

Ottawa Elementary School Emergency Drills 2022-2023 School Year

Type of Drill	Date	Note:	Time of Drill	Time to Evacuate/ Secure Building	Number of Participants	Person Conducting Drill	Signature
Fire Drill 1	9/19/22	3 drills required prior to Dec 1 st	9:00AM	2 min	398	Duane Lockhart	<i>Duane Lockhart</i>
Fire Drill 2	9/20/22		2:20PM	2 min	425	Duane Lockhart	<i>Duane Lockhart</i>
Fire Drill 3	10/17/22		2:20PM	2 min	424	Duane Lockhart	<i>Duane Lockhart</i>
Fire Drill 4	4/10/23		2:20PM	2 min	419	Duane Lockhart	<i>Duane Lockhart</i>
Fire Drill 5	5/15/23		1:15PM During lunch	2 min	422	Duane Lockhart	<i>Duane Lockhart</i>
Severe Weather 1	9/22/22	1 drill held in March	2:00PM		432	Duane Lockhart	<i>Duane Lockhart</i>
Severe Weather 2	3/1/23		2:00PM		439	Duane Lockhart	<i>Duane Lockhart</i>
Lock Down Drill 1	10/3/22	1 drill before Dec 1 st and 1 drill after Jan 1 st			417	Duane Lockhart	<i>Duane Lockhart</i>
Lock Down Drill 2	11/7/22				419	Duane Lockhart	<i>Duane Lockhart</i>
Lock Down Drill 3	1/11/23				406	Duane Lockhart	<i>Duane Lockhart</i>
Cardiac Drill 1	11/14/22				407	Duane Lockhart	<i>Duane Lockhart</i>

- No more than 1 drill can be scheduled during a school day.
- One drill must be held during lunch or recess.
- If a situation arises and the drill cannot be performed, a "make-up" drill must occur within 10 days.
- Law can be found: <http://legislature.mi.gov/documents/2013-2014/publicact/pdf/2014-PA-0012.pdf>