



# Chippewa Valley Schools

## Pupil Transportation Department

19120 Cass Ave.  
Clinton Twp., MI 48038  
(586) 723-2160 - FAX (586) 723-2161  
Email : Transportation1@cvs.k12.mi.us



### ALTERNATE BUS STOP REQUEST

Our Bus Routing Software assigns a student to a bus stop based on the school of attendance, and home address. Students will be assigned to the nearest bus stop closest to their home that they can walk to without crossing major streets.

If you wish to have your student assigned to an alternate bus stop for reasons including divorce, an exception to a student's assigned bus stop or eligibility; this form will need to be filled out completely and returned to the Transportation Department **each school year the exception is requested. The deadline for submitting this form is August 1st**

Please allow (5) five days for the Transportation Department to determine if an exception **can be approved**. Please use one form for each student request.

**NOTE: SCHOOL OF CHOICE & IN-DISTRICT TRANSFER STUDENTS are not eligible for transportation.**

School Year: 2025-2026

School: \_\_\_\_\_

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Home Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Current Route #: \_\_\_\_\_ Current Bus Stop: \_\_\_\_\_

Reason for alternate bus stop (Please explain): \_\_\_\_\_

Alt Parent/Guardian: \_\_\_\_\_ Phone: \_\_\_\_\_

Alt Email: \_\_\_\_\_

Alt Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Alt Phone #: \_\_\_\_\_

**Requests will not be approved if the alternate address is not within the student's home school boundary. If approved, the student would be routed to the closest bus stop. The school district reserves the right to remove the alternate bus stop request at any time, due to overcrowding and/or student misconduct.**

I understand that I am responsible for my student getting to and from the bus stop safely and that I must submit a new request each school year.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_