

CHIPPEWA VALLEY SCHOOLS
19120 Cass Avenue
Clinton Township, MI 48038
586-723-2000

Regular Meeting
Administration Building

June 02, 2014
6:30 p.m.

- A. Call to order and Pledge of Allegiance
 - B. Additions/Deletions
 - C. Recognition/Presentations
 - Michigan Profile of Healthy Youth
 - D. From the Community
 - E. 1. General Consent Agenda
 - a. Approve minutes of:
 - Regular Meeting held on May 19, 2014
(minutes are posted on the district website@ chippewavalleyschools.org)
 - b. Approve Financial Reports
 - c. Personnel Transactions
- F. Old Business
- G. New Business
 - 1. Approve 2013/2014 Appropriation Act Amendment for General Fund Budget
 - 2. Approve Cooperative Bid Award for Office Furniture Purchase
 - 3. Approve Contract Award for High School Fabrication Lab Equipment
 - 4. Approve Purchase of Elementary Textbooks
- H. Union Communication
- I. Administration Reports
- J. Curriculum Updates
 - Curriculum Update
- K. Of and by Board Members
- L. Executive Session (8.b.Student Expulsion Hearing)
- M. Adjournment

Charlene McGunn

Mr. Sederlund
Mr. Sederlund
Mr. Sederlund
Mr. Sederlund

Ed Skiba

Future Meetings

June 16, 2014
July 14, 2014
July 14, 2014

6:30 p.m.
6:30 p.m.
6:30 p.m.

Regular Meeting
Organizational Meeting
Regular Meeting

A. Call to order and Pledge of Allegiance

B. Additions/Deletions

C. Recognition/Presentations
• Michigan Profile of Healthy Youth

Charlene McGunn

D. From the Community

E. 1. General Consent Agenda
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1. Approve 2013/2014 Appropriation Act Amendment for General Fund Budget Mr. Sederlund
2. Approve Cooperative Bid Award for Office Furniture Purchase Mr. Sederlund
3. Approve Contract Award for High School Fabrication Lab Equipment Mr. Sederlund
4. Approve Purchase of Elementary Textbooks Mr. Sederlund

MEMORANDUM**G.1 Approve 2013/2014 Appropriation Act Amendment for General Fund Budget****Mr. Sederlund**

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education adopt the following resolution to approve the General Fund Budget for the 2013/2014 fiscal year. Further request that the reading of the resolution be waived."

RESOLVED, that this resolution shall be the General Fund Appropriation Act of Chippewa Valley Schools for fiscal year 2013/2014 to provide for the expenditure of the appropriation; and to provide for the disposition of income received by Chippewa Valley Schools.

BE IT FURTHER RESOLVED that the total revenues and fund balance estimated to be available for appropriations in the General Fund of the Chippewa Valley Schools for the fiscal year 2013/2014 originally adopted June 17, 2013 and amended January 27, 2014 be amended as follows:

Revenue	
Local	\$18,899,295
State	117,466,053
Federal	5,702,236
Transfers & Others	612,896
Total Revenue	\$142,680,480
Fund Balance July 1, 2013	\$17,297,126
Total Available to Appropriate	\$159,977,606

BE IT FURTHER RESOLVED, that \$142,208,706 of the total available to appropriate in the General Fund is hereby appropriated in the amounts and for the purposes set forth below:

Expenditures	
Instruction	
Basic Programs	\$75,927,109
Added Needs	15,115,408
Adult and Continuing Education	157,804

Support Services	
Pupil	12,479,862
Instructional Staff	4,421,225
General Administration	802,435
School Administration	9,150,160
Business	2,151,671
Operations & Maintenance	10,254,922
Transportation	4,175,014
Central	3,365,170
Other Support (Athletics, CTE Resale)	2,144,849
Community Services	1,050,226
Outgoing Transfers & Other	1,012,851
Total Appropriated	\$142,208,706
Estimated Fund Balance June 30, 2014	\$17,768,900

BE IT FURTHER RESOLVED, that the revenue from the millage levy of 18.000 mills on non-homestead and non-qualified agricultural property be certified and be used towards the District's 2013/2014 operating expenditures. As provided by in the Act related to the Michigan Business Tax, Personal Industrial Property is exempt from the 18 mills and Personal Commercial Property is exempt from 12 of the 18 mills.

BE IT FURTHER RESOLVED, that no Board of Education member or employee of the school district shall expend any funds or obligate the expenditure of any funds except pursuant to appropriations made by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board. Changes in the amount appropriated by the Board shall require approval by the Board.

BE IT FURTHER RESOLVED, that the Superintendent and his designee are hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amount appropriated by the Board of Education and in keeping with the budgetary policy statement hitherto adopted by the Board.

This appropriation act resolution is to take effect on approval by Board of Education.

RATIONALE: The 2013-14 second amended budget for the General Fund has been prepared by the Administration. The second amended budget is generally done near the end of the fiscal year to make adjustments to be in compliance with the Uniform Budgeting and Accounting Act and to update grant related revenue and expenditures to correspond to grant budgets submitted to the state.

For 2013-14, there are three major adjustments that are included in the second amendment for the purpose of complying with the Uniform Budgeting and Accounting Act that are unique to 2013-14.

- Revenues were increased primarily because of the MISD Medicaid payment of \$326,000.
- Expenditures were increased primarily because of the increase in utilities cost (\$336,000) and the K-5 textbook adoption (\$351,650).

Overall, the total revenue variance from the 1st amended budget is a positive 0.33% while the total expenditure variance is a negative 0.59% of the 1st amended budget.

Details of budget adjustments for 2nd amended budget are included in supporting documents.

REGULAR MEETING

June 2, 2014
6:30 p.m.

MEMORANDUM

G.2 Approve Cooperative Bid Award for Office Furniture Purchase Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve an office furniture contract award to Kerr Albert in the amount of \$37,929.30, utilizing the TCPN bid cooperative program."

RATIONALE: Aggressive pricing was obtained through the TCPN bid cooperative program, of which Chippewa Valley Schools is a member. This recommendation was approved by Building & Site on June 2, 2014. Funding will come from the 2010 Building & Site Fund.

MEMORANDUM

G.3 Approve Contract Award for High School Fabrication Lab Equipment Mr. Sederlund

RECOMMENDED MOTION: "That the Chippewa Valley Schools Board of Education approve a contract award to the following vendors in the amount of \$146,615.

<u>Vendor</u>	<u>Building</u>	<u>Total Cost</u>
Buckeye Educational Systems	Dakota High School	\$ 38,640
Gerotech	Dakota High School	<u>107,975</u>
		\$ 146,615

RATIONALE: Aggressive pricing was obtained through the Public Bid 7.1415B. This recommendation was approved by Building & Site on June 2, 2014. Funding will come from the 2010 Building & Site Fund.

REGULAR MEETING

June 02, 2014
6:30 p.m.

MEMORANDUM

G.4 Approve Purchase of Elementary Textbooks

Mr. Sederlund

RECOMMENDED MOTION: “That the Chippewa Valley Schools Board of Education approve the vendor, Handwriting without Tears, for \$45,363.90 for the purchase of elementary-level textbooks for the district.”

RATIONALE: Aggressive pricing was obtained through the public bidding process RFB 16.1314.

The proposal was reviewed and approved by Educational Services and Purchasing Departments. Funding will come from the General Fund for this purchase.

H. Union Communication

I. Administration Reports

J. Curriculum Updates
• Curriculum Update

Ed Skiba

K. Of and by Board Members

L. Executive Session (8.b.Student Expulsion Hearing)

M. Adjournment