Teacher.

WHEREAS: **Judith Depew** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Judith Depew**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Judith Depew** will be missed by all her school colleagues,

NOW, THEREFORE,

BE IT RESOLVED:

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Judith Depew** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Mary Verstraete** has served the Chippewa Valley School District faithfully and diligently for a period of 23 years as a Teacher.

WHEREAS: **Mary Verstraete** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Mary Verstraete**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Mary Verstraete** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Mary Verstraete** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Valerie Schick** has served the Chippewa Valley School District faithfully and diligently for a period of 30 years in the Clerical Unit and as a Scheduling Coordinator.

WHEREAS: **Valerie Schick** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Valerie Schick**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Valerie Schick** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Valerie Schick** as an expression of our appreciation.

RESOLUTION

WHEREAS: **Kristin Wilson** has served the Chippewa Valley School District faithfully and diligently for a period of 30 years as a Teacher.

WHEREAS: **Kristin Wilson** through her leadership, has had a positive impact on the staff, students and the community.

WHEREAS: **Kristin Wilson**, a conscientious, loyal, hardworking employee has elected to retire; and

WHEREAS: **Kristin Wilson** will be missed by all her school colleagues,

**NOW, THEREFORE,
BE IT RESOLVED:**

that the Board of Education of the Chippewa Valley School District not only on their behalf, but also that of the Superintendent of Schools and the Administration, extend their thanks and appreciation for a job well done as well as best wishes for the future.

**BE IT FURTHER
RESOLVED:**

that this resolution, having been adopted by the Board of Education of the Chippewa Valley School District on the **8th day of September 2025** be made a permanent part of the records of this School District and a copy sent to **Kristin Wilson** as an expression of our appreciation.

F. Old Business

G. New Business

1. Award Contract for Fire Suppression Services
2. Approve Change Order Summary Report – August 2025

Mr. Sederlund
Mr. Sederlund

REGULAR MEETING

September 08, 2025
6:30 p.m.

MEMORANDUM

G.1 Award Contract for Fire Suppression Services

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the award of a one-year initial contract for fire suppression services to Gallagher Fire Equipment, in the estimated amount of \$20,000-\$40,000 for the Maintenance Department.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFP 4.2526.

The proposals were reviewed and approved by the Maintenance and Purchasing Departments. Funding for this contract will be provided through the General Fund.

Chippewa Valley Schools

Fire Extinguisher, Kitchen Hood, and Sprinkler System Services

RFP #4.2526

Bid Opening: Wednesday, August 13, 2025 at 2:00 p.m.

Bidder Name	Affidavits (5)	Addendum (1)	Base Bid Submitted (Y/N)	Base Bid B		Part Cost	Notes
				Labor Cost Per Hour (Reg)	Labor Cost Per Hour (OT)		
Vanguard Fire Supply	✓	✓	Y	165	240	Cost Plus 100%	
Gallagher Fire Equipment	✓	✓	Y	125	187.50	Cost Plus 15%	

Prepared By: Chris Galloway
 Witnessed By: JS

**CHIPPEWA VALLEY SCHOOLS
INTER-OFFICE MEMORANDUM**

To: Scott Sederlund Assistant Superintendent for Business and Operations

From: Lillian Grayson Purchasing and Risk Management Coordinator

CC: Frank Houston Director of Custodial and Skilled Maintenance

Date: Tuesday, September 2, 2025

Re: **Recommendation for Award of Bid Package Number 4.2526
(Fire Extinguisher, Kitchen Hood, and Sprinkler System Services)**

The Purchasing Department issued a Request for Proposal (RFP) on July 21, 2025, for comprehensive fire suppression services, including fire extinguisher maintenance, kitchen hoods inspections, and sprinkler systems servicing. The award of this contract will ensure complete fire suppression coverage for the District.

Aggressive bid solicitation efforts included direct mailing to qualified vendors and an online posting on the State of Michigan SIGMA website. All public bidding requirements were followed in accordance with applicable State of Michigan laws and Board of Education policies.

Two proposals were received and publicly opened on August 13, 2025. After thorough evaluation, Gallagher Fire Equipment—a vendor the District has worked with in the past—is being recommended as the lowest qualified bidder for fire suppression services. The second proposal, submitted by Vanguard Fire and Supply, was reviewed but not selected due to higher overall pricing and less favorable terms. Notably, Vanguard's pricing for parts was listed at cost + 100% compared to Gallagher's cost + 15%, and the District has no prior working experience with Vanguard.

Additionally, due to the nature of fire suppression services, annual expenditures may vary based on equipment needs, emergency repairs, and regulatory requirements. While historical spending has ranged significantly over the past four years, the estimated value of the contract is approximately \$20,000-\$40,000, based on past usage. Actual costs may fluctuate depending on service demand and unforeseen circumstances.

Lastly, the bid specifications outlined an initial one-year contract term, from September 1, 2025 through – August 31, 2026, with the option to extend for up to five (5) additional one-year renewal periods, subject to mutual written agreement.

Please contact me with any questions you may have regarding this bid recommendation.

REGULAR MEETING

September 08, 2025
6:30 p.m.

MEMORANDUM

G.2 Approve Change Order Summary Report – August 2025

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the 2018 Bond Issue Change Order Summary Report for the month of August 2025.”

RATIONALE: This work consists of changes to existing contracts for the purpose of owner requested work, deducts, code compliance, or hidden conditions on the construction and equipment projects. All amounts are within the contingency budget allocation.

This report was reviewed with the Building and Site Sub-Committee on Monday, September 8, 2025, and funding will come from the 2018 Building and Site Fund and the Food Service Fund.

CHIPPEWA VALLEY SCHOOLS
2018 Bond Issue Program

CHANGE ORDER SUMMARY #58

August 2025

B.P.	PROJECT	CONTRACTOR	DESCRIPTION	AMOUNT
Construction Contingency (design revision, owner request, hidden condition)				
7	Clinton Valley Elementary	T&M	credit for balance of paving allowance	(\$7,832)
7	Mohawk Elementary	Hewett Company	credit for balance of skylight glazing allowance	(\$2,000)
7	Chippewa Valley High School	Advanced Lighting & Sound	credit for balance of auditorium audio-visual allowance	(\$3,901)
Construction Contingency Subtotal:				(\$13,733)
Food Service				
7D	Central Kitchen	Danboise Mechanical	credit for balance of mechanical allowance	(\$2,550)
Food Service Subtotal:				(\$2,550)
TOTAL AMOUNT OF SUMMARY				(\$16,283)

Notes

Bond Program Construction Contingency Budget:	\$3,332,658
Previous Bond Program Construction Contingency Costs:	\$1,170,763
Current Bond Program Construction Contingency Costs:	(\$13,733)
Transfer to cover BP4 (2022) projects	\$1,400,000
Transfer for additional (2025) projects	\$700,000
Bond Program Construction Contingency Balance:	\$75,628
Bond Program Contingency Balance Remaining:	2.3%
Balance of Bond Projects Remaining to Complete:	1.5%

H. Union Communications

I. Curriculum Updates

J. Administrative Reports

- Secondary Testing Schedule – Mr. Paul Sibley (Exec. Dir., Secondary Education)
- Fielding Update – Mr. Jeff Atkins (Exec. Dir., Auxiliary Services)
- Summer Bond Update – Mr. Jeff Atkins (Exec. Dir., Auxiliary Services)

K. From the Community

L. Of and By Board Members

M. Adjournment

O. Adjournment