



Ticket Reconciliation Report

(Use this form for events that tickets are sold for...ex. 50/50 Raffles, admissions)

Activity _____

Date of Event _____

Ticket Description

Full Price

Next Ticket # Available _____

First Ticket Sold _____

Total Tickets Sold _____

Ticket Price _____

Value _____

Ticket Sales

Ticket Description

Student Price

Next Ticket # Available _____

First Ticket Sold _____

Total Tickets Sold _____

Ticket Price _____

Value _____

Ticket Sales

Ticket Description

Other

Next Ticket # Available _____

First Ticket Sold _____

Total Tickets Sold _____

Ticket Price _____

Value _____

Ticket Sales

Ticket Description

Other

Next Ticket # Available _____

First Ticket Sold _____

Total Tickets Sold _____

Ticket Price _____

Value _____

Ticket Sales

Total Ticket Value _____

(Sum of all ticket sales value)

Total Cash Deposited _____

(Attach a sheet detailing all deposits related to the event)

Explanation of Variances _____

Seller _____

Cashier _____

Verified By _____

Prepared By _____

Signature _____

School Representative _____